



**IACAC Executive Board Meeting
November 6, 2020
Meeting conducted via Zoom**

Board Members Present: Amy Thompson, Tony Minestra, Megan O’Rourke, Linda Haffner, Jessica Avila-Cuevas, Will Barefield, Annette Braden, Angie Cooksy, Mike Ford, Brian Hodges, Scott Lily, Eric Ruiz, Stacey Schlaud, Tom Shorrock, Omar Solomon, Erin Updegraff, Paul Welsh, Josephine West, Sharon Williams

Board Members Not Present:

Guests: Brian Albertsen, Becki Bellito, Andy Borst, Christian Brown, Maddie Corder, Kevin Coy, Brad Kain, Betsy Stevens, Sue Fowler, Scott Hillman, Sarah Espinosa, Diana Mondragon, Jill Diaz, Chrissy Grotzke, Kelly Dutmers, Margaret Jones, Kim Magee Wiley, Kathryn Hankamp, Julie Nelson, Maira Rodriguez, Andrea Rusk, Dan Miller, Melissa Ramirez, Lauren Yates, Faye Ikner, Rejeannda Robinson, Joe Freeman, , Donna Epton, Erin Hoover, Jaime Newsom, Rachel Georgakis, Sarah Hartman, Sue Fowler

Call to Order/Introductions: *(M. O’Rourke)* Meeting called to order at 10:05 a.m.

Lunch on IACAC: Eric will reimburse all who send in receipts for lunch today up to \$10.

Approval of March Board Meeting Minutes: *(J. West)*

P. Welsh motioned to approve the March board meeting minutes. B. Hodges seconded.

Discussion.

Motion carried.

Treasurer’s Report: *(E. Ruiz)*

	10/29/20	10/29/2019
Checking Balance	\$395,176.54	\$559,147.28
Investment Accounts	\$368,990.30	\$348,936.23
Total Net Worth	\$764,166.84	\$908,083.51

- Continue to review budget and expenses.
- Money still needs to go out even if not having anything. Not as much income coming in.
- Fiscal policy states: Reserve fund is no less than a 3-year average of the annual operating expenses of the association.
- Budget requests due by December 11, 2020. Finance committee will review December 14, 2020.
- **Donated Services** – Board members and committee chairs should log donated services each month [online](#).
- Committee chairs can request meeting with Treasurer – Calendly link provided in budget email

Membership Report: *(C. Grotzke)*

MEMBERSHIP CATEGORY	% Change	TOTAL
Category 1 (Post-Secondary)	-8.9%	694
Category 2 (Secondary)	-24.2%	313
Category 3 (Related Educational Services)	-23.7%	122
Total Overall IACAC Membership	-15.4%	1129

Chief Delegate Report *(T. Shorrock)*

- **Update on the Election results.**

President-Elect Report: (T. Minestra)

2021 Conference Planning

- He will present it all in New Business.
- Thanked the Conference Planning Committee.

Past-President Report: (A. Thompson)

- Nominations and Credentials

A few clarifications regarding September's report about Nominations: Several years ago, a newly elected Council Team Director switched from a Postsecondary role to a Secondary role near the beginning of their two year term. As a result, our cycle of having one HS and one PS Council Team Director elected every year (with each pair serving a two year term) was thrown off. This could not be corrected while the person was still serving on the board and when they rolled off, because we were nominating and electing a High School side President-Elect, we couldn't rectify the balance of the Delegate Directors without also throwing the entire Exec Board balance off. Therefore, this year, because we will nominate and elect a Postsecondary President-Elect, I would like to get our election back on the correct cycle. Therefore the nominating committee will be charged with slating an appropriate number of candidates for the following positions:

- President-Elect (PS)
- Treasurer (HS or PS)
- Delegate Director (HS)
- Delegate Director (PS)
- Council Team Director (HS)
- Council Team Director (PS)
- The Call for Nominations will go out ASAP.
- For credentials, last year's committee did develop a list of potential bylaw changes that came about per NACAC recommendations. Because none were pressing and we prefer to entertain bylaw changes when we can be in person and more easily afford people the opportunity to ask questions, most were tabled for this year's conference. The Credentials Committee will meet in late January to determine if we need to make any changes to those previous decisions and determine what can or should be brought up at this year's membership meeting IF we host a virtual conference. More to come at the March Board Meeting.

President's Report: (M. O'Rourke)

- NACAC spring plans-All spring 2020 fairs will be virtual. Received great feedback on fall programming.
- IACAC spring plans-College fair team working on spring plans.
- Committee work/planning virtual events/programming- We have Zoom capability for 300 meeting and 500 webinar. Please think of different kinds of programming, use our technology. Run ideas by Erin.
- Virtual PD policy- We don't have a policy on virtual programming and registration fees. We can and should do more in a virtual space.
- Strategic plan- How can we best support the membership and provide benefits to members.

Unfinished Business

Membership Model Revamp (D. Miller and R. Georgakis)

- Final presentation to the board.
- Proposed model-
file:///C:/Users/west.804/AppData/Local/Microsoft/Windows/INetCache/Content.Outlook/SZ0XRVAO/Ad%20Hoc%20Membership%20Report.pdf

P. Welsh motioned that IACAC approve the new membership model as presented by the AD Hoc Membership Model Revamp committee report; O. Solomon seconded

Discussion.

Motion Carried.

New Business

Conference Plan 2021 (*T. Minestra*)

- Links provide info on survey and budget.
<https://docs.google.com/document/d/1sTdWBNcWejZJbVNS1deQFNC1wa9hnyZ-3Zzbj-EiAy4/edit>
https://drive.google.com/file/d/1qL5d52ibmQNfxmNvt8oInMKX_ZRxp1p8/view
- Discussion that most likely most would not attend if in-person.

Loyola University Chicago (*M. O'Rourke*)

- Sharon Williams spoke on behalf of the liaisons. She asked if IACAC has a responsibility to speak to this issue.
- Discussion on if IACAC should issue a statement.
- Amy Thompson did draft a letter that she shared in the chat.
- Asked for volunteer to head this up to communicate to Loyola directly from IACAC.

O. Solomon motioned that we as board approve contacting LUC directly, in a letter comprised of feedback and comments from all board members, and further communication to the membership; A. Braden seconded Discussion.

Motion Carried.

Equity and Access (*A. Thompson*)

- Amy read a statement.
- Wants to create a task force.
- Proposal: <https://docs.google.com/document/d/1-imHgCbhvoUKsrd079XLKKgpeefGNfqaNMJcXjmS994/edit>
- Should we act on this?

S. Williams motioned that IACAC is to establish an Ad Hoc committee to build on the LEAD proposal; B. Hodges seconded Discussion.

Motion Carried.

L.E.A.D. (*M. O'Rourke, A. Thompson*)

- Wants to separate from IACAC.
- Do we charge them? It is our Logo and we had some upfront costs to create, approx. \$5,000.
- Most don't want to see it go; however the people who created it are great facilitators of the program.
- Want to go back to Myra, David and Ziggy to create a plan and to get their opinions as to "why"

Committee updates

- CAP- Re-designing committee.
- District Seminar- Going virtual.
- Transfer Advisory- Going virtual.
- IAS- Sharing the Dream Conference will be online and want to figure out the fee?

A. Cooksy motioned to adjourn, S. Lilly seconded.

Motion carried.

Meeting adjourned at 1:59 p.m.

Respectfully submitted by Josephine West, IACAC Secretary.