



IACAC Executive Board Meeting
January 14th, 2022, 11:00-2:00
Moraine Valley CC & Virtual - Join Zoom Meeting
<https://depaulprep-org.zoom.us/j/88543414960>

Board Members Present: Megan O'Rourke, Tony Minestra, Brian Hodges, Annette Braden, Eric Ruiz, Josephine West, Derek Brinkley, Paul Welsh, Kelly Dutmers, Becki Bellito, Scott Lilly, Stacey Schlaud, Sylvia Hernandez

Board Members Not Present: Angie Cooksy, Sharon Williams, Christian Brown, Josie Blasdel, Erin Updegraff

Guests: Erin Hoover, Emily Tabeek, Chrissy Grotzke, Linda Haffner

Call to Order/Introductions: *(T. Minestra) Meeting called to order at 11:00 a.m.*

Approval of November 12, 2021 Board Meeting Minutes: *(J. West)*

E. Ruiz motioned to approve the November board meeting minutes. B. Hodges seconded.

Discussion.

Motion carried.

Treasurer's Report

Eric Ruiz

	1/12/21	1/12/22
Checking Balance	\$457,573.53	\$273,951.98
Investment Accounts	\$406,256.56	\$713,590.39
Total Net Worth	\$863,830.09	\$987,542.37

Membership Report

Membership Chairs

MEMBERSHIP CATEGORY	& Change	TOTAL
Category 1 (Post-Secondary)	+22%	894
Category 2 (Secondary)	+62.8%	617
Category 3 (Related Education Services)	+3.8%	165
Total Overall IACAC Membership	+32%	1676

Here are the current numbers and percentage changes for IACAC Membership.

Chief Delegate Report

Annette Braden

No update. Meeting in February with the strategic planning chairs.

President-Elect Report

Brian Hodges

Conference planning going well. Meeting Feb 4th.

Past-President Report

Megan O'Rourke

Extended the deadline for nominations to next Friday.

Working on credentials.

Discussion about IECs.

President Report

Tony Minestra

Letter to ISAC- We (IACAC) urged ISAC to consider removing the testing component from identifying Illinois State Scholars - letter penned by the AP Chairs, signed by Tony. We have received a response from the Director of ISAC and will continue dialogue between the two organizations.

Call for Award Nominations - Arnold, Alexander, IAS - hope to be settled on 2022 awards by mid-March.

Call to Highlight accomplishments from our IACAC year to help tell our story at conference:

https://docs.google.com/document/d/1_uPlrjJqa-WvrgMYTUgXkEB_L-ZyQJ3650WkW09-jA/edit?usp=sharing

Announcement of an Ad-Hoc Team to help shape and define the role and job description of the position that Linda was formerly in. Zoom conversations and development of that role to begin in March, with an anticipated position posting in May.

Big shout out to the Finance Team (especially Eric) for organizing and executing the Event Planner search and interview process.

Unfinished Business

A. New Grad Student Membership Policy

Member & PC Team

IACAC is proud to announce that membership will be FREE for full-time graduate students for the 2021-2022 membership cycle.

B. GRC Updates - Advocacy Day and Legislative Agenda

GRC Team

Still figuring out details.

New Business

A. Updates on Event Planner Process

Finance Committee

Interviewing both individuals and companies.

B. Letters of Rec Convo

Becki Bellito

Streamline process for counselors.

C. Media Comm/Portal/Forum Convo

MC Team/Traci F

Notes

Committee updates

Chairs/Liaisons

Call for Adjournment (T. Minestra)

B. Hodges motioned to adjourn; S. Lilly seconded.

Motion carried.

Meeting adjourned at 2:02 p.m.

Respectfully submitted by Josephine West, IACAC Secretary.

HSCPD

Committee Chairs

Andrea Rusk, Amy Herbert, Erinn Murphy

Committee Meetings Completed Recently

Next meeting is 1/19 - planning Feb Counselor Camp focused on free tech tools for counseling/counseling programs

Planned Committee Meeting Upcoming

1/19 - event planning and open time for member discussion

Committee Longer Term Goals for the 2022

Successfully plan and host two more events - one in February focused on sharing free tech tools/programs for counselors and one post-conference as a Temperature Check for counselors as the year wraps and we look ahead to next year. Tentatively hoping May event is in person?

What's the next big event action item

see above - we always need Erin Hoover to assist with tech support!

Committee Roster Situation. Do you need more help?

We have 35 group members on our committee list in the portal, but committee meeting attendance is smaller (10-15) - wish that more communication happened through the portal and/or that IACAC emails and reminders were not blocked by various firewalls. Not sure what help we need/this is an ongoing concern.

Does your committee have digital needs

no

Shout out any of your outstanding committee members

Committee members have been integral to our events having speakers and visiting experts to speak on each of our planned topics. It is a wonderfully engaged group willing to reach out, participate and link others to our committee. This year has been positive for our committee, events and planning.

New Year's Resolution/s

n/a - more of the same!

Chance for open response:

n/a

Summer Tours

Committee Chairs

Kara Dollaske, Paul Lichtenheld, Sarah McDougal

Committee Meetings Completed Recently

11/22 - We have officially decided to convert the 2022 Plane O' Fun Trip to a bus trip given the uncertainty of air travel ability again this summer. We have already connected with schools we intend to visit primarily in the states of Missouri and Oklahoma, and Kara has dubbed the tour the "Ozarks Tour". We have numerous tentative schedules on the table that we are still working out. The Micro Tour has essentially been finalized with six schools on board: five in Michigan and one in Indiana. Plans for any Bike trips will likely be developed in late Spring.

Planned Committee Meeting Upcoming

We need to finalize our itinerary and lock down our remaining schools for the just recently developed Ozarks Tour. We also need to establish a date to launch the applications and begin registering participants.

Committee Longer Term Goals for the 2022

Finalize the agendas for both planned bus trips, set up the registration, and recruit participants.

What's the next big event action item

We sound like a broken record...but once again, we are considering the Pacific Northwest as our destination for the Plane O' Fun in 2023. Once again, we will be requesting the same one-time stipend of \$8000 to use to off-set the cost of the plane tickets for that trip.

Committee Roster Situation. Do you need more help?

Our committee has a finite number of members. We recruit new committee members based on past participation in our program.

Does your committee have digital needs

We will soon when we determine we are ready to launch the applications and signup.

Shout out any of your outstanding committee members

Kara Dollaske has completely revamped the tour since we have had to pivot due to uncertain conditions/restrictions. In one month, she's done the planning we usually do in a time span of 6 months.

New Year's Resolution/s

We're trying to figure out how to get back into our old rotation of which trips go in which years so that our participants can plan and build excitement. It's just that there is this whole "Covid" thing that keeps getting in the way. Ugh!

Chance for open response:

Like all programs for IACAC, we're trying to be respectful of everyone's fears and concerns, but also their desires and their goals. We're really going to push for these trips to happen this summer, and we are mentally prepared to pivot yet again if we run into any further limitations at the last minute to still make these things still happen. We are confident that many of our participants are very eager to get back on the road, and we're eager to be the ones to lead them :-)

Admission Practices

Committee Chairs

Shawn Wochner, David Boyle, and Allegra Giulietti-Schmitt

Committee Meetings Completed Recently

Our chairs have met, but we have not met with full committee yet.

Planned Committee Meeting Upcoming

We will be looking to meet virtually with our committee and discuss our plan to move forward this spring and in the future.

Committee Longer Term Goals for the 2022

Our goal is to educate our members (and non-members) about the NACAC Guide to Ethical Practice in College Admission. This will happen through webinars, conferences and newsletter submissions (like David did last month).

What's the next big event action item

Reengaging with our committee members will be our next big event. And we do not need leadership for that event.

Committee Roster Situation. Do you need more help?

This will be determined at our committee meeting. We don't want to have too many members where some don't feel they are contributing meaningfully, but we also don't want to have too few where they are doing way too much. More to come on this.

Does your committee have digital needs

Not at this time.

Shout out any of your outstanding committee members

I'd just shout out to our co-chairs, our liaison and the IACAC President's for their help and guidance through these past few years. It's been tough navigating this new course without any direction from NACAC. We appreciate the support of our leadership!

New Year's Resolution/s

Our new years resolution is to get our committee active again and prepare for our first presentation at the Annual Conference in April.

Chance for open response:

Appreciate all of the hard work from all of our leadership and committees!

Illinois College Fair

Committee Chairs

Sue Fowler, Anna Schuh, and Omar Solomon

Committee Meetings Completed Recently

November Meeting Topics: Fall Fair Reflections (In-Person and Virtual)--Shared survey results, Reviewed the role of IRCF Liaison, Discussed the timeline for the remainder of year

Planned Committee Meeting Upcoming

February 22, 2022: College Fair Calendar Approvals

Committee Longer Term Goals for the 2022

Evaluation of college fair definitions/policies and develop detailed timeline/ procedures by Spring 2023

What's the next big event action item

Approve 2022-2023 Fair Calendar--February 22, 2022

Committee Roster Situation. Do you need more help?

Need for additional volunteers interested in assuming a leadership role

Does your committee have digital needs

Shout out any of your outstanding committee members

New Year's Resolution/s

Continue to communicate any changes that affect Illinois College Fairs

Chance for open response:

Media Communications

Committee Chairs

Traci Flowers & Luis Alarcon

Committee Meetings Completed Recently

11/15/2021- Membership Platform: Forum usage, Team Accounts vs. Individual Accounts, Admission Essay ideas.

Planned Committee Meeting Upcoming

Jan 10 - planning for Board Meeting

Committee Longer Term Goals for the 2022

Increase participation in the new IACAC Membership Portal/Forum

Enhance user ability

Membership Platform: established 2020. 3 year implementation and assessment scheduled for end of school year 2023. However some concerns have been raised and want the board to be aware if concerns should be addressed earlier.

What's the next big event action item

Listserv vs forum engagement. members satisfaction with member platform? not sure this is something the board wants to discuss.

Committee Roster Situation. Do you need more help?

Volunteerism seems to be down across all committees - does this have anything to do with the member platform, the pandemic, both? should this be looked at or addressed?

Does your committee have digital needs

n/a

Shout out any of your outstanding committee members

New Year's Resolution/s

looking for ways to utilize the membership platform and forums - and how to best move forward given the challenges with the platform.

Chance for open response:

looking forward to discussing this in more detail with the board. we don't have all the answers but curious what the board thinks on how to best move forward.

Middle Management Institute

Committee Chairs

Wendy Downing, Robert Olivieri, Ashley Brown

Committee Meetings Completed Recently

We recently finalized our location and moved our MMI dates. MMI will be held June 8th-9th at Columbia College - Chicago. We're also excited to partner with Stedman Graham who will be presenting on day 1 of MMI. Day 2 will include 3-4 additional sessions, and we're currently in the process of brainstorming sessions. We also have decided to increase the cost of attendance. Registration will now be \$100 for members and \$125 for non-members. In addition, we'll include a copy of Identity Leadership (Stedman's book) in the registration fee.

Planned Committee Meeting Upcoming

Our next committee meeting is January 13. Our main agenda item is brainstorming sessions.

Committee Longer Term Goals for the 2022

We hope to get the RSVP live in mid-Spring (March/April). Our main focus right now is planning the 2022 MMI.

What's the next big event action item

Next action item is working on sessions and reaching out to possible presenters. At this time, we don't need IACAC leadership's assistance.

Committee Roster Situation. Do you need more help?

We have a strong committee currently, so no, we don't need any assistance at this time.

Does your committee have digital needs

Yes, we have a few web updates... 1) add Columbia College Chicago as a location. 2) update registration cost to \$100 for members, \$125 for non-members. 3) Remove the current 3 bullet points of what's included in the cost. Instead, include 1 bullet point "Includes a copy of Identity Leadership: To Lead Others You Must First Lead Yourself by Stedman Graham

Shout out any of your outstanding committee members

Derek Brinkley!! Derek has graciously volunteered Columbia as a host site and has been a great advocate for Stedman to help with MMI. We're excited to partner with Stedman and really appreciate Derek bringing that to us as an option! Thank you, Derek!!

New Year's Resolution/s

A big goal we've been discussing recently is how we can plan even farther in advance. MMI has always focused on the upcoming year but hasn't thought events years out. We're already starting to discuss how we can plan for 2023 MMI and future events.

Chance for open response:

We continue to plan for an in-person MMI. Attending a recent Elevate session (shout out to Courtney & Angie!) gives us hope that in person is realistic. Of course, we continue to monitor and are prepared to switch to virtual if needed.

Transfer Advisory Committee

Committee Chairs

Kristin Smigielski, Nick Defalco, April Ponte

Committee Meetings Completed Recently

Transfer Summit agenda and plan; will be virtual and will mirror last year's; scholarship decisions for spring 2022; awarded to 2 students for spring

Planned Committee Meeting Upcoming

2/11 and 4/7 will be our next two meetings; The meeting in Feb will mostly be about Summit and help that is needed to make it run; the April meeting is where we will discuss the Fall 2022 scholarship applicants and select 5 recipients.

Committee Longer Term Goals for the 2022

There was a request for a Transfer SIG; after talking it through with the co-chairs and the requester, we think the best course of action is to bring their ideas into our Transfer Networking subcommittee under the TAC; we will ask the person who requested the SIG to join our committee and that subcommittee so we can make sure we are meeting their needs (and everyone who is interested in transfers). Goal=this spring

What's the next big event action item

Transfer Summit in Feb. I actually don't know if April has reached out, but typically the President-Elect of IACAC says a few words during the opening.

Committee Roster Situation. Do you need more help?

We are good for now.

Does your committee have digital needs

We are good for now.

Shout out any of your outstanding committee members

Hard to pick just one. Everyone is seriously doing a great job :)

New Year's Resolution/s

Just plan ahead; I think we do a pretty good job of this already, but the more we plan ahead the better participation we get. Also, maybe to finally see each other in person one time:)

Chance for open response:

Inclusion, Access, and Success

Committee Chairs

Scott H, Sara E, Diana M, Chevonne T-G

Committee Meetings Completed Recently

We met in November, discussed moving forward with resources for students with disabilities. Thinking about creating a guide on our website similar to the undocumented students guide. Some committee members also put together a conference session on the topic.

The group that organized the dismantling white supremacy in higher education is going to be offering this program again this winter/spring.

Diana and Kristina Luster are developing a workshop to combat performative allyship.

Planned Committee Meeting Upcoming

Next committee meeting is January 21st. We plan to continue work on the topics/ideas previously mentioned

Committee Longer Term Goals for the 2022

Sharing the Dream Conference will take place in May 2022. Dismantling White Supremacy in Higher Education will take place February-April 2022.

What's the next big event action item

If we keep progressing on a student guide for students with disabilities, we will need some help from Erin in terms of the website and communication to members.

Committee Roster Situation. Do you need more help?

Good on committee size right now. Averaging 8-9 committee members at a meeting.

Does your committee have digital needs

If we keep progressing on a student guide for students with disabilities, we will need some help from Erin in terms of the website and communication to members.

Shout out any of your outstanding committee members

Kristina Luster has joined new this year and jumped right in with helping out! Lisa Winker is a rockstar per usual. And our group working on the dismantling white supremacy series (Laura Montegudo, Chevonne Totten-Garner, Robert Olivieri, maybe a few others that I am not aware of) are hard at work again. And the Sharing the Dream committee!

New Year's Resolution/s

Getting committee members to volunteer to take on tasks outside of committee meetings

Chance for open response:

As I write this and the temperature is 3', if IACAC is ever looking for give away item ideas, maybe blankets or gloves or other things to keep warm with :)

Professional Connections

Committee Chairs

Lisa Steve, Kat Hankamp, and Meghan Chrum

Committee Meetings Completed Recently

11/18/2021 - Shared that graduate student memberships would be free for IACAC

Planned Committee Meeting Upcoming

1/13/2022 - Developing graduate student memberships

Committee Longer Term Goals for the 2022

What's the next big event action item

Collaborating with Membership on graduate student membership and IACAC leaderships is already helping us

Committee Roster Situation. Do you need more help?

Roster is good

Does your committee have digital needs

None

Shout out any of your outstanding committee members

New Year's Resolution/s

Major focus is on graduate student membership and conducting outreach with the Graduate Programs in Illinois to let them know about the new changes and benefits of IACAC

Chance for open response:

Retiree Committee

Committee Chairs

BC Juettner, Kathy Holmberg

Committee Meetings Completed Recently

We have not had a meeting.

Planned Committee Meeting Upcoming

Nothing at the moment

Committee Longer Term Goals for the 2022

To get back to meeting in person, after the conference.

What's the next big event action item

Committee Roster Situation. Do you need more help?

We are still in need of a 3rd Co-chair.

Does your committee have digital needs

No

Shout out any of your outstanding committee members

New Year's Resolution/s

Start meeting again in person, once our members feel safe.

Chance for open response:

Our proposal for the conference was turned down by the conference committee. Since our presenters determined they could no longer participate, we were needing to change our session anyway. There has been a session for retirees for many years and we are concerned that there is now no session for us. We would at least like to have a time on the schedule to meet.

New Counselor Institute

Committee Chairs

Rebeca Hernandez, Maira Rodriguez, Kenneth Guthrie

Committee Meetings Completed Recently

1/5/2022 - Co-Chair catch up, December In-Person Recap: Discussed what worked, what could be improved for next year's NCI Milestone Session. We may just do strictly in-person (we attempted a hybrid experience this year). Had a good turnout for both in person and online, we are thinking however, of better ways to keep record of RSVPs and stealth attendees, etc.

1/6/2022 - Committee meeting - discussing plans for Jan's Session focusing on Implicit Bias, Access, Equity, Inclusion. Sharon and April F. broke down their plans for their session, including short videos, terminology, small group prompts, etc. Focusing also on Recruiting, Reading (apps) and Retention - Where does DEI work function / play a role in each of these pieces? What role does the Territory Manager play in creating a sense of belonging? Sharon and April are bringing a Self Audit worksheet to the table as well that everyone will have access to, forcing folks to look inward! This session is going to rock.

Planned Committee Meeting Upcoming

2/2/2022 - confirming plans for NCI February Session, reflecting on attendance for January session and the January session itself.

February Session includes Self-Care, led by Derek and April L.

This is one of the most anticipated sessions as it was voted

Committee Longer Term Goals for the 2022

4/2022 - Career Development and Final In-Person Wrap Up / Graduation (IACAC Conference)

04/27/2022 - NCI Reception 8:30 - 9:30 (Room Location TBA)

GOAL(s)

Invite previous NCI attendees (2020) in hopes of having them join us (send comms by end of Feb, Early March) for the graduation celebration (only folks registered for conf.)

Have 90 members for 2022 (june 2022-may 2023)

Re-vamp / add / modify NCI sessions to include new / more topics on differing student populations (on-going goal)

What's the next big event action item

Final In-person Wrap Up and celebration

Support is being given! Thank you to Brian Hodges and Derek Brinkley for working on reserving a room / space for us!

Maira contacted Brian on 1/4/22 to confirm space for our social, which has been confirmed!

Committee Roster Situation. Do you need more help?

We have a strong and engaged Committee for NCI. We are very fortunate! We're always excited and welcoming any interested folks who'd like to join our Committee, however, given we have additional space! :D

Does your committee have digital needs

N/A

Shout out any of your outstanding committee members

We have SUCH a strong and amazing committee team here on NCI. I (kenneth) would personally like to give a shoutout to Christian Brown - Christian is such a willing, engaged, and warm person! I met her initially as a new NCI participant, and getting to work with her on this level of committee members has been a true treat.

Christian is a great problem-solver, thinks in the moment (shout out the NCI December Session, where we forgot some drinks and Christian just went in so confidently and resolved the dilemma- literally came back with everyone's requested beverages, without even knowing if they'd be available in the bev machine).

You can really sense the care and level of commitment that Christian possesses when around her, whether that be virtually or in-person.

New Year's Resolution/s

We are discussing new ways to deliver NCI, whether that be through new / edited sessions, improved ways to record attendance, improving functionality and engagement of any hybrid deliveries, etc.

Chance for open response:

Membership

Committee Chairs

Chrissy Grotzke, Josh Stauber, Maddie Corder

Committee Meetings Completed Recently

Membership Bingo, Change in Membership Year, Moving Application Open Date to Feb 1, Communication Updates, Met with Prof Connections about free Grad Student Membership

Planned Committee Meeting Upcoming

Change of the membership year/potential early opening of the application for membership to coincide with conference registration

Committee Longer Term Goals for the 2022

Managing out membership registration for a new cycle, getting back on track fiscally, working with other committees to engage grad students

What's the next big event action item

Redo comm plan and reaching out to non-renewals; we will need help with the non-renewals

Committee Roster Situation. Do you need more help?

We can always use more volunteers. They always have good insight and also are more hands to engage during recruitment/retention efforts.

Does your committee have digital needs

We are planning on setting a meeting with Erin to talk through a comm plan

Shout out any of your outstanding committee members

Sarah Goldman is our most steadfast member who "gets it" and has great ideas/input. Erin and Linda get a shoutout too. We couldn't make all these changes without them :-)

New Year's Resolution/s

More transparency and communication

Chance for open response:

N/A

Government Relations

Committee Chairs

Emily Tabeek, Luis Narváez, Mary Alice Berg (completing report)

Committee Meetings Completed Recently

We (committee chairs and Paul) have held multiple meetings with CPS leadership and ISCA leadership on crafting our shared legislative priorities. We will have a final draft of that document in late January before Springfield Advocacy Day. These meetings have been largely driven by the GRC team. Paul has been very encouraging through this process with frequent reminders that we still need to keep our commitment to IACAC/our membership while also finding common ground that all three groups can agree. IACAC is definitely leading the conversation in these meetings and I'm proud of our work!

Planned Committee Meeting Upcoming

Upcoming meeting on Friday, January 21 - Springfield Advocacy Day

Committee Longer Term Goals for the 2022

Our main goals are connected to our two events - Springfield Advocacy Day on 2/16/22 and DC Advocacy Day (April or May 2022)

What's the next big event action item

Our next big event is Springfield Advocacy Day on 2/16/22. We are planning for in person but prepared to pivot if need be due to COVID. We are excited to have as many IACAC members attend as possible. Registration should be up later this week. We will also be inviting ISCA and CPS to this event. Since IACAC has successfully executed this event in the past we will offer two Zoom training sessions for ISCA, IACAC and CPS folks to learn more about Advocacy Day and how to reach out to their legislator for a meeting. Mary Alice will lead these efforts. Our other big event is DC Advocacy Day and we are currently working to pin down a date and then will proceed with plans.

Committee Roster Situation. Do you need more help?

We can always grow but are satisfied with our current size.

Does your committee have digital needs

We will need Erin's help with Springfield Advocacy registration and marketing.

Shout out any of your outstanding committee members

Kristina Luster is a new addition to our team. She recently moved back to Chicago from the Atlanta area where she was involved in SACAC. Kristina connected us to the GRC folks at SACAC regarding a partnership for DC Advocacy Day. Although SACAC declined to join us because they had not budgeted for it in their 2021-2022 budget we still had a great meeting that Kristina facilitated. She is quick to step up and we are excited to have her on our team!

New Year's Resolution/s

I think our main resolution is to pull off a successful DC Advocacy Day without the support from NACAC.

Chance for open response:

Scholarship

Committee Chairs

Jaime Newsom, Lauren Yates, Chris Merle

Committee Meetings Completed Recently

Scholarship deadline, low number of applicants, overall school climate challenges

Planned Committee Meeting Upcoming

Review process, upcoming deadline, changes for future scholarships

Committee Longer Term Goals for the 2022

Complete this scholarship process (April 2022), revamp entire scholarship process (December 2022)

What's the next big event action item

Defining the scholarship process and determining scholarship recipients. No leadership assistance needed at this time.

Committee Roster Situation. Do you need more help?

Yes, we can always use more application readers. Remind members to sign up if they are interested in helping.

Does your committee have digital needs

Yes, reminder to counselors/students about the application and request for volunteers (we have already asked Erin for this)

Shout out any of your outstanding committee members

We are all surviving - YAY!!

New Year's Resolution/s

We have an interest in revamping the entire scholarship process to better serve our members and their students.

Chance for open response: