



IACAC Annual Membership Meeting
April 27, 2017
Westin Hotel, Itasca

Call to Order: *Meeting called to order by M. Rogers at 8:20 am.*

Introductions of head table.

*Motion to adopt agenda and special rules for meeting (D. Eurales, R. Oliveri). **Motion carried.***

Approval of 2016 Annual Membership Meeting Minutes: *(E. Hoover, C. Grotzke). **Motion carried.***

Membership Report *(M. Melinder)*

Category I – College/University is up 115 members for an increase of nearly 14% over last year

Category II – Secondary is holding steady and up 9.5% vs 2 years ago

Category III – Related Educational Service has a modest increase of 8 members compared to last year

Overall, membership is up 121 members for a gain of 7.5% over last year. New recruitment initiatives this year: calling campaign, presence at District Seminars, stronger refer-a-member program. Update: gain of additional 31 members since Membership report was initially created.

Treasurer's Report *(K. Major)*

The Report shows a cash balance of \$435,317.83. This is the sum total of our two cash accounts: a regular checking account (\$401,250.96) and a money market account (\$34,066.87). Our Spartan Market Index Account (#205) is currently at \$190,926.30, which is a \$25,483.17 increase over last year. When added to our cash account and certificates of deposit (a total of the 3 CDs), the total financial resources available to IACAC are currently \$715,276.62. Please note: large Annual Conference and Illinois College Fair Committee bills have not yet been paid.

Total donated services for this current fiscal year reported as of 4/7/2017 are \$11,027.12. Turn in remaining year's donated services by May 31.

K. Major moved to adopt the 2017-2018 proposed budget, S. Szczepanski seconded.

Total Income is budgeted for \$180,400 compared to Total Operating Expenses of \$181,020, a difference of \$620. The Finance Committee is not concerned about operating at a slight deficit when it means investing in our mission and our programs. We are financially strong, and we continue to work through many financial decisions to remain fiscally responsible. This budget was presented to and approved by the Executive Board at the March meeting. It is common business practice and advised by NACAC that we keep at least a 3-year average (\$190,000) in reserves in the event that we lose major revenue-producing programs and activities.

Discussion

Questions/comments about being a mission-driven organization when using funds, handling administrative fees, support of not expecting professional development events to bring in revenue, and the need for publication of Media Communications allocations for each committee. Clarification that we list some programs on income side of budget because they bring in fees, not because they are meant to generate revenue.

Comments about Scholarship Committee recipients and considering need-based types of scholarships in the future.

P. Cannon moved to consider adding a need-based scholarship opportunity for IL students who need money to attend college. D. Eder seconded. C. Smith made a friendly amendment to 1. Let the Scholarship Committee do whatever they can to best award scholarships to students with need, and 2. Increase the number of scholarships from five \$1000 scholarships to ten \$1000 scholarships (with the five additional scholarships going to students specifically with need.) P. Cannon, D. Eder agreed to the friendly amendment.

Discussion

Comment that Scholarship Committee can already make decisions regarding how scholarships are awarded with the approval of the Executive Board. Encouragement to have Scholarship Committee explore this idea to determine the students' need level. Encouragement to make current scholarships renewable. Encouragement to support our own new, under-served, or under-represented members before adding to scholarships. Concern about the racial diversity in awarding, which Scholarship Committee will review.

The Scholarship Committee will review the procedures used in reviewing the applications. The motion on the floor is to increase the line item for scholarships by \$5000 for need-based scholarships.

Motion carried.

Approval of the 2017-2018 budget as amended.

Motion carried.

Past President Report: (T. Burrell)

Presentation of 2017-2018 slate of candidates

President-Elect (elect one)

Patrick Walsh, Illinois State University

Treasurer-Elect (elect one)

Rachel O'Connell, Missouri University of Science & Technology

Stephanie Szczepanski, Saint Louis University

Post-secondary Delegate Director (elect two)

Ziggy Blackwell, Illinois College

Zachary George, DePauw University

Carlene Klaas, DePaul University

Shawn Wochner, College of DuPage

Secondary Council Team Director (elect one)

Bill Morrison, Highland Park High School

Natalie Rubino, Glenbard West High School

Post-secondary Council Team Director (elect one)

Rachel Brewster, Southern Illinois University Carbondale

Kenya Taylor, The University of Arizona

Josephine West, The Ohio State University

There were 22 proxy votes for the IACAC ballot, and 12 proxy votes for the NACAC ballot.

Todd presented the following motions for adoption:

Todd moved to amend Article I. Membership, Section 2. Nonvoting Membership.

The new language is:

- 1) Any individual currently enrolled in or recently graduated from a postsecondary, graduate, or professional program at an accredited two- or four-year college, university, or other not-for-profit postsecondary educational institution, and who, in the opinion of the Executive Board, is in accord with the purposes of IACAC and does not qualify for membership under Section 1 of Article 1.

G. Kazlusky seconded.

Rationale:

This statement is being updated to accurately reflect reference to Article 1.

Discussion

Motion carried.

Todd moved to amend Article I. Membership, Section 2. Nonvoting Membership.

The new language is:

- 1) Any individual who provides teaching and/or training to professionals who work with students in the transition to postsecondary education, and who is currently employed in a postsecondary, graduate, or professional program at an accredited two- or four-year college, university, or other not-for-profit postsecondary educational institution, and who, in the opinion of the Executive Board, is in accord with the purposes of IACAC and does not qualify for membership under Section 1 of Article 1.

J. Sloan seconded.

Rationale:

This statement is being added to create greater awareness within these postgraduate programs and to make professional opportunities and resources available to this group of individuals as well in concert with the NACAC bylaws. This also allows us to build upon the IACAC Strategic plan.

Discussion

Motion carried.

Todd moved to amend Article V. Council Teams and Committees, Section 2. Standing Committees.

The new language is:

Q. Professional Connections Committee

The Professional Connections Committee shall be responsible for communicating and coordinating IACAC services with like organizations, who offer expertise to individuals throughout the State of Illinois seeking counseling and information regarding postsecondary admission and financial aid. Examples of such organizations would be ISAC, ISCA, CPS, etc.

N. Rubino seconded.

Rationale:

This committee used to consist of one person, hence the term liaison was more appropriate. The committee now has multiple members, and the name is being changed to reflect a more intimate involvement. Liaison refers to being a middle person to connect two separate entities. The committee wishes to establish relationships and make connections that can continue to flourish in the future.

Discussion

Motion carried.

Todd moved to amend Article V. Council Teams and Committees, Section 2. Standing Committees.

The new language is:

R. Scholarship Committee

The Scholarship Committee shall work to solicit, evaluate and select high-achieving students for an annual scholarship. We will promote this scholarship opportunity through IACAC member high schools with the goal of representing the diversity of Illinois students.

Z. George seconded.

Rationale:

This addition will add in the Scholarship Committee as an official IACAC Committee as approved by the Executive Board at the March 2017 meeting.

Discussion

Motion carried.

Todd moved to amend Article V. Council Teams and Committees, Section 2. Standing Committees.

The new language is:

U. Transfer Advisory Committee

The Transfer Advisory Committee shall ensure that the voice and interest of transfer students and professionals working with transfer students are brought forward and heard throughout all levels of IACAC. This committee provides transfer specific professional development opportunities that serve transfer students. Membership should have some carry-over from year to year.

L. Musser seconded.

Rationale:

This addition will add in the Transfer Advisory Committee as an official IACAC Committee as approved by the Executive Board at the March 2017 meeting and all other committees will be re-lettered as needed.

Discussion

Motion carried.

President's Report: *(M. Rogers)*

President Michelle Rogers presented her report.

T. Burrell moved to extend meeting an extra fifteen minutes to 9:45 a.m. and to continue his Past President's report tomorrow. K. Wiley seconded.

Discussion

Motion carried.

Annual Conference Report: *(R. Suarez)*

President Elect Roberto Suarez presented his report.

M. Rogers entertained a motion to recess until Friday, April 28, 2017, at 11:30 am at which time the remaining business of this meeting will be concluded. N. Bargar seconded.

Discussion

Motion carried.

Reconvening of Annual Membership Meeting, Friday, April 28, 2017

M. Rogers called the meeting to order.

Old Business: *(M. Rogers)*

N. Bargar addressed the change in the Annual Conference location to outside of the Chicago area every 4th year, starting in 2019. Encouragement to support under-represented areas and increase college access in uneducated, rural areas. Reminder that it will take a group effort to promote and support this change. Question asked about specific location. We have already begun investigating and looking for appropriate facilities. This has not been decided since it was necessary to include the new President-Elect, and discussions already began this morning.

Question about the General Board breakdown line item of \$4700 for Legal Fees, which is our yearly-required audit.

Suggestion for members to use checks instead of credit cards to avoid administrative fees and for IACAC to explore other options/banks.

New Business: *(M. Rogers)*

D. Eder moved that the Executive Board appoint an Ad-Hoc committee tasked with surveying the general membership on how best to responsibly spend down the budget surplus we enjoy as IACAC. He further requested that this committee report back to the membership with their findings at the 2018 general membership meeting. S. Wochner seconded. M. Kelly made a friendly amendment to change motion wording to "D. Eder **suggests the President appoint** an Ad-Hoc committee tasked with

surveying the general membership to **explore the possibility** to responsibly spend down the budget surplus we enjoy as IACAC. He further requests that this committee report back to the membership with their findings at the 2018 general membership meeting.” D. Eder, S. Wochner approved the friendly amendment.

Discussion

T. Burrell quoted the IACAC by-laws: Article 5. Council Teams and Committees, Section 4. Other Committees – “Any Committee deemed necessary to implement the activities and purposes of IACAC may be appointed as an ad-hoc committee by the President, with approval of the Executive Board.” Therefore, we need approval of the President and Executive Board. Clarification that the spend down is not mandated, simply an investigation.

Motion carried.

A. Gilbert moved that the President and Executive Board consider creating an Ad-Hoc committee charged with assessing the current and future technological needs of the organization and exploring how we can meet those needs in a manner that is fiscally responsible but enables committees to further the work that supports the mission of our organization.

S. Gilbert seconded.

Rationale: This motion has been proposed to encourage a re-evaluation of IACAC’s technology use, being more cost-effective, and better serving our constituents.

Discussion

The new SPGP is not current on the Admission Practices website since committees are only able to make updates to the website once a year. This assessment will allow Media Communications to better complete their difficult jobs. Membership only sees overall result, not the hundreds of hours of background work Media Comm completes.

Motion carried.

D. Eurales thanked Roberto Suarez for his leadership and the diversity represented in the Conference sessions.

Past President Report: (T. Burrell)

Past President - Pro Tempore Todd Burrell presented his report.

Michelle Rogers recognized the board members for their hard work this year and acknowledged Todd Burrell as outgoing Past President – Pro Tempore. Dr. Jayne Fonash of NACAC honored Michelle Rogers as IACAC President. The presidential gavel was passed from M. Rogers to R. Suarez.

R. Suarez offered remarks.

R. Suarez entertained a motion to adjourn the annual membership meeting at 12:36 pm. O. Solomon seconded.

R. Suarez called for a vote on the motion to adjourn. ***Motion carried.***

Respectfully submitted by Sarah Daugherty, IACAC Secretary.