

IACAC General Membership Meeting
May 1st, 2014
Westin Hotel, Itasca

Call to Order: *Meeting called to order by M. Dunker at 8:34 am.*

Introductions of Executive Board.

*Motion to adopt agenda and special rules for meeting (E. Rostker, S. Wochner). **Motion passes.***

Approval of Annual Membership Meeting Minutes: *(J. Swann, G. Kazlusky). **Motion passes.***

Membership Report: *(R. Downey)*

For 2013-2014, overall membership numbers are up 41 total IACAC members compared to 2012-2013. Membership saw the largest increase in Category 1 (College/University Members), up 30 members, Category 2 (Secondary School Members), saw a decline of 1 member and Category 3 (Related Educational Service Members) had a slight increase. The total number of IACAC members that are also members of NACAC increased significantly from 628 in 2012-2013 to 741 in 2013-2014, a 113-member increase. Of those 741 NACAC members, 720 are also voting members, which is 163 more than last year.

The Membership Committee and Executive Board began tracking IACAC Members who are a part of the Illinois School Counselors Association (ISCA), Chicago Public Schools (CPS) and Regional Representatives. The Membership Committee planned to develop a Membership Brochure that will highlight the Membership Benefits, Professional Development Opportunities, including but not limited to, the Middle Management Institute, District Seminars, Summer Institute and of course, the Annual Conference, and Current Cost of Membership. This has been completed and is available at the Membership Table.

Treasurer's Report *(D. Eurales)*

The Report shows a checking balance of \$425,318.91. This is the sum total of IACAC's two cash accounts: a regular checking account (\$392,249.18) and a money market account (\$34,069.73). The Spartan Market Index Account (#205) has been making significant progress and is currently at \$144,029.15 – a \$24,269.66 increase over last year at this time. When added to the checking account and certificates of deposit (\$88,561.39) and a total of the three CD's that the total financial resources available to IACAC currently are \$657,909.45.

Total donated services for this current fiscal year reported as of April 9th are \$17,313.42. This amount is \$6863.97 more than the amount reported at this meeting last year. Donated services are up in every category.

Both revenues and expenses are budgeted (and balanced) at \$161,095 for the upcoming year. This budget was presented to and approved by the Executive Board at the March Meeting in Springfield.

*D. Eurales moves to adopt the 2014-2015 proposed budget, J. Paar-Gross seconds. **Motion carries.***

Past President Report: *(T. Burrell)*

Todd presented the following motions for adoption:

I move to amend Article I – Membership

The new language to be added is:

Criteria and qualifications for each category of voting and non-voting members shall be set forth in these by-laws and in the policies and procedures approved by the Executive Board.

*J. Prieto seconded. **Motion carries.***

Article IV – Nominations and Elections
Section 4 – Voting and Election

The new language to be added is:

- A. Two separate written ballots shall be cast at each annual membership meeting. One ballot shall consist of candidates to fill the offices of President-Elect, Secretary (alternate years), Treasurer-Elect and the Directorships, the terms of which expire at such meeting and shall be distributed to the voting membership (the rest of the by-law is listed in full on your handout).

Z. George seconded. **Motion carries.**

Article V – Council Teams and Committees
Section 2 – Standing Committees

The new language to be added:

H. Illinois College Fair Committee

The Illinois College Fair Committee shall be responsible for establishing the Illinois College Fair schedule, overseeing policy and procedures, promoting the Illinois Regional College Fairs, and overseeing the planning and implementation of the Articulation Unplugged program held each fall. The Illinois College Fair Coordinator shall be the chairperson and the committee shall consist of nine members, each of whom shall serve a three-year term. Efforts will be made to include a member who serves on the Chicago National College Fair Committee and at least one member who will also serve as the chief organizer(s) of Articulation Unplugged.

Q. Clay seconded. **Motion carries.**

Article V – Council Teams and Committees
Section 2 – Standing Committees

The new language to be added:

L. Middle Management Institute Committee (MMI)

The Middle Management Institute Committee shall be responsible for planning, coordinating, implementing and staffing summer middle management training for post-secondary college admission professionals with three or more years of experience. Membership should have some carry-over from year to year.

Jason Swann seconded. **Motion carries.**

Article III – Cabinet and Council
Section 1 – Duties of Cabinet and Officers

The new language to be added:

F. Treasurer-Elect.

The Treasurer-Elect shall serve on the Professional Development Grants Committee, Finance Committee and the Illinois College Fair Committee.

M. Melinder seconded. **Motion carries.**

Article V – Council Teams and Committees
Section 1 – Council Teams

New Language:

- B. Student and Family Outreach Team will oversee the work of the following committees: Illinois College Fair Committee, National College Fair and College Awareness and Preparation (CAP)

S. Levenson seconded. **Motion carries.**

Carin Smith moved to add to treasurers elect in the Illinois College Fair Committee, adding that to the description to H. in the Illinois College Fair Committee description with 10 members instead of nine.

E. Hoover seconded. Discussion followed.

K. McSherry moves to add a friendly amendment, which C. Smith approves:

In addition, the treasure elect shall also serve as the tenth member of the committee.

The by-law change, with the amendment and friendly amendment should read as follows:

The Illinois College Fair committee shall be responsible for establishing the Illinois College Fair schedule, overseeing policy and procedures, promoting the Illinois Regional College Fairs, and overseeing the planning and implementation of the Articulation Unplugged program held each fall. The Illinois College Fair coordinator shall be the chairperson and the committee shall consist nine members, each of whom shall serve a three-year term. Efforts will be made to include a member who serves on the Chicago National College Fair Committee and at least one member who will serve as the chief organizer of Articulation Unplugged. In addition, the Treasurer-Elect will serve as the tenth member of the committee.

*S. Hernandez seconded. **Motion carries.***

Article V – Council Teams and Committees

Section 1 – Council Teams

The new language to be added:

- A. Professional Development Team will oversee the work of the following committees: District Seminars, Mentorship, Middle Management Institute, Summer Tours, Summer Institute and Inclusion, Access and Success*

*N. Bargar seconded. **Motion carries.***

Article V – Council Teams and Committees

Section 2 – Standing Committees

The new updates will be to re-order the various committees beginning with M through R. The complete listing of committees in proper order is included in your handout.

M. National College Fair Committee.

The National College Fair Committee shall be responsible for assisting the National Association for College Admission Counseling (NACAC) in planning, coordinating, implementing and staffing the NACAC College Fair(s) in Illinois. The membership of this committee shall be diverse and embrace secondary, postsecondary and community-based organizations. Membership should have some carry-over from year to year.

N. Nominating Committee.

The Nominating Committee shall nominate a candidate or candidates for each office to be voted on by the membership at each Annual Membership Meeting. The membership of this committee shall be as provided in Section 1 of Article IV.

O. Professional Development Grants Committee.

The Professional Development Grants Committee shall be responsible for promoting, reviewing and awarding grants for professional development opportunities within IACAC and NACAC. This committee shall be chaired by the Treasurer.

P. Professional Liaison Committee.

The Professional Liaison Committee shall be responsible for communicating and coordinating IACAC services with like organizations, who offer expertise to individuals throughout the State of Illinois seeking counseling and information regarding postsecondary admission and financial aid. Examples of such organizations would be ISAC, ISCA, CPS, etc. Membership should have some carry-over from year to year.

Q. Summer Institute Committee.

The Summer Institute Committee shall be responsible for planning, coordinating, implementing and staffing summer training institute(s) for secondary and postsecondary college admission counselors. Membership should have some carry-over from year to year.

R. *Summer Tours Committee.*

The Summer Tours Committee shall be responsible for planning, coordinating and implementing tours to colleges for counselors involved in the college transition process. Membership should have some carry-over from year to year.

E. Rostker seconded. **Motion carries.**

Presentation of 2014-2015 slate of candidates

President:

Anne Kremer-DePaul University

President Elect:

Beth Gilfillan-Deerfield High School

Treasurer:

Zachary George-DePaul University
Courtney Wallace-Augustana College

Secretary:

Erin Hoover-McKendree University
Tom Schorrock-New Trier High School

Delegate Secondary:

Allegra Giulietti Schmitt-Niles North High School
Stephanie Maksymiu-Maine South High School

Delegate Post-Secondary:

Quinton Clay-University of Illinois Urbana Champaign
Jason Swann-Rend Lake College
Stephanie Szczepanski-Saint Louis University

Council Team Director-Secondary:

Elizabeth Hannon-Barrington High School
Renee Koziol-Trinity High School
Jason Kuffel-Notre Dame Prep High School

Council Team Director-Post-Secondary

Jennifer Coomer-Southern Illinois University Edwardsville
Mike Melinder-Indiana University Purdue University Indianapolis
Anabel Menifee-University of Cincinnati

There are currently seven IACAC proxy votes and five NACAC proxy votes.

President's Report: (*M. Dunker*)

Highlights of the past year:

- The Admissions Practices Committee continues to be available for all who have concerns/issues and questions about the college admission process.
- The College Awareness and Preparation committee was very busy this year. They ran another very successful Camp College Program last July. 28 students took part in the program which included visits to WIU, Augustana, Knox and Millikin. They hosted the first ever Motivate Me- Young Men's Conference at Concordia University. 30 students from 16 different high schools participated. We later found out that the Motivate ME Conference received NACAC's Rising Star Award for outstanding new program. Congratulations to all involved.
- District Seminars were once again a big success. Even with the horrible weather we had about that time, several sites had record attendance. Two new schools served as host sites this year.

- The Government Relations Committee once again hosted an Advocacy Day in Springfield. We got to speak with many of our legislators. The GRC chairs also went to Washington DC to visit with our national legislators, but unfortunately the day we were there all of the offices were closed because of a snow storm. I'm sure they will try again next year.
- The ICE Fairs were a huge success again. Two new fairs were added in Rockford and at College of DuPage. Probably their biggest news is the proposed name change to Illinois Regional College Fairs.
- Our Inclusion, Access and Success Committee was also very busy this year. They had presenters at both ISCA Conferences on their Step-by-Step guide. They created a podcast at the Roosevelt District Seminar on deferred action for undocumented students. They developed the first ever Twitter Chat on Counseling first generation students. They will be presenting this summer at Summer Institute and will be providing many resources for the homeless and the LGBTQ population in the very near future.
- Our Media efforts continue to grow. A few of these efforts have already been mentioned as part of another committee's work. The Admissions Essay is now available in PDF format as well as on-line. All committees are doing a better job of working with the Media committee to get pictures, and descriptions of their events to the various social media sites.
- Through the efforts of our Membership Committee, we can proudly say that membership in all categories is up from last year. A Membership brochure is also available for us to use to promote IACAC.
- Our Mentorship Committee made 59 matches this year. They distributed their famous M & Ms at 13 different College Fairs. They also hosted 7 socials and will be presenting at Summer Institute about opportunities available to new IACAC members.
- In June of 2013, Lake Forest hosted the Middle Management Institute. They had 31 participants. Their committee is being co-chaired by two alumni of the MMI. This year MMI will be at Augustana. MMI has also moved from ad-hoc status to a standing committee within IACAC.
- On September 28th, 7,553 students descending on to Navy Pier to take part in our National College Fair. This was about 2,000 more than the previous year. The chairs of this committee wanted me to send out a special thank you to all of the volunteers that make this possible.
- Summer Institute 2013 was hosted by the University of Illinois at Springfield. This year Bradley serves as the host of SI.
- The Plane-O'Fun headed to Michigan last year with a full bus of 40 counselors. They visited 10 Michigan schools in the course of 5 days. The highlight of the trip was getting to meet Tom Izzo at Michigan State. This summer the plane heads to the Carolinas and the micro-tour heads to St. Louis.
- Project Reach has moved from being solely a Conference Committee to ad-hoc status. We are hoping this allows them to help more students/schools throughout the year. They had a record number 14 applicants for this year's award and have decided to award two recipients this year. This committee also was able to raise about \$1,700 for Washington High School on very short notice after the devastating tornado ripped through their town. A special thanks to all of you that donated.
- The Scholarship Committee continues to operate as an ad-hoc committee and award five \$1,000 to very deserving students.
- I would also like to mention that in the NACAC elections to be held in Indy, Illinois has two members running for the office of Director. Gwen Kanelos from Concordia University, and Joseph Prieto, retired. Congratulations to both of you and good luck.

Past President's Report: *(T. Burrell)*

Past President Todd Burrell presents his report.

President Elect Report: *(A. Kremer)*

President Elect Anne Kremer presents her report.

Old Business: *(M. Dunker)*

Chrissy Grotzke from Michigan Technical University: Why is there no more High School/Community College Visit Guide?

Some clarification as to why it went away: The chairs of this committee and the executive board looked at a Phase 2 implementation (which included a mobile version) and that cost was \$3,000 to bring the current

version up to speed. With technology changing so quickly, updating this guide on a yearly basis was difficult to do in a timely fashion. Many schools are out before Memorial Day, and the committee wasn't able to update many of the school's pages. The committee chairs and executive board also decided that because this information exists in other places (school websites, google maps, etc.) that it would be best to dissolve.

New Business: (M. Dunker)

Report from Project Reach:

Inspired by another state/regional affiliate, a service project was created for IACAC in the summer of 2008. The purpose was to serve students who have higher education goals but have various challenges and a lack of resources. Over the past few years, Project Reach has continued to reach schools that need our assistance, and donations have continued to grow. IACAC is grateful that Project Reach has expanded to two different recipients this year. Those winners will be announced later today.

Motion to recess until Friday, May 2, 2014, at 11:00 am, at which time the remaining business of this meeting will be concluded. (S. Gilbert, A. Carpenter)

Respectfully submitted by Megan O'Rourke, IACAC secretary.

Reconvening of Annual Membership Meeting, Friday, May 2, 2014

M. Dunker called the meeting to order and recognized the board members for their hard work this year. The presidential gavel was passed from M. Dunker to A. Kremer.

A. Kremer offered remarks on her role as president.

A. Kremer entertained a motion to adjourn the annual membership meeting at 12:30 p.m. (D. Epton/M. Kelly)

A. Kremer called for a vote on the motion to adjourn. **Motion carried.**