

IACAC Board Meeting
March 20th, 2013
Sacred Heart Griffin High School

Board Members Present: Beth Arey, Nate Bargar, Todd Burrell, Anita Carpenter, Laura Docherty, Mike Dunker, Allegra Giulietti-Schmitt, Linda Haffner, Julie Marlatt, Lianne Musser, Megan O'Rourke, Eric Ruiz, Dave Shafron, Patrick Walsh, Rob Walton

Guests: Ryan Downey, Drew Eder, Donna Epton, DeVone Eurales, MaryAnne Kelly, Kathy Major, Mike Melinder, DJ Menifee, Bill Morrison, Stephanie Szczepanski, Sasha Thieme, Jason Swann, Shawn Wochner, Bob Zigmund

Call to Order/Introductions: *Meeting called to order at 11:04 a.m.*

Thanks to Sacred Heart Griffin for hosting today! Thank you to the president of Sacred Heart Griffin, Sister Kathryn, for joining us and giving a few remarks.

Introductions from attendees and nominees.

Approval of November Board Meeting Minutes: *(L. Musser, E. Ruiz seconded) Motion passes.*

Committee reports will no longer be included minutes of meeting-only what is discussed.

Treasurer's Report *(P. Walsh)*

IACAC is currently sitting at \$415,161-there are expenses still out there, so this number is not an accurate reflection of where we currently are financially.

MTD:

Conference is an income generating account. There is a lot of money coming in but expenses have not been completely paid out yet.

Income generating: District Seminars are taking place, which means that money incoming in and getting paid out.

Membership Report: *(R. Downey)*

Numbers are looking good, as total membership is above where we were last year.

IL NACAC members are down a bit from last year 598, currently, as compared to 688 last year.

No reminders from NACAC about membership renewal.

Membership will send an email about NACAC membership, registration for conference and get a passport.

President Elect Report: *(M. Dunker)*

Conference meeting on March 12th. Numbers are great-88% of hotel rooms are booked, 370 people registered to attend conference.

19 exhibitors signed up.

1500 dollars in advertising has been generated.

So far, we've received over \$20,000 in sponsorships. In total, conference has received \$33,660 total in sponsorship and advertising. The 5k registration is going pretty slowly-only 33 people have signed up. The t-shirts are cool, so please encourage people to sign up! An email went out to conference attendees who haven't yet signed up for 5k.

Joyce Smith will be attending IACAC from NACAC.

Will Johnson from the NACAC Inclusion, Access and Success committee will be the moderator for the First Generation film on Friday Morning.

There will be a hypnotist after dinner on Thursday night, and two entertainment options.

Conference attendees can choose from the DJ or "Grown and Sexy" lounge. All entertainment is moving to Abricot room, but Shula's no name lounge will remain open.

Conference attendees will be able to pay with credit or debit card for raffle and baskets.

The keynote speaker is booked-Jackie Camacho Ruiz. She will debut her second book at conference and participate in the 5k!

Included in this year's folder, a vendor card will encourage attendees to talk with vendors-there will be a drawing to win a prize if completed and turned in.

Don't forget to register:

www.iacac.org/conference

Board meetings are getting scheduled for the 2013-2014 year. The transition board meeting will be on June 27th at Marengo High School. There will be a cookout at Mike's house after the official meeting.

Mike is working to figure out the liaisons who rolls off and who is staying on, and is encouraging a three year committee chair requirement. Let Mike know before conference if you are planning on staying on as chair so he can have all committee chairs at meeting for transition.

Past President Report: (*L. Docherty*)

New business to be reported later.

On Monday, Laura hosted a past president's meeting-this is a resurrection this group, who met previously. They are working on to set a meeting at DePaul in November.

Excitement is building from this group to accomplish goals: as new members join the board, they'd like to create a mentorship program for those new board members as a resource. They'd also like to look over committees and be a shadow to that committee-without overshadowing liaisons. Another possibility would be to collaborate with different committees.

Work is being done so that the by-laws are not so detailed that we do not have to change so much from year to year. Things will be easier when it comes to point of looking to make changes. Discussion also included creating a procedures manual that the board would approve but general membership wouldn't need to approve.

In its first year, the IACAC scholarship program received 357 applications. We should spend the money on the scholarships and offer eight more. This would bring total budget of the scholarships to \$10,000.

In years previous, IACAC stockpiled money, thinking we would need an office. Now that we do not need that space, we can offer more scholarship opportunities.

We were excited to hear the scholarship prompted schools to become members, schools that have not typically had members join to allow students to apply for scholarships.

We feel strongly we are in a position that we invest in our future with students of IL.

The past president's group talked about being middle management mentors as part of mentorship committee. They'd like to join MMI. In addition, they would love to see more programming-they love the idea of MMI, Motivate Me and Camp College.

Finally, it was discussed that apparently, IACAC used to have a treasurer's cycle in the past's presidents meeting!

President's Report: *(T. Burrell)*

Scholarship update:

We have received 357 applications

Fund for scholarship-200 dollars from Oakton, brought total up to \$2,000 which is what we were hoping to raise to fund scholarship.

www.iacac.org/scholarship/donate

Once you've completed the information above, please send your check to Linda after you've marked what your donation will be. Have we thought about making option for electronic donation? Discussion followed.

Many thanks go to the ad-hoc committee for their work on this and their help in reviewing the applications. Huge thanks also go to Linda and her family for putting everything together and organizing.

Each committee member is reviewing 23 applications. The benefit of the scholarship is that schools have renewed membership-students and counselors draw them to our website. The deadline to read these applications is next week. Decisions will be tough, as we've received many great applications. We would love to have students and families at conference when we make the scholarship announcement. Winners will be notified by April 17th. Todd will work with alumni group to assist with scholarship donations.

If anyone is interested in making a donation via credit card-there will be an electronic donation opportunity at conference-send interested donors to registration table where we have credit card device.

The NACAC Imagine Grant committee update-grants have been awarded and must use funds by November 1st of this year. IACAC submitted 13 grant applications that totaled \$21,587.

IACAC had the most applications of any affiliate group.

The committee reviewed 74 applications in total, with a six hour conference call to decide the winners. The budget was \$51,000, and the grant applications totaled \$176,070. In the end, 48 grants were approved, with IACAC awarded \$9,749. Of that, \$2,700 will go towards professional development. All three professional development grants were awarded-the committee did not turn down any professional development grant applications.

IACAC winners include:

Meghan Cooley-\$1,000 funding to increase IACAC membership at District Seminar

Marsha Hubbuch-\$525 awarded for Young Men's Conference

Iris Schrey-\$750 was awarded for cadre project

IACAC grant applications were very well written, but opportunities presented in applications are most important.

NACAC is providing the opportunity for public school counselors to attend NACAC conference. Each affiliate is given \$2500 to award public school counselors. Todd and Patrick met to discuss how to best distribute this money. They created a public school counselor grant, and there were five applicants for two grants. Some counselors had no money whatsoever. It was discovered that the \$900 would not cover all expenses as conference registration is not covered. In total, \$1250 would cover all expenses for these grants specifically. Public school counselor numbers are down as well as involvement, so NACAC is trying to combat this downturn. IACAC presidents and the government relations chairs went to DC at the beginning of March. There were a lot of questions in regards to what to do with \$2500 we would be given.

For all those interested in attending the annual conference in Toronto, you will need a passport. Please know that extra paperwork will be required for anyone who has had a DUI if going to Canada.

Finally, the affiliate presidents have to go to a meeting in July in Las Vegas.

Annual report will be shared on website. This will need to be complete by June 1st but have provided this report in the past.

Unfinished Business: (T. Burrell)

The membership brochure is something for interested future members to take something home with them. Encourage board members to take with them to travel with when visiting with counselors.

Ryan Downey has created a brochure-please review for anything missing.

Ideas discussed:

Access to grants and scholarships-under benefits section

Mini calendar of events

Fall vs. spring and what happens during those times

Move member benefits

Ryan will send via email so board can review for more suggestions

New Business: (T. Burrell)

ISCA annual conferences-Mike and Todd will attend the two conferences this spring.

April 12=Springfield-Todd

April 19-Skokie-Mike

Summer Institute 2014 proposals from the following two schools:

Bradley University-Sarah Daugherty and Angie Cooksy
DePaul University-Sasha Thieme and Annie Kremer

Discussion of presentations followed.

*Anita Carpenter moves to accept Bradley University as the Summer Institute host for 2014.
Seconded by L. Musser.*

Motion passes.

Summer Institute Host will be Bradley University for 2014.

Candidate slate:

Beth Arey and Nate Bargar are rolling off, so we need to elect one secondary and one postsecondary council team director.

Two delegates on the HS and College side will be elected.

Discussion followed.

J. Marlatt moves to accept the 2013-2014 IACAC nominations slate as it stands. A. Kremer seconds.

Motion passes.

By-law changes for the 2013-2014 year.

Discussion followed.

*M. O'Rourke move to approve the by-law changes as they were presented. E. Ruiz seconds.
Motion passes.*

Budget update

Expense side of the budget:

CAP-**increase** from 7,000 to 10,000

Membership **increase** from 4,000 to 5,000.

General Board-**increase** 12,500 to 14,000

Human Relations **increase** 1000 to 1500

Mentorship **increase** from 1,000 to 1,500

Admission Practices **increase** from 150 to 300

GRC-**increase** from 400 to 3,300

Nominations **decrease** 200 to 100

Alumni **decrease** from 300-0, as their budget is now a part of membership

Membership dues upped 500 dollars

NACAC college fair **increase** from 13,000 to 14,000

Summer Tours **decrease** from 800 to 100 because of uncertainty of profit of plane trip

SI **increase** from 2,000 to 4,000

Annual Conference **increase** from 6,000 to 7,500

Admission Update **increase** from 3,500 to 5,000

Advertising **decrease** 2,800 to 2,600

HS/CC directory **increase** from 5,000 to 5,700

ICE calendar **increase** 42,000 to 46,000

Anne Kremer move the board accepts proposed budget for 2013-2014 year. M. Cooley seconds. Motion carries.

Ad Hoc committee will be formed for IACAC scholarships.

HS/CC directory-where should it go? Discussion followed.

L. Docherty move IACAC award 10 total scholarships for \$1000 each for 10 high school students for the 2013 year. A. Giuletti Schmitt seconds.

Discussion followed.

Motion denied.

Allegra move IACAC award 5 total scholarships for \$1000 each for 5 high school students for the 2013 year. D. Shafron seconds.

Discussion followed.

Motion passes.

Committee reports:

Please review committee reports that chairs submitted!

Media: two newsletters, one regular version and one special conference edition.

GRC: updates for tomorrow's attendees

M. Cooley motioned, N. Bargar seconded to adjourn meeting.

Motion carried.

Meeting adjourned at 1:47 pm.

Respectfully submitted by Megan O'Rourke, IACAC secretary.