

**2011 IACAC Annual Membership Meeting**  
**Thursday, May 3, 2012, 9:50-11:15 a.m.**

**Docherty:** Good morning! The 2011 Annual Membership Meeting of the Illinois Association for College Admission Counseling will please come to order.

The IACAC By-Laws require a quorum of 10% of the members who are entitled to vote in order to conduct business at this meeting.

As you entered the room, the tellers were taking a quorum count and Head Teller Stephanie Szczepanski will now give us the results.

**Szczepanski:** There are 146 voting members.

**Docherty:** We have a quorum, and will proceed with the business of this meeting.

Let me begin by introducing those at the head table.

On my far right is Past President Carin Smith, from Lawrence University  
To her left is Treasurer Patrick Walsh, from Illinois State University;  
Secretary [Robert Yerkan](#), from Rolling Meadows H.S.;  
President-Elect Todd Burell, from Southern Illinois Edwardsville; and  
Parliamentarian Maryanne Kelly retired from Maine South H.S.

The chair will next entertain a motion to adopt the Agenda and the Special Rules of Order for this meeting as presented on the back of the agenda. They are printed on green paper and are in your packets. Please note that there is one change in the order of business. We will be discussing Old Business prior to discussing New Business

Julie Nelson made a motion to adopt the Agenda and the Special Rules of Order.

Is there a second? Ellen Rostker seconded.

It has been moved and seconded that the agenda and the ground rules for this meeting be adopted. Is there any discussion of the agenda or the ground rules? No further discussion.

All those in favor of adopting the agenda and ground rules for this meeting please respond by raising your voting cards. Those opposed? None. Motion carries.

The chair will entertain a motion to approve the minutes of the 2011 Annual Membership Meeting as written. You will find the minutes on white paper in your packet. Ellen Rostker motioned to approve the minutes of the 2011 Annual Membership Meeting.

Is there a second? Seconded by Anita Carpenter.

Are there any additions or corrections to the minutes? None

It has been moved and seconded that the minutes of the 2011 IACAC Annual Membership Meeting be approved as written.

All those in favor please respond by raising your voting cards.

Those opposed? None

The minutes are approved.

**Docherty:** I would now like to introduce Patrick Walsh to present membership report.

**Walsh:** Thank you Laura. In your packet on pink paper, you have the membership report dated April 12, 2012. As you glance at the membership report for 11/12, you will notice that overall membership numbers are up about 50 total IACAC members compared to 10-11. Our membership saw increases in Category 1 (College/University Members) and Category 3 (Related Educational Service Members) this year with a slight decrease in Category 2 (Secondary School Members). The total number of IACAC members that are also members of NACAC also increased this year, with 614 IACAC members also carrying membership in NACAC, up from 513 last year. Of those 614 NACAC members, 572 are also voting members, up from 481 last year.

The increase in Category I; College/University membership is partly attributed to the New York Times College Fair that will take place at Navy Pier, May 31, 2012. Institutions who are members of IACAC were given a discounted rate when registering for the program. This discount may have enticed more institutions to become IACAC members for this financial consideration. A goal of the Membership Committee for this upcoming year is to retain these individuals and institutions as IACAC members.

11-12 was also the first year of the new October 1- September 30 membership year and by all accounts this went very smoothly. This was a change made especially for our high school constituents and was met with positive feedback.

This year the number of graduate student members of IACAC increased by 20 compared to last year. Plans will move forward in the next year to attract and encourage more graduate students around the state in Higher Education and School Counseling programs to get involved and become members of IACAC. The Membership Committee continues to collaborate with the Mentorship Committee to reach out to and increase our presence and membership within these graduate programs.

Overall, our association remains strong, and would like to recognize the membership chairs: Glenn Hamilton, Eliza Freedman, and Nate Bargar along with the entire membership committee for their hard work this year

Walsh asked the membership committee to please stand to be recognized.

**Docherty:** Thank you to the memberships committee. Patrick please present the Treasurer's report and donated services report.

**Walsh:** In your packet, on yellow paper, is the Treasurer's Report for the period of April 1 through April 11th, and on the other side of the page, you will find the comparative Donated Services report.

The proposed 2012-2013 budget is on blue paper - you may want to go ahead and get that out as well.

I would like to begin by thanking Linda Haffner, IACAC Executive Assistant who handles the daily IACAC finances and the preparation of these reports. I appreciate all of your advice and assistance over the last year in transitioning into this new role.

The April's treasurer's report shows a cash balance of \$329,031.80. This is the total of our two cash accounts-a regular checking account and a money market account as well our three certificates of deposit. I would like to point out at the top; our Spartan Market account (#205) has been making significant progress and is currently at \$105,427.16 – an \$8,000 increase over last year at this time. When you add that to our to checking account and certificates of deposit, you will see that the total financial resources available to IACAC currently are \$434,458.96.

I would remind you that account #104 Annual Conference is misleading at this time due to expenses for this year's conference that still have to be paid.

In addition, due to an oversight on my part, account #106, checking interest is empty on the Treasurer's Report. For the year, we have received \$78 in checking interest that is not reflected on this report. This amount was added to the Treasurer's Report, but it had already been printed for Conference.

Even though the economy continues to be uncertain, the Finance Committee still considers IACAC to be a fiscally healthy organization. The Finance Committee will continue to take a conservative approach in planning for over the next year.

Are there any questions on the Treasurer's Report? None.

If you turn the page over, we will now look at the Donated Services.

For more than 20 years, IACAC has kept track of services donated by IACAC executive board and committee members. Each member is asked to calculate what they and their institutions donate to IACAC during the year for: phone calls, postage, photocopying, travel, meals, and supplies. These services are calculated and included by our accountants in IACAC's yearly audit to show the true cost of running our Association.

These donated services are very important to IACAC and the Finance Committee would like to say thank you to each individual and institution that has made these contributions. Total donated services reported as of April 11<sup>th</sup> are \$9,339.75. Although lower than previous years, this amount still shows the strong commitment from executive board members and committee members that have covered their own expenses to travel to and prepare for meetings. I would expect this total to grow over the next few weeks due to services donated related to the planning of this conference

If you are a committee member or executive board member and you have not submitted your donated services to IACAC for this fiscal year, it is not too late. Please submit your donated services by May 31<sup>st</sup> on the IACAC website. The donated services log "Go to [iacac.org/donated](http://iacac.org/donated) "

**Docherty:** Please present the 2012-2013 proposed budget.

**Walsh:** To get the budget on the floor for discussion, I move to adopt the 2012-2013 budget as presented on your blue handout.

**Docherty:** Is there a second? (Michelle Brown) Patrick please proceed.

**Walsh:** At this meeting last year, it was announced to the membership that a discrepancy was noticed in the manner in which previous budgets were reported. Past proposed budgets were not actually balanced when presented to the membership due to the fact that some assets, the interest from our 3 CD's and the increase in value of the Spartan Market account, were included under revenue. As promised, the Finance Committee did adjust the proposed operating budget and removed the interest from the CD's and increase in value of the Spartan Market from revenue to correct this reporting inconsistency.

You will see on the blue handout that the operating expenditure accounts are on one side of the page, and operating revenue generating accounts are on the reverse.

Let's look at the expenditures side first. You will notice that most line items are similar to those of the current year with a few exceptions that I'd like to highlight.

Account #005 General Board. We have budgeted \$12,500 for next year, where the current 11/12 budget was \$16,000. The Finance Committee reviewed this account and felt there were items paid for out of General Board that directly related to Conference and made more sense to be covered out of the Annual Conference revenue.

Account #009 Media Communications. The Finance Committee budgeted \$40,000 for the Media Communications Committee last year with all technology requests being directed to this committee. The budgeted amount for Media Communications was set high for this current year due to the total website redesign we underwent. Since we will not be redesigning the website this year, the Finance Committee reduced the budgeted amount to \$35,000.

Account #018 Travel. In reviewing the last three years, the travel expenses of IACAC have not exceeded \$15,000. The amount budgeted for last year was \$24,000. The Finance Committee proposes a travel line of \$17,000, a decrease of \$7,000. We felt this was a conservative estimate based on past data.

At the bottom of the page, you will see that our total operating expenses are budgeted to be \$146,700 which is actually lower than what we budgeted for the current fiscal year.

I'd like to assure the membership that the finance committee will continue to scrutinize our spending each year in order to determine where we can cut expenditures in order to match our revenues, in an effort to NOT dip into our reserves

If you turn the page over and look at the proposed revenues, you will see most line items remained consistent with those of the current year. However, there are a few exceptions that I'd like to highlight.

Please look at account #101 Membership Dues. Last year membership revenue was \$62,079, nearly \$13,000 less than the \$76,000 projection. This current year membership is strong with a total of \$75,739. Due to the fluctuating revenue stream, the Finance Committee decided to lower the projection from \$75,000 to \$70,500 to account for this uncertainty.

I would also like to point out account #104 Annual Conference. Although the proposed amount of \$6,000 is the same as last year, there are some additional expenses related to Conference that this account will absorb from the General Board line, as discussed earlier. Since the Annual Conference has far exceeded the projected amount budgeted over the last several years, the Finance Committee did not feel the amount needed to be decreased to account for the items moved from the General Board line.

On line #106, the Checking Interest under column Actual 2011-2012 is listed as \$0. This should be listed as \$78. My apologies for this error.

Advertising, account #110 was decreased from \$5,000 to \$2,800. This is due to the fact that some of our printed materials, where advertising was available, have transitioned to electronic distribution, where advertising opportunities are not as abundant. The Membership Directory is currently the only publication where advertising is offered.

Finally, account #113 HS/CC Directory projected revenue was increased from \$1,500 this current year to \$5,000 in the proposed budget for next year. The Directory will be online this coming year and the increase in revenue is projected based on the information presented to the Executive Board at the January meeting.

So both the revenues and expenses for 2012-13 are budgeted at: \$146,700

This budget was presented to and approved by the Executive Board at the March meeting in Springfield. The Finance Committee and Executive Board are confident that we have

brought to you a budget that is fiscally responsible and will continue to support the work of our Association on behalf of the students we serve.

**Docherty:** Is there any discussion. None

**Docherty:** It has been moved and seconded to adopt the proposed budget for 2012-2013 as presented. All those in favor of approving the budget as presented please respond by raising your voting cards. Those opposed? Motion carries.

Thank you Patrick Walsh for your work and for this report.

I will now introduce Carin Smith, past president and chair of the Credentials Committee, who will issue her Past President's report and then move for adoption of the bylaw amendments.

**Smith:** Good morning everyone. Two years ago, at the 2010 Annual Conference, which was titled: **A Magic Garden: Enhancing Tradition; Cultivating Change**, we came together as an organization – as we have again today – and celebrated the traditions that have made IACAC one of the premier college counseling organizations in the country. We also introduced some changes – most notably – a strand of sessions dedicated solely to the middle managers in our profession – a group of our colleagues who have – over the years – expressed some dissatisfaction with their learning and leadership opportunities, both at the conference and within IACAC.

From that conference grew additional initiatives that have continued to address the key issues of middle managers in the college counseling profession and leadership opportunities within our organization:

The Mentorship Committee took up this cause and now not only creates mentoring opportunities for counseling “newbies” and veterans (a long standing IACAC tradition), but also mentoring opportunities for middle-managers and upper managers.

DePaul University will be host to our second Middle Management Institute next month – a professional development program that we hope will be a mainstay for IACAC going forward.

We have, in the last 3 years, completely revamped the way we communicate with our membership. I applaud IACAC for not only realizing that communication in our culture has changed dramatically in the last 5 years, but for actually doing something about this shift.

- We were already blessed with an amazing webmaster, who – by the graces of what can only be the IACAC Gods, has worked with us since he was 16 years old, and with great humility and patience brought us along to a point where our IACAC website is the envy of many a state and regional affiliate.
- The Media Communications Committee was established and has quickly helped us to realize the myriad ways that members communicate with each other and seek

information “in this generation” – yes, we send most every IACAC announcement out via Facebook, Twitter and the listserv. More importantly, I believe the structure of this committee is such that it can continue to facilitate future changes in communication.

- And finally, IACAC proudly announced the hiring of Sherry Hall a little over a year ago, as the IACAC Publications Specialist.

Now, if you know the individuals who have been involved, on the ground level, with all the media changes you’ll know that this is a shining example of middle managers being given the opportunity to lead.

And one more initiative, the work of the Ad Hoc Committee on Board Structure – arguably the most ambitious project undertaken in quite a little while by our association. I would like to formally recognize the members of this committee once more: Sandie Gilbert, Maryanne Kelly, Nate Barger, Amy Thompson and Bob Murray.

The impetus for the work done by this committee really came from NACAC, who – three years ago – changed the formula by which regional affiliates have the opportunity to be represented at the National Assembly by delegates elected in our home organizations. For IACAC, this meant a shrinking of our Executive Board by 3 delegates. It seemed that this change provided a timely opportunity for IACAC to take a good look at the overall structure of our Executive Board – a process this organization hasn’t taken on in quite some time.

The final product – which we will vote on in just a few minutes – is the culmination of two years of research, diagramming, conversation with IACAC and NACAC officers and members, re-working various aspects of the original proposal and finally a very thoughtful and deliberate end product – a product that will not change the POWER of the board, but rather allow for re-structuring of the board. The proposal to bring this amendment forward to the general membership was approved by the current Executive Board in January, and further vetted by the Credentials Committee in January as well.

The proposal to re-structure the Executive Board, if passed, will accomplish the following:

1. Enhanced committee and board involvement for individuals who may have limited institutional support and/or financial constraints. Each year, more and more members wanting to serve in leadership roles are finding themselves limited in the amount of time they can spend away from their offices. IACAC has struggled forever to provide involvement and leadership opportunities for our downstate members. The opportunity for Council teams - smaller groups of individuals - to “meet” via conference call or skype could address these constraints.
2. The team council structure would also allow for more productive and efficient board meetings. Board meetings, under our current structure, need to take place in a venue that can accommodate as many as 44 individuals and require board members and committee chairs to plan an entire day out of their buildings. Getting real work accomplished becomes difficult and committee chairs may spend all day away from

their offices only to spend three minutes reporting on their committee's work. The new board structure would allow for council team directors to report on behalf of the committees within their councils at board meetings. As is the case now, board meetings would continue to be open to any individual wishing to attend.

3. And finally, board re-structuring would allow for more shared responsibility of our organizations operations and development of future leaders. This is where the focus on middle-managers and grooming those middle managers into future organization leaders is actually put into play. Delegates and Council Team Directors will be responsible for leading their council team – they will work together (not alone) in promoting cross-committee work, they will monitor the goals and accomplishments of the committees in their council, they will report on committee work to the executive board and – we hope – feel more comfortable and prepared to step into a presidential position if nominated.

This has been a crazy couple of years for me personally and at this juncture, I would be remiss if I didn't publically thank my colleagues at Lawrence University – several of them are here today – for their patience and support during my IACAC presidential term.

As chair of the Credentials Committee I had the great pleasure of putting together all of the by-law amendments on which we're about to vote. While I believe I will ALWAYS consult people like Sue Biemeret and Maryanne Kelly who I believe can recite the IACAC by-laws in their sleep, these by-laws and I have become fast friends as of late!

Three years ago, when I nervously gave my President-Elect speech, I shared with you the fact that my dog – who I walk with almost every morning – had patiently listened to that speech more times than I'm sure he wanted to. This year, he has been subjected to making the by-law amendment journey with me (poor thing). At the beginning of the process, he often gave me this look – and I'll admit, I often gave him the same look back; this last week, his expression, and mine, have changed.

Three years ago, I referenced a song, by Sugarland, that I felt was indicative of how I hoped to approach my IACAC presidency: ***"I ain't settling for anything less than everything."*** The ringtone my children put on my phone this last January – when all of this by-law craziness started to really ramp up (ringtone played).

This has been an amazing journey, I have learned a lot, I believe we have enhanced our tradition; we have also cultivated some serious change. In the spirit of "a magic garden" – something that I discovered when preparing these words, if we take the board-restructuring diagram and turn it upside down, we have a magnificent tree.

Thank you.

**Docherty:** The next item of business is the consideration of the proposed bylaw amendments. In accordance with bylaw Article XI, two weeks prior notice has been provided to each voting member. The proposed changes have also been provided in your meeting handout – orchid paper. Three-fourths of the voting members attending must



approve of bylaw amendments. This includes those voting by proxy. The Past-President has submitted to the tellers 19 proxy ballots.

**Smith:** Madam President, by direction of the Credentials Committee and Executive Board and in consultation with the NACAC Parliamentarian, I, on behalf of the Credentials Committee, move for the collective adoption of the following 18 proposed bylaw amendments as set forth in the notice and printed on the lovely orchid-colored meeting handout as follows:

|             |                   |
|-------------|-------------------|
| Article II  | First Paragraph   |
| Article II  | Section 2         |
| Article II  | Section 3         |
| Article III | Section 1 – Title |
| Article III | Section 1.D       |
| Article III | Section 1.E       |
| Article III | Section 2 – title |
| Article III | Section 2         |
| Article III | Section 3         |
| Article V   | Title             |
| Article V   | Section 1         |
| Article V   | Section 2         |
| Article V   | Section 2.B       |
| Article V   | Section 2.P       |
| Article V   | Section 2.Q       |
| Article V   | Section 2.R       |
| Article V   | Section 2.S       |
| Article V   | Section 2 – list  |

And further, these bylaw amendments will take effect on June 1, 2012.

**Docherty:** Is there a second? (Shawn Wochner). You should all have a copy of all of the proposed bylaw amendments as a meeting handout (orchid); these proposed amendments also appeared in a Special Edition of the Admission Essay. Is there anyone who has not received the handout? No one raised his or her hand. To save time, I would like to waive the reading of all of the changes. If there is no objection we will not read all of the changes at this time. No objections.

It has been moved and seconded to amend the bylaws as collectively presented. You may propose amendments to the amendments so long, as they are germane and within the scope of the notice. Each amendment to an amendment, if any, will require only a majority vote for approval. At the end, we will vote for all of the amendments in the document collectively. That will take a three-fourths vote and is the final approval. Are there any questions about this procedure? None.

If any voting member wishes to speak to this motion or offer an amendment to the motion please approach the closest microphone, state your name, your institution and whether

you are speaking in support of or against the proposed by-law changes. As outlined in the Special Rules of Order, no member is entitled to speak on a question for no more than two minutes and not more than twice unless all those who wish to be heard have spoken.

Hearing none, are you ready for the question?

Is there any further debate or amendment on any of the proposed amendments in this block?

Hearing no discussion the question is on collectively adopting all of the proposed amendments in the bylaws document as they pertain to the restructuring of the Executive Board to take effect on June 1, 2012. This requires a three-fourths vote for adoption.

Tellers, please count.....

Those in favor of the motion will raise your voting cards.

Those opposed will raise your voting cards.

Tellers can I have the count? The Chief Teller reports that we have 303 votes.

There are three-fourths in the affirmative and the motion is adopted.

The board restructuring bylaws are now officially amended to be effective on June 1, 2012.

**Smith:** The Credentials Committee, with approval of the Executive Board, is proposing seven additional amendments this year.

If you would like to follow along, these changes are listed on the **grey** paper in your conference folder.

I move to amend **Article I. Membership, Section 1. Voting Membership. Letter E.** Any individual employed by voting member institutions or other non-profit organizations whose professional activities consist primarily of counseling, admission, or financial aid services.

**To read:** E. Any individual employed by voting member institutions or other **voting member** organizations whose professional activities consist primarily of counseling, admission, or financial aid services.

**Docherty:** Is there a second? Shawn Wochner.

**Smith:** Rationale: This change was suggested by the NACAC By-Law Review Committee. The rationale in making this change is to specify that individuals eligible to vote must be from "voting member" institutions and "organizations," not simply non-profit organizations.

**Docherty:** Is any further discussion. None. It has been moved and seconded to amend Article I, Section 1.E. as stated. This amendment requires a  $\frac{3}{4}$  vote. All those in favor, please respond by raising your voting cards. Those opposed? Motion carries.

**Smith:** I move to amend **Article I. Membership. Section 1. Voting Membership, letter F.** Independent educational consultants or counselors who are self employed or employed by a company providing counseling, admission, or financial aid services.

**To read:** Independent educational consultants or counselors who are self employed or employed by a company providing counseling, admission, or financial aid services, ***where these individuals perform the majority of their professional duties in Illinois and who meet IACAC Criteria for Independent Counselors.***

**Docherty:** Is there a second? Eric Ruiz.

**Smith:** Rationale: This change defines that the majority of the independent counselors' professional duties be performed in Illinois, a change implemented last year for colleges and post-secondary members that should also be applied to independent counselors. And the revised wording now officially references the IACAC criteria for independent counselors (pg. 19 of the current IACAC Membership Directory).

**Docherty:** Is there any further discussion. None. It has been moved and seconded to amend Article I, Section 1.F. as stated. This amendment requires a  $\frac{3}{4}$  vote. All those in favor, please respond by raising your voting cards. Those opposed? Motion carries.

**Smith:** I move to amend **Article I. Membership, Section 1. Voting Membership, letter G:** Any individual who was actively engaged in providing counseling, admission or financial aid services at one or more National Association for College Admission Counseling (NACAC) or ACAC member who is deemed retired under the retirement program of an institution formerly employing said individual; provided in each case, that such individual is not otherwise employed providing counseling, admission or financial aid services.

**To Read:** Any individual who was actively engaged in providing counseling, admission or financial aid services at one or more National Association for College Admission Counseling (NACAC) or ACAC member ***institutions or organizations*** who is deemed retired under the retirement program of an institution formerly employing said individual; provided in each case, that such individual is not otherwise employed providing counseling, admission or financial aid services.

**Docherty:** Is there a second? Judy Becker.

**Smith:** Rationale: We have added "institutions and organizations" to align with the current language changes made in sections E and F.

**Docherty:** Is there any further discussion. None. It has been moved and seconded to amend Article I, Section 1.G. as stated. This amendment requires a  $\frac{3}{4}$  vote. All those in favor, please respond by raising your voting cards. Those opposed? Motion carries.

**Smith:** I move to amend **Article II. Executive Board, Section 4. NACAC Assembly Delegates.** This amendment calls for changing the title listed in this section from Executive

Director to Chief Executive Officer – I will spare you all and not read the entire section (although it is printed on your handout and appears on the screen above).

**Docherty:** Is there a second? Michele Rogers.

**Smith:** Rationale: NACAC changed this title from Executive Director to Chief Executive Officer.

**Docherty:** Is there any further discussion. None. It has been moved and seconded to amend Article II, Section 4. as stated. This amendment requires a  $\frac{3}{4}$  vote. All those in favor, please respond by raising your voting cards. Those opposed? Motion carries.

**Smith:** I move to amend **Article II. Executive Board, Section 5. Loss of Eligibility, Letter B.** In order to remain a Delegate to the NACAC assembly, an incumbent must continue to provide post-secondary counseling, admission or financial aid services. If a Delegate's qualifying employment status were to change, he or she could continue as a Delegate until the sixtieth day following such incumbent's qualifying employment or the date on which such incumbent accepts nonqualifying employment, whichever occurs first.

**To read:** In order to remain a Delegate to the NACAC assembly, an incumbent must continue to provide post-secondary counseling, admission or financial aid services. ***A Delegate must be a NACAC voting member by July 15 immediately preceding the next annual meeting of the assembly through their terms of service as a delegate.*** If a Delegate's qualifying employment status were to change, he or she could continue as a Delegate until the sixtieth day following such incumbent's qualifying employment or the date on which such incumbent accepts nonqualifying employment, whichever occurs first.

**Docherty:** Is there a second? Jill Sangl.

**Smith:** Rationale: Membership status of NACAC Delegates must be active during their term of service in accordance with NACAC policy. The NACAC By-Law Review Committee recommended this change.

**Docherty:** Is there any further discussion. None. It has been moved and seconded to amend Article II, Section 5, Letter B. as stated. This amendment requires a  $\frac{3}{4}$  vote. All those in favor, please respond by raising your voting cards. Those opposed? Motion carries.

**Smith:** I move to amend **Article IV. Nominations and Elections, Section 4. Voting and Election.** This amendment would involve changing the verbiage "distributed only to those eligible to vote for Delegates to the NACAC Assembly as determined by the By-Laws of NACAC" at the end of the 3<sup>rd</sup> sentence to read "distributed to ***NACAC voting members.***"

**Docherty:** Is there a second? Allegra Giulietti-Schmitt.

**Smith:** Rationale: the NACAC By-Law Review Committee recommended this change.

**Docherty:** Is there any further discussion. None. It has been moved and seconded to amend Article IV, Section 4, as stated. This amendment requires a  $\frac{3}{4}$  vote. All those in favor, please respond by raising your voting cards. Those opposed? Motion carries.

**Smith:** I move to amend **Article V. Council Teams and Committees, Section 2. Standing Committees** by adding "Executive Assistant" to the list of committee members.

**Docherty:** Is there a second? Stacy Ramsey.

**Smith:** Rationale: Adding Executive Assistant simply reflects what has long been a standard practice of having the Executive Assistant serve as a non-voting member of the Finance Committee.

**Docherty:** Is there any further discussion. None. It has been moved and seconded to amend Article V, Section 2, as stated. This amendment requires a  $\frac{3}{4}$  vote. All those in favor, please respond by raising your voting cards. Those opposed? Motion carries.

**Docherty:** Carin Smith, please present the report of the Nominating Committee and introduce the candidates.

**Smith:** A call for nominations for the six open Board Positions was announced in mid-November 2011 on the IACAC web site, via the IACAC listserv, and an e-mail was sent to all IACAC members. 25 nominations were received by the January 12, 2012 deadline.

The Nominations Committee met on January 19, 2012 to review the nominees and create the slate. We made every effort to create a diverse slate of candidates with respect to representation throughout the state, the make-up of the continuing Board members and the talents and experience of each candidate.

Before I announce the candidates, I would like to introduce and thank the Nominations Committee. As I call your name, please stand and remain standing.

The 2011-12 Nominations Committee included:

Nate Barger, Illinois State University  
Wendy Biggs, Wheaton North High School  
Todd Burrell, Southern Illinois University Edwardsville  
Anita Carpenter, Downers Grove South High School  
Meghan Cooley, Augustana College  
Laura Docherty, Fenwick High School  
Judy Hendricks, retired from Ohio State University  
Marsha Hubbuch, independent counselor  
Megan O'Rourke, Butler University

Please give the Nomination Committee a round of applause in recognition of all of their hard work.

And now I will introduce the Candidates for the 2012-13 IACAC Executive Board.

First the candidates for the IACAC Officers and Council Team Directors  
Please stand and remain standing as I call your name.

President-Elect: Mike Dunker, retired from Crystal Lake South High School  
Secretary: Megan O'Rourke, Marquette University  
High School Director: Amy Wesley, Benet Academy  
Allegra Giuliatti-Schmitt, Highland Park High School  
College Director: Eric Ruiz, University of St. Francis  
Shawn Wochner, Western Illinois University  
Zach George, Lake Forest College  
Tony Minestra, Elmhurst College

Next the IACAC Delegates to the NACAC Assembly. Please stand as I call your name and remain standing until I call all names.

NACAC High School Delegate candidates: Kathy Major, Joliet Catholic Academy  
Natalie Morris, Glenbard West High School  
Lianne Musser, Lyons Twp. High School

NACAC College Delegate candidates: Lori Greene, Loyola University-Chicago  
Rob Walton, Northwestern University  
Quinton Clay, Grinnell College

And now I will turn the floor back over to Laura Docherty who will explain the voting instructions.

**Docherty:** We will be voting two separate ballots. Those of you who are voting members of IACAC will vote for the officers and council team directors. Those of you who are also voting members of NACAC will vote for the NACAC delegates. I also need to tell you that because we are a corporation, voting members who could not attend this meeting had the opportunity to vote by proxy. Carin and I will be voting 19 proxies.

The By-Laws of the association also allow for nominations from the floor. I should remind you that both the nominator and the seconder must be voting members of the association, and must have secured the consent of the nominee.

Are there any further nominations for any office? Seeing none, I hereby declare nominations closed. Tellers, are you ready?

Please complete the yellow ballot and, if you are a current NACAC member, your green ballot and be sure a teller collects them. Results of the elections will be announced at today's luncheon.

I will now give my president's report. I have to be honest and say that I am in total awe of the number of text and voicemail messages that I have received since sending my cell phone number out to the listserv in January. I do want to thank all of you for "rolling" with my mistake and laughing with me. I think the best response I received was "Would you also like me to write your number on the bathroom wall?" Thanks Carol Lee.

To say that this year has been monumental in my professional life seems inadequate. I want to thank all of you again for allowing me the privilege to serve in the role as president of IACAC.

In June, I had the honor of attending our inaugural Middle Management Institute. It was a phenomenal experience and I want to thank Annie Kremer and Nate Bargar for coordinating the effort, as well as Elmhurst College for hosting.

In July I realized that "There's no place like Macomb" as I hit the road and attended the Summer Institute at Western Illinois. It was thrilling to be with the 53 participants – yes, that was three more than the goal – and I felt privileged to meet the then rookies in our profession – I also gained a few Facebook friends from this experience, which has also been fun! Thank you Shawn Wochner, Audrey Penman, Jamie Staggs and Western Illinois for coordinating and hosting a great Summer Institute.

The Bus O' Fun headed west and from what I hear it was a successful and fun trip – thanks Mike Dunker for ALL that you do!

Camp College was another successful event held at Bradley University and Ziggy Blackwell, Roberto Suarez and Sharon Williams are to be commended for implementing this important program for students.

On August 1<sup>st</sup>, I sat on the stage at Benito Juarez High School –misty eyed as Governor Quinn signed the Illinois Dream Act. I cannot even begin to tell you how thrilling it was and I want to thank the Human Relations Committee for all of their advocacy and work in order to help make this happen for the undocumented students of Illinois. In particular, I would like to recognize Aliza Gilbert and Luis Cabellero for their efforts and for being there with me along with NACAC past president, Jim Miller.

Aliza also served as chauffer that day as she literally whisked Jim and I away from NACAC's Guiding the Way to Inclusion, to Benito Juarez – we had 15 minutes to get there and she got us there with five to spare. GWI was another life changing experience in downtown Chicago.

In September IACAC took New Orleans by storm as many of our members presented at the NACAC conference. I was truly proud that we had a large number of attendees and continued to make our mark nationally. Can I ask all of those in the room who volunteered or presented at the NACAC conference to please stand? Now can all those that serve on a NACAC committee please stand? Wow!! Thank you!

IACAC had a record breaker with the National College Fair. Over 10,000 attendees were at McCormick Place on Columbus Day for a successful event. I would like to thank Beth Gilfillan, Eric Ruiz and Barbara Karpouzian for their hard work and seamless running of this fair.

As you all know, in January our Executive Board fought “snow palooza” in order to attend a meeting at Loyola University Chicago (Lake Shore). Throughout the year the board has worked tirelessly to ensure that IACAC remains a premier professional organization. I would like them all to stand and be recognized at this time. (Names were on the big screen).

March was “District Seminar Madness” and Meghan Cooley and Frank DuBois are to be commended for their organization of these important workshops.

One of my “presidential dreams” came true when we had a joint Executive Board Meeting and Advocacy Day in Springfield. This happened in March and was another enriching experience. I am thrilled to announce that we will have several members of IACAC on the Governor’s P-20 Council, which is an effort to promote a college going culture in Illinois. Please come to the Town Hall Meeting on Friday. Dr. Lynne Haeffele, Senior Policy Director for Education in the Lieutenant Governor’s office will be joining us. We will also learn of other efforts of our Terrific Trio of Government Relations Chairs – Bill Morrison, a.k.a. “Billy Mo”, Bob Zigmund – “Zig, and Annie Kremer, aka “AK” and” have done an amazing job of informing us of government issues and advocating for the counselors and students of Illinois.

The Directors are undertaking a couple of new efforts.

I asked the High School Directors to create a Counselor Toolkit for the IACAC website. This will be filled with PowerPoint presentations and handouts for counselors from all over the state to utilize in their schools. Please watch for an announcement about this, it will be coming “live” soon. Thanks to Beth Arey and Eliza Freedman.

In addition, the College Directors have a very exciting version of the High School/Community College Guide that will be launching this summer. A handout about this is in orange in your folder and I would ask colleges to commit to ordering this and high school counselors to please complete the back side of this form and turn it in. Thanks to Nate Bargar and Ziggy Blackwell for their work with “webmaster Dan” to make this guide available this summer.

As you know another event that we are sponsoring is The New York Times College Fair. While I publicly want to recognize that there have been some “glitches” in this process for you college folks – proving yet again that business doesn’t “get” education – I do think that this is going to be a unique and innovative opportunity for the students of Illinois to obtain information about going to college. I would ask high school counselors to encourage their students to attend and to pre-register. Flyers are available. In addition, this effort has



helped us to form a stronger relationship with the Chicago Public Schools, which I believe will help our organization to become even stronger in the years ahead.

I am so grateful to all of the colleges that hosted us this past year for Board meetings: North Central College, Illinois State University, Aurora University, Loyola University Chicago, University of Illinois at Springfield and then our upcoming transition meeting at the University of Chicago. Their donation of meals and parking fees helps IACAC to stay fiscally healthy.

The Executive Board Members and Committee Chairs are to be recognized for the work that they do that make me and IACAC look good I want to thank them once again for their creativity and dedication.

In addition, let's all be honest here, Linda Haffner is the glue that keeps all of us CONNECTED. THANK YOU!!

Again, I have thoroughly enjoyed being the president of IACAC and am grateful for all of your support and help this year. Since you all have my number I look forward to further texts, phone calls and voicemail messages and I am trusting that none of you will write my number on a bathroom wall!

At this time I would like to invite Todd Burrell to the podium to present the Annual Conference Report.

**Burrell:** On behalf of the entire Annual Conference Committee, I would like to again “thank you” for attending Connect 2012. This year, we have 866 individuals present and taking part in this premier IACAC professional development opportunity. Your support during what we all know is a most busy time is truly a reflection of the commitment to IACAC and how IACAC is viewed throughout the state and beyond.

I would like to especially welcome too, any graduate students present today. If this is your first conference, I hope you find this to be a valuable use of your time, but even more so, I hope you are able to see and hear first-hand why this is a profession that can be a lifelong career with so much reward for yourself. I would like to give a special “thank” to Allegra Giulietti-Schmitt for her initiative in helping to secure a NACAC Imagine Grant to assist graduate students in attending the Annual Conference.

Also, I would like to say a special “thanks” to our sponsors. Their support truly allows us to not only continue to offer a quality conference, but enhance all that we can offer conference attendees.

In addition, we have 24 exhibitors present today. The support of these companies and the individuals representing them is appreciated.

The theme of this year's conference, Connect 2012, *Honoring the Past; Embracing the Future* is truly reflected throughout the conference. If you are new to IACAC and the

Annual Conference, I hope that you have been able to visit with an "IACAC" veteran or even past leader/committee member within the organization. If you have been here before or even retired, I hope you have been able to connect with one of the many "first-timers" – more than 200 – present at the conference. As I stated in my opening remarks, I fully believe IACAC is the opportunity to share stories and build connections that can not only help you professionally, but can lead to lasting friendships.

**Docherty:** Thanks Todd. Is there any old business? None. Is there any new business? None. Please remember to sign your voting cards and bring them when they come downstairs on Friday morning. The quorum count will be taken as members enter the room for brunch and signed cards will be collected by the tellers at the end of the Friday meeting at brunch. Brunch and the final portion of our business meeting will follow directly after our Town Hall Meeting and Connections Sessions.

The chair will entertain a motion to recess until Friday, May 4, 2012, at 11:00 am, at which time the remaining business of this meeting will be concluded. Jenn Parr motioned. Is there a second? Kelli Allen.

It has been moved and seconded that this meeting stand in recess until Friday morning at 11:00 am. All those in favor please respond by saying aye. Those opposed, nay. Motion carries. This meeting is in recess.

**Continuation of Business Meeting**  
**Friday, May 4, 2012, 11:00 am – 12:30 pm**

**Docherty:** The Annual Membership Meeting of the Illinois Association for College Admission Counseling will please come to order. The Tellers were taking a count as you arrived. **Stephanie**, do we have a quorum? We have a quorum by one member.

I would like to recognize the Board Members and Committee Chairs. Special thanks to Dan Saavedra and **(??)** for all their work and making us look good. I want to thank the Board Members and Committee Members. Please stand I also want to thank Fran Cubberley from the NACAC Board and I have a little gift for her.

**GET ADDITONAL NOTES FROM LAURA??**

Now I would like to invite Todd Burrell to the podium to pass the gavel.

**Burrell:** Offered some remarks in regards his future role as President. He highlighted his vision in continuing the “connect” theme and sharing our stories with each other which in turn will allow us to build our own network and better serve the students and families we work with on a daily basis.

The chair will entertain a motion to adjourn. Motion made by Shaun Wochner. Is there a second? Sandy Gilbert. All those in favor please respond by saying aye. Those opposed, nay. Motion carries. Tellers, please collect the signed voting cards from the members. Members, please be certain to turn in your signed cards to a teller. This meeting is adjourned. 11:47 A.M.

**Burrell** introduced the raffle chairs to conduct final conference raffle. After the raffle, he thanked everyone for attending the conference and reminded them to complete the conference evaluation forms and wished them a safe journey home.