

Going Rogue

Managing the Transcript/Application
Process without a Third Party Vendor

Presented by

New Trier Post-High School Counselors

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Overview

1. History/Background
2. Transcript/Application process
3. Rogue system pros and cons
4. Questions and answers

History of NT Transcript Process

- Two year (2012/13 and 2013/14) Rogue record of processing transcripts without a third party vendor
- Prior to the 2012-13 school year
 - Paper transcript mailed for each request
 - Mid-year transcripts mailed for each request
 - Final transcript mailed to student's school of choice

History of NT Transcript Process

- Monitored peer institution's experience with third party transcript vendors
- Tracked transcript requests through Naviance
- Consolidated PDF versions of student transcripts in the counselors' shared drive

Rationale for Making the Decision to Go “Rogue”

- Greater control over technical issues
 - New Trier has not experienced any technical problems with their system in the past two years
- Personal information about students controlled by school and not released to profit-driven company
- Financial considerations
 - New Trier avoids paying third party vendor fees
 - Keeps revenues generated by transcript requests

Rational for Making the Decision to Go “Rogue”

- Enhanced relationship with advisees
 - Greater contact opportunities
 - Better counselor control over the transcript process
- Increase in number of colleges accepting self-reported grades
- Continued growth in number of Common App members

New Trier by the Numbers

Common Application Process for Students

- Transcript request for students - Have you invited your counselor?
- Verify Common Application invitation process
- Accurate counselor information
- Recommendation letter
- Electronic submission
- \$5 fee/transcript

Secondary School Report for Counselors

- Profile
- Student roster
- Submissions status
- Timing (5-8 minutes)
- One and done!
- ED/EA
- Fee waiver
- Consistency!!

Non-Common Application Process for Students

- \$5 fee for transcript
- Differentiate by color
- Paper transcript/self-report
 - student signatures
- Accompanying SSR
 - hard copy of recommendation letter
- Submissions by mail

Teacher Recommendations

- Student managed
- Departmental philosophy
- Counselor oversight

Past Process: Common and Non-Common Application

- 100% mail
- Time intensive
- Cost intensive
- Very student-centered
- Remains student-centered

Considerations of Going Electronic

Potential Cons...

Considerations of Going Electronic

- Reduction in staff
- Less contact with students depending on your request process
- Harder to grasp where students are applying to if the request is “blind”
- Be aware of Common App schools that also maintain an institutional app

Considerations of Going Electronic

Pros!

Considerations of Going Electronic

- Frees up time of administrative staff to support us in other ways
 - Help through college visit season
 - Tracking transcript grade updates, schedule changes, or un-weighted requests
 - Side projects
 - Scheduling appointments
 - PR for our families and visitors

Considerations of Going Electronic

- Pros cont.
 - Reduction in incomplete apps and leaves a nice e-paper trail
 - More time to connect with students
 - **GREEN!** And expedites mid-year and final report submissions
 - Cost savings for us and potentially our students depending on fee structure

Considerations of Going Electronic

- Pros cont.
 - Flexibility to meet the needs of future changes
 - More schools joining Common app annually
 - Non-Common App colleges willing to accept PDF's as official
 - Self-reporting schools
 - Illinois, Kansas, Montanas, UCals, Iowa, Iowa State, U. Washington, Oregon Rutgers, Georgia

Considerations of Going Electronic

- Is this an option for you?
 - Many ways to make it your own process and meet the needs of your department!

Questions??