

**IACAC General Membership Meeting**  
**May 2<sup>nd</sup>, 2013**  
**Westin Hotel, Itasca**

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**Call to Order:** *Meeting called to order at 8:36 am.*

Introductions of Executive Board

Motion to adopt agenda and special rules for meeting (*E. Rostker, S. Gilbert*)

**Approval of Annual Membership Meeting Minutes:** (*S. Wochner, S. Ramsey*) *Motion passes.*

**Membership Report:** (*R. Downey*)

Ryan Downey presented the membership report. Overall membership is up 36 IACAC members. Increase of IACAC members who are also NACAC members-628 in total.

2012-2013 was the second year of October-September membership year which has been a great benefit for high school members of IACAC.

The membership committee will bring back a membership brochure which will highlight professional development and benefits of becoming an IACAC member.

The membership committee hopes to continue the partnership with ISCA.

**Treasurer's Report** (*P. Walsh*)

IACAC has a cash balance \$330,303.06. Money market account has been doing well and has increased since this time last year.

Financial resources available are not quite up-to-date-there are conference expenses that have yet to be paid.

All fiscal reports are available online at our website.

IACAC has kept track of donated services for 20 years. Total donated services are 10,449.45, which is an increase from this time last year.

There is a strong commitment from IACAC board members to continue to donate their time and resources to IACAC.

Please submit your donated services by May 31<sup>st</sup>. You can donate on the IACAC website.

*P. Walsh moves to adopt the 2013-2014 budget as presented on your gold handout. G. Kazlusky seconds.*

P. Walsh presents the budget for the 2013-2014 year, as approved by the IACAC executive board.

Motion passes to approve budget as it stands.

**Past President Report:** (*L. Docherty*)

Seven proxy votes as of 5/2/13.

L. Docherty, on behalf of the Credentials Committee, moves for the adoption of the following 14 amendments and further, these bylaw amendments will take effect on June 1, 2013:

**I move to amend Article I. Membership, Section 1. Voting Membership. Number 3 to read:**

*Regional representatives of two or four-year colleges, universities, or postsecondary institutions located outside of Illinois who perform the majority of their professional duties in Illinois.*

J. Nelson seconds.

**Motion passes.**

*I move to amend Article 1. Membership has been reordered to include the headings of “Individual”, “Educational Institutions”, and “Organizations”. This repurposes letters A-G and A-D, eliminating E-G and D respectively, thus renumbering each of the categories.*

D. Eurales seconds.

**Motion passes.**

***I move to amend Article I Section 3. Membership Procedures*** *To obtain membership a qualifying individual, organization, agency or institution shall file a completed membership application as directed by the Association, along with applicable dues in accordance with these By-Laws. All current members shall be included in the membership list and must complete a membership application.*

K. Myers seconded.

**Motion passes.**

***I move to amend Article II. Executive Board Section 2. Cabinet*** *to read The Cabinet of IACAC shall comprise President, President-Elect, Most Recent Active Past President, Secretary, Treasurer, **Treasurer-Elect and Most Recent Active Past Treasurer.** Each cabinet member shall be elected from the voting membership of IACAC. The Secretary shall serve a term of two years. The President-Elect shall automatically succeed to the office of the President, the President shall automatically succeed to the office of the Most Recent Active Past President upon the completion of their respective terms. **The Treasurer-Elect shall automatically succeed to the office of Treasurer, the Treasurer shall automatically succeed to the office of the Most Recent Active Past Treasurer upon the completion of their respective terms.** The Executive Assistant shall serve as a non-voting member of the cabinet.*

S. Szczepanski seconds.

**Motion passes.**

*F. Treasurer-Elect.*

*The Treasurer-Elect shall serve on the Professional Development Grants Committee, Finance Committee and the ICE Committee.*

*G. Most Recent Active Past President*

*The Most Recent Active Past President shall serve on the Professional Development Grants Committee and the Finance Committee.*

*and*

*Article V. Council Teams and Committees F. Finance to read: The Finance Committee shall make budget estimates, recommend to the Executive Board investment and audit policies, administer grant programs, and supervise all other IACAC financial matters. The Finance Committee shall be responsible for the creation of and selection of candidates for all salaried and stipend positions. Based on their findings, the Finance Committee shall make recommendations to the Executive Board for approval. The Finance Committee shall meet a minimum of twice a year and be responsible for reviewing the financial statements of IACAC. This shall include the monthly financial reports and the year-end financial statement. The Treasurer shall be the chairperson and the President, Most Recent Active Past President, President-Elect, Treasurer-Elect and Most Recent Active Past Treasurer shall be members; the Executive Assistant shall be a non-voting members.*

*M. Brown seconds.*

***Motion passes.***

*I move to amend Article IV. Nominations and Elections. Section 1. Nominating Committee to read: This Committee shall include the two Most Recent Active Past Presidents. The chairperson shall be the Most Recent Active Past President who shall select at least four additional voting members to serve on the Committee, at least two engaged in postsecondary counseling for the admission of students and two engaged in secondary school counseling.*

*D. Eurales seconds.*

***Motion passes.***

*I move to amend Article V. Council Teams and Committees. Section 1. Council Teams to read: Inclusion, Access and Success*

*S. Levenson seconds.*

***Motion passes.***

*I, on behalf of the Credentials Committee, move for the collective adoption of the following 5 proposed bylaw amendments as set forth in the notice and printed on the blue-colored meeting handout as follows:*

*Article V. Letters I, H M, N, and R*

*L. Musser seconds.*

***Motion passes.***

Thank you to the credentials and nominations committee for all their work this year!

L. Docherty presents candidates for the 2013-2014 year.

**President-Elect:**

Sacha Thieme, DePaul University

**Treasurer:**

Ryan Downey, Southern Illinois University Edwardsville

DeVone Eurales, Knox College

**Delegate—SECONDARY:**

Brad Kain, Homewood Flossmoor High School

Amy Thompson, York Township High School

**Delegate---POST-SECONDARY:**

DJ Menifee, Western Illinois University

Anthony Minestra, Elmhurst College

Stephanie Szczepanski, Saint Louis University

**Council Team Director Secondary:**

Drew Eder, Highland Park High School

Kathy Major, Joliet Catholic High School

**Council Team Director Post-Secondary:**

Jason Swann, Rend Lake Community College

Shawn Wochner, Western Illinois University

**President's Report: (T. Burrell)**

T. Burrell presents his report.

**Past President's Report: (L. Docherty)**

L. Docherty presents her report.

**President Elect Report:** *(M. Dunker)*

M. Dunker presents his report.

**Old Business:** *(T. Burrell)*

No old business to present.

**New Business:** *(T. Burrell)*

No new business to present.

Motion to recess until Friday, May 3, 2013, at 11:00 am, at which time the remaining business of this meeting will be concluded. *(M. Brown, E. Wilson)*

*Respectfully submitted by Megan O'Rourke, IACAC secretary.*