



IACAC Annual Membership Meeting
April 27, 2022
Westin Hotel- Itasca, IL
3:00 pm-5:00 pm

Call to Order: Meeting called to order by T. Minestra at 3:14 pm

Welcome back everyone. I am Tony Minestra, IACAC President, and will serve as the Chair for our time together. The 2021-22 Annual Membership Meeting of the Illinois Association for College Admission Counseling will please come to order.

The IACAC By-Laws require a quorum of 10% of the members who are entitled to vote in order to conduct business at this meeting.

As you entered the room, the tellers were taking a quorum count and Head Teller, **Julie Nelson**, will now give us the results.

Julie Nelson reports **140 is quorum**. We have a quorum and will proceed with the business of this meeting.

Let me begin by introducing the team at the front of the room...

Immediate Past President, **Megan O'Rourke**, Providence College

Treasurer, **Eric Ruiz**, University of St. Francis

Secretary, **Josephine West**, The Ohio State University

President-Elect, **Brian Hodges**, University of Illinois Urbana Champaign

Our acting Parliamentarian and a Past President, **Patrick Walsh**, Illinois State University

The chair will next entertain a motion to adopt the Agenda and Special Rules of Order for this meeting as presented on the screens. They are printed on yellow paper and are in your packets. As a reminder to present or approve a motion you must be a voting member. I will now entertain a motion to adopt the Agenda and Special Rules of Order.

Approval of Agenda and Special Rules of Order: *(T. Minestra)*

*S. Ham motioned to approve the Agenda and Special Rules of Order. A. Thompson seconded.
Discussion.*

Approval of 2021 Annual Membership Meeting Minutes: *(J. West)*

*A Cooksy motioned to approve the 2021 Annual Membership meeting minutes. K. Hankamp seconded.
Discussion.*

Membership's Report *(M. Corder)*

Category I - College & University Members have 802 **members for a decrease of about 4% since 2021.**

Category II - Secondary School Members have 615 members **for an increase of nearly 42% since 2021.**

Category III - Related Educational Service Members has 213 members, **an increase of 28% since last year.**

Overall, we are **up 191 members (or 13%)** versus last year. Our total membership is 1630

members. **Treasurer's Report** (*E. Ruiz*)

Our Treasurer's report consists of 4 main sections and this report was done yesterday, April 26th. It has one. the current Checking Balance 2. the activity of each IACAC account starting our fiscal year, June 1 until now 3 Balance of our Investment Accounts and 4. Our total net worth. And all of them are compared to the same date last year. As of April 26th, our Checking Balance was \$383, 519.90 (show Checking Balance and comparison to last year and keep it on screen). In our investment accounts, which currently includes our Spartan Market Account our Reserve Money Market Account and our Surplus Money Market accounts, you can see the total Investment balance is \$706,370.43.

This puts IACAC at a total net worth of \$1,089,890.33 (show Total net worth at bottom of page). Here is your Transparent snapshot as of April 26th of where we are at today (show first part of transparent snapshot). You can see that our Operating Expense Account is the same as the Checking balance. This is the account that ebbs and flows as money comes in and out. In our Reserve account, we have earned interest and is currently at \$164,019.05. Our investment account is currently at \$195,991.58, which puts our surplus account at \$346,359.80. Notice the total comes out to \$1,089,890.33.

We know a normal beginning balance to run IACAC is \$255,000. Last year at this meeting we approved to use \$17,985.70 from surplus funds in order to request a \$0 balance budget. We have committed to \$17,100 in Surplus funds for Innovation. You take this total and add to the normal beginning balance of our reserve account, the Investment account stays where it is currently at because it will only get adjusted every 5 years and then you see that we currently have a surplus balance of \$439,813.05. Notice the total comes out to \$1,089,890.33.

All Treasurer Reports for this current fiscal year are available in the Members Only section of the IACAC website under Financial Documents.

I would like to present the Donated Services Report. Recently we totaled \$1,540.35 in donated services. We know this is not as accurate as it could be, so we encourage members to submit their donated services by the end of May.

E. Ruiz motioned that the membership adopt the proposed budget for fiscal year 2022-2023 as presented, S. Landgraf seconded.

Nominating Committee Report (*M. O'Rourke*)

A call for nominations for nine open Board positions went out in mid-November 2021 on the IACAC web page and an email was sent to all IACAC members. Thirty nominations were received by the January 2022 deadline.

The Nominating Committee met virtually in early February to review the nominees and create a slate. We made every effort to create a diverse slate of candidates with respect to representation throughout the state, the make-up of the continuing Board members and the talents and experience of each candidate, based on the nominations we received.

Now I will re-introduce the candidates for the 2022-2023 Executive Board. As I call your name, please stand, and remain standing. Please hold your applause until all candidates are introduced.

President-Elect:

Paul Welsh, Fenton High School

Treasurer-Elect:

Mike Gavic, Bradley University

Scott Hillman, The University of Oklahoma

Secretary:

Kathryn Hankamp, St. Norbert College

Delegate Director, Post-Secondary (Single Slated):

Sylvia Hernandez, Michigan State University

Delegate Director, Post-Secondary:

April Lynch, Syracuse University

Evan Wilson, Illinois College

Josephine West, The Ohio State University

Delegate Director, Secondary:

Joe Freeman, Beacon Academy

Shawn Wochner, Marian Central Catholic High School

Council Team Director, Post-Secondary:

Sarah Goldman, The University of Oregon

Betsy Stevens, The University of Pittsburgh

Council Team Director, Secondary:

Maddie Corder, Naperville Central High School

Cody Dailey, Victor J. Andrew High School

Approval of By-Law Revisions (M. O'Rourke)

Mister President, by direction of the Credentials Committee and Executive Board and in consultation with the IACAC Parliamentarian, I, on behalf of the Credentials Committee, move for the adoption of the following amendments and for these by-law amendments to take effect on June 1, 2022.

For all changes we will be reviewing today, each one needs a three-fourths vote. All eligible voting members will vote on these via their electronic ballot.

Block #1

M. O'Rourke moved to amend Article I. Membership. Section 1. Voting Membership. Add new 4 & 5 items and renumber all other items within this section. As shown on the screen. J. Sloan seconded.

M. O'Rourke moved to amend Article I. Membership. Section 1. Voting Membership to re-letter the entire section to list the items in the order shown.

M. O'Rourke moved to amend Article I. Membership. Section 1. Voting Membership to re-letter the entire section. As shown on the screen. C. Smith seconded.

The rationale for these b-law changes is the same. As our membership model has changed, we want our membership categories to more accurately reflect how someone becomes a member within IACAC and we used NACAC to model the language of this section.

Block #2

M. O'Rourke moves to amend Article I. Membership. Section 2. Nonvoting Membership. A. Individuals. As

shown on the screen.

M. O'Rourke moved to amend Article I. Membership. Section 2. Nonvoting Membership. A. Individuals. As shown on the screen. *C. Grotzke seconded.*

M O'Rourke moved to amend Article I. Membership. Section 2. Nonvoting Membership. C. Organizations. As shown on the screen.

M. O'Rourke moved to amend Article I. Membership. Section 2. Nonvoting Membership. C. Organizations. As shown on the screen. *S Wochner seconded.*

M. O'Rourke moved to amend Article I. Membership. Section 2. Nonvoting Membership to re-letter the entire section to list the items in the following order: As shown on the screen. *M. Rogers seconded.*

The rationale for these by-law changes is to streamline the language, have it follow the same structure as the voting membership section, and we used NACAC as a model to do so.

M. O'Rourke moved to amend Article I. Membership. Section 3. Membership Procedures. This section will be removed. *K. Magee seconded.*

The rationale for this by-law change is that this has been moved to the Policy and Procedures Manual. This document was approved by the Executive Board in March and is available through the link on the meeting agenda.

M. O' Rourke moved to amend Article I. Membership. Section 5. Meetings. As shown on the screen. *A. Braden seconded.*

The rationale for this by-law change is that this provides clarity to this section and establishes who can vote at the annual meeting.

M. O' Rourke moved to amend Article II. Executive Board. Section 2. Cabinet. As shown on the screen. *C. Wallace seconded.*

The rationale for this by-law change is that the structure of the cabinet positions does not belong in this section. We will be moving this information to Section 1. Duties of Cabinet Officers.

M. O'Rourke moved to amend Article II. Executive Board. Section 3. Council Team Directors. As shown. *M. Rogers seconded.*

The rationale for this by-law change is that the old language does not fully represent all voting members. Language was updated to make clear that any voting member can be elected, and that the Nominating Committee should consider a mix of people when putting together the slate.

M. O' Rourke moved to amend Article III. Cabinet and Council. Section 1. Duties of Cabinet Officers. As shown. *J. Freeman seconded.*

The rationale for this by-law change is that we have provided the terms of the positions and moved information from Article II. Executive Board. Section 2. Cabinet.

M. O' Rourke moves to amend Article IV. Nominations and Elections. Section 1. Nominating Committee. As shown. *T. Flowers seconded.*

The rationale for this by-law change is to reflect that we have distinct categories of membership now and any voting member is eligible to serve on the Nominations Committee.

Block #3

M. O' Rourke moved to amend Article IV. Nominations and Elections. Section 4. Voting and Election. As shown. R. Glombicki seconded.

These sections have been simplified and the items removed have been added to the Policy & Procedures Manual.

M. O' Rourke moved to amend Article V. Council Teams and Committees. Section 2. Standing Committees. As shown. P. Welsh seconded.

The rationale for this by-law change is to better reflect the nature of this program.

M. O' Rourke moved to amend Article V. Council Teams and Committees. Section 3. Other Committees. This will be removed. E. Wilson seconded.

This has been moved to the Policy and Procedures Manual.

M. O'Rourke moved to amend Article VI. Finance. Edit Section 3, remove Section 4 and re-number accordingly. As shown. J. Stober seconded.

The rationale for this by-law change is that these two sections are already a part of IACAC's Fiscal Policy and do not need to be represented in the by-laws, but the fact that IACAC has a Fiscal Policy should be.

M. O'Rourke moved to amend Article VI. Finance. Section 6. Budget. As shown. C. Dailey seconded.

The rationale for this by-law change is that this information is too specific for by-laws. The section that was removed has been moved to the Policy and Procedures Manual.

M. O'Rourke moved to amend Article VIII. Rules of Order. As shown. A. Salas seconded.

The rationale for this by-law change is to reflect that IACAC now has an additional governing document.

M. O' Rourke moved to amend Article VII. Quorum. And Article VIII. Rules of Order. Language will not change, but Articles VII and VIII will move to Article I. All other article numbers will be changed accordingly. O. Solomon seconded.

The rationale for this by-law change is to organize these two sections and move them to the part of the by-laws where it makes more sense for them to be.

Past President Report: *(M. O' Rourke)*

Megan shared remarks.

President Elect Report: *(B. Hodges)*

Brian shared remarks.

President Report: *(T. Minestra)*

Tony shared remarks.

Old Business

None

New Business

None

T. Minestra entertained a motion to recess until Thursday, April 28th 1:00 pm, at which time we will address the remaining business of this meeting and its closing. E. Wilson seconded. *Motion passes.*

Continuation of Business Meeting: Thursday, April 28, 2022, 1:00-1:30 pm

Call to Order: Meeting called to order by T. Minestra at 1:03 pm

Quorum established.

Minutes, budget, and by-laws were all approved.

Election Results:

President-Elect:

Paul Welsh, Fenton High School

Treasurer-Elect:

Mike Gavic, Bradley University

Secretary:

Kathryn Hankamp, St. Norbert College

Delegate Director, Post-Secondary (Single Slated):

Sylvia Hernandez, Michigan State University

Delegate Director, Post-Secondary:

Evan Wilson, Illinois College

Delegate Director, Secondary:

Joe Freeman, Beacon Academy

Shawn Wochner, Marian Central Catholic High School

Council Team Director, Post-Secondary:

Betsy Stevens, The University of Pittsburgh

Council Team Director, Secondary:

Maddie Corder, Naperville Central High School

*T. Minestra entertained a motion to adjourn the annual membership meeting, J. West seconded.
Motion carried. Meeting adjourned at 1:28 pm.*

Respectfully submitted by Josephine West, IACAC Secretary.