



Serving Students by Connecting Counselors,  
College Admission, and Financial Aid Professionals

# **2007-2008 Annual Report**

Submitted to Membership:  
**Annual Membership Meeting**  
**Thursday, May 1, 2008**  
**Westin Chicago Northwest**



# 2007-2008 Annual Report

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**Illinois Association for College Admission Counseling**  
**Illinois Association for College Admission Counseling**  
**2007 – 2008 Executive Board**

**Officers**

President  
David Boyle  
Glenbrook North High School

President-Elect  
Michele Brown  
Oakton Community College

Treasurer  
Jen Paar  
University of Denver

Secretary  
Rio Almaria  
College of DuPage

Past President  
Julie Nelson  
Lewis University

**National ACAC Delegates**

One Year  
Naomi Ewing  
Woodlands Academy

Judy Hendricks  
The Ohio State University

Carin Smith  
Lawrence University

Two Year  
Jerry Cebrzynski  
Lake Forest College

Ryan Cockerill  
Lewis University

Melanie Coffman  
Barrington High School

Gloria Mueller  
Glenbrook South High School

Tom Shorrock  
New Trier High School

Three Year  
Kelli Allen  
Iowa State University

Tony Bankston  
Illinois Wesleyan University

Cindy Rodkin  
Hinsdale Central High School

**Directors**

Regional Professional Development  
Sacha Thieme  
DePaul University

Kelly Gschwend  
Bradley University

One Year  
Amber Bolden  
Evanston Township High School

Julie Klinzing  
Lincoln College-Normal

Two Year  
Laura Docherty  
Fenwick High School

Chrissy Litoborski  
Concordia University Chicago

## 2007-2008 Committees Chairs

### **Admission Practices**

Beth Piskel, Creighton University  
Tom Shorrock, New Trier HS

### **Alumni**

Nancy Monken, Retired  
Dale Wolf, Retired

### **Annual Conference**

Michele Brown, Oakton Community College

### **CAP**

Stephanie Levenson, Elmhurst College

### **Chief Delegate**

Naomi Ewing, Woodlands Academy

### **Communications**

Terri McLaughlin, Western Illinois University  
Adriane Hanes, Marian Catholic HS

### **Event Coordinator**

Donna Epton, Schaumburg HS

### **Finance**

Jenn Paar, University of Denver

### **Government Relations**

Christine Litoborski, Concordia Univ. Chicago  
Amy Thompson, York Community HS

### **Human Relations**

Chevonne Totten-Garner, Bradley University  
Robert Zigmund, St. Ignatius College Prep H.S.

### **IACAC Executive Assistant**

Doris Groves (through December)  
Linda Haffner (January to present)

### **IACAC Newsbrief**

Marilyn Scholl, Scholl Communications, Inc.

### **ICE/Calendar**

Carin Smith, Lawrence University

### **ISAC Liaison**

Eddie Brambila, ISAC  
Jacqueline Moreno, ISAC.

### **Membership**

Julie Klinzing, Lincoln College  
Susan Janes, Neuqua Valley HS  
Stefanie Andrews, Proviso West High School

### **Mentorship**

Rob Weierman, St. Xavier University  
Gretchen Snape, Lewis University

### **National College Fair**

Amber Bolden, Evanston Township HS  
Andrew Sison, Lewis University  
Joyce Brown, Chicago Public Schools

### **Nominations and Credentials**

Julie Nelson, Lewis University

### **Summer Institute**

#### **High School**

George Kazlusky, Hoffman Estates HS  
Mike McGuckin, Pontiac Township HS

#### **College (for 2008 Summer Institute)**

Kelly Gschwend, Bradley University  
Kelly Iwanaga, DePaul University  
Sacha Thieme, DePaul University

### **Strategic Planning**

Michelle Birk, Southwestern Illinois College

### **Technology**

Brian Pumilia, Northern IL University  
Ole Stevens, Libertyville High School

### **Ad Hoc Committee:**

#### **Articulation:**

Bob Burk, Northern Illinois University  
Melanie Coffman, Barrington High School  
Mike Dessimoz, Roosevelt University

## 2007-08 PRESIDENT'S REPORT

David Boyle

**PURPOSE:** The President shall preside at the annual membership meeting, all other general membership meetings, and all Executive Board meetings. The President shall have overall supervision of the plans for any special general membership meeting. The President, or an Executive Board member appointed by the President, shall be the official representative of IACAC at meetings of other organizations or on such occasions where representation has been requested or is deemed desirable. The President shall perform such other duties as are provided for in the organization's by-laws or as assigned by the Executive Board or the general membership and shall submit an annual report to the general membership at the annual membership meeting. The President, if eligible, shall serve as a delegate to the NACAC Assembly in accordance with the NACAC by-laws.

**ACTIVITIES:** Learning Together: Serving Together has been a theme that has carried itself throughout my presidency. I believe strongly that this is a unique organization that brings together the high school and college side to work together in serving our students. This theme also carried itself into the workings of the executive board this year and several communities worked collaboratively to create and implement new initiatives and ideas as well as continue programs already in place. I strongly encourage you to read over each committee report to learn of the highlights of what all took place this past year.

We kicked off our year with the Leadership Development Institute held at Elmhurst College on August 16, 2007. Once again, many thanks to Stephanie Levenson and Elmhurst College for the gracious hospitality received by all. After a leadoff presentation by Mary Hendry (Roosevelt University) entitled, "*Some Thoughts on Leadership*," your leadership team set out for a very productive, intense day of needs assessment, goal identification, fiscal responsibly awareness, and more!

In my Newsbrief articles, I have talked about transition. This year the Executive Board named Linda Haffner to serve as Executive Assistant, following the resignation of Doris Groves who took a position at Illinois State University. Linda joined IACAC in January and came from Providence College where she served as Coordinator of Admission Services. In that position, she was responsible for the day-to-day operation of the admission staff. The transition has been very smooth and we are grateful for Linda's service as she brings enthusiasm to her position. The transition also included a move for our IACAC office. The IACAC office is now located in Palatine, IL.

I also want to take one last opportunity, in writing, to thank Doris Groves for her years with IACAC! We are grateful for her dedication and energy, and for the service that she has provided for IACAC! Thank you, Doris! Also, I would like to thank Molly Arnold and the entire staff at Illinois State University for their understanding and support during the transition.

IACAC had another successful year. Here are some of the committee highlights. I strongly encourage you to read the full reports within this document.

- Membership continues to increase! Through the efforts of our Membership committee and the continued interest of our membership to renew, and support new members, we are at an all time high. Committee members presented at various events throughout the state such as the state articulation programs, District Seminars, and several ISAC events to encourage individuals to become IACAC members.
- Professional development during the summer continues to play a significant role. We had a very successful Summer Institute at Lincoln College – Lincoln and plans are well underway for the 2008 Summer Institute being hosted by DePaul University. The Plane O’Fun was scheduled to visit the Pacific Northwest but due to increased cost, plans were changed to visit schools in Tennessee and Kentucky. Our Micro tour continues to provide opportunities for counselors new to the profession. Please see individual reports for specific information.
- A very strong Illinois delegation advocated for our students at the NACAC Annual Conference in Austin, Texas in September. Much of the discussion surrounded the topic of notification dates for applicants.
- We continued the success of the National College Fair along with a very active counselor booth supported and staffed by several of our members.
- The Communication and Technology committee successfully launched [Highereducationstation.org](http://Highereducationstation.org), a web site serving students and parents. This site covers various topics such as an overview of the admission process, financial aid, college fairs, college visits, and provides feature articles written by members. This site will help establish the name of IACAC.
- The ICE/Calendar committee continues to coordinate and monitor all of the college night programs listed on the IACAC College Fair calendar. The ICE Fairs continue to grow, both in number and in participation,
- The District Seminars continue to provide an opportunity for one-day professional development throughout the state. These programs continue to be successful, thanks to the Regional Professional Development Directors and to the coordinators for each seminar. This year, we served over 370 professionals at six seminars.
- Under the direction of Melanie Coffman, the ad hoc committee for Illinois Articulation created and implemented a wonderful additional resource for high school counselors. During the state articulation event held at Illinois State University in September 2007, high school counselors were provided with the opportunity to speak with representatives from private colleges. This program, still considered a pilot, will take place again at the ISU Articulation in the fall of 2008. We are excited that high school counselors will once again be able to take

advantage of their day out of the office and maximize their professional development experience.

- Through the NACAC legislative conference in Washington DC and the IACAC government relations trip to Springfield, IACAC continues to be a voice for our students to our legislators. This year's request to our legislators in Washington, DC was continued support for financial aid opportunities, funding and awareness for increased counselor/ student ratios, and educational courses for college counseling.
- The Admissions Practices committee continues to ensure the ethical practices to which we all ascribe as members of NACAC and IACAC. They also have an eye to issues which may produce a question in the future.
- The Mentorship committee continues to provide support for our newest professionals through their mentor-mentee matching.
- The College Awareness and Preparation (CAP) committee continues to provide assistance to families throughout the state via FAFSA completion workshops. Along with these workshops, financial aid information seminars provided opportunity for financial aid awareness.
- Our financial position continues to provide all of us the opportunity to give back to our members through the awarding of grants for Conference participation and for attendance at other IACAC and NACAC events. From an administrative standpoint, plans are underway to adopt financial software that will assist in bookkeeping.
- Through the leadership of Michele Brown, IACAC President-Elect, you have been provided with other outstanding Annual Conference.
- Under the leadership of Julie Nelson, IACAC Past-President, a strong slate of candidates for the 2008-09 Executive Board was developed which will take us into the next year with another strong leadership team.

So, as you can see, this association is strong and active. We continue to bring benefits to fellow members, the schools in which we are employed, and most importantly the students and parents we serve.

It has been a fun and exciting year for me while serving as your President. When I stepped into this role I told myself that I wanted to enjoy the leadership role and opportunity. Although I needed to shift areas of concentration throughout the year as a result of the Executive Assistant transition, I have enjoyed working with the Executive Board and our members. I have been proud to represent you at several different meetings. Whether at our President Council meetings at the national level with the other presidents of state and regional associations, or the Chicago Public Schools Higher Education Advisory Task Force meetings, it has been a pleasure to represent you.

I want to thank the Executive Board for their support and for their commitment to the organization. You all are to be commended for your service to this organization. Also, many thanks to Donna Epton, Event Coordinator, for her assistance and ability to make sure the small details are not overlooked and to Marilyn Scholl, Scholl Communications, for making our publications look so professional.

**FUTURE:**

- Seek to provide outreach to various community based organizations
- Develop guidelines for sponsorship of IACAC events
- Establish an advertising campaign
- Continue the use of delegates to discuss current trends and future issues and share at the NACAC level
- Provide time for discussion of various issues
- Implement appropriate software
- Continue to fine-tune the District Seminars
- Continue to identify and mentor new professionals to be the next crop of IACAC leaders



## **2007-2008 Executive Assistant's Report Summary of Activities**

### Membership

Maintained the IACAC membership database.  
Prepared monthly and annual Membership Reports.  
Produced, along with Scholl Communications, the 2007-08 Membership Directory  
Produced and mailed membership certificates and packets.  
Supplied mailing labels/lists/databases to support the Association activities.

### Financial

Maintained IACAC checking account and Money Market account, opened Certificates of Deposit, paid all bills and processed all deposits.  
Maintained computerized spreadsheets of financial records.  
Prepared monthly and annual Treasurer's Reports.  
Prepared End-of-Year and other financial reports as needed by officers.  
Prepared budgeting spreadsheets and worked with the Finance Committee.  
Submitted financial records to accountant for review and tax filing.  
Prepared 1099s, as needed.  
Worked with insurance agency regarding coverage needs.  
Acted as the Registered Agent for the Association and prepared annual corporate report.

### Conference

Maintained conference registration database.  
Produced confirmation letters and nametags for all registrants.  
Prepared various reports for conference committee chairs.  
Assisted in the preparation of the registration packets.  
Assisted in on-site registration process.  
Prepared voting materials.  
Will produce final financial and registration reports.

### Committee Assistance

Produced the College Admission Update.  
Assisted Credentials Committee with By-Law revisions.  
Maintained database of state and federal legislators.  
Maintained log of donated services of all Executive Board members and committee chairs in support of Finance Committee.  
Produced Donated Services reports, as requested.  
Participated in the Illinois College Exposition (ICE)/Calendar Committee.  
Participated in Strategic Planning Committee.  
Worked with Technology Committee and webmaster in the implementation of on-line conference registration, e-list and Members Only area administration and on-line membership.  
Prepared and maintained volunteer database.

Compiled the 2007-08 Annual Report.

Office

Responded to IACAC telephone, email and web site inquiries.

Maintained IACAC's post office box and responded to mail inquiries.

Produced correspondence to support above activities.

Sorted, reorganized and continue to maintain historical records for the Association.

Attended Executive Board, LDI, NACAC Conference and other meetings, as needed.

Other

Met with Executive Board members, Donna Epton, Marilyn Scholl and Carin Smith for transition meetings.

Spent two days in Bloomington, IL training/transitioning with Doris Groves, former IACAC Executive Assistant.

Attended various committee meetings to meet members and understand what the committees contribute to the association.

## **Illinois Association for College Admission Counseling 2007-2008 Executive Board Meeting Minutes Log**

May 2, 2007, the Executive Board agreed to:

1. Approve the minutes of the March 9, 2007 board meeting. (I. Schrey/C. Boyle).
2. Approve DePaul University to host Summer Institute 2008 July 27-30, 2008 (S. Gilbert/ S. Puck).
3. Adjourn the meeting at 5:48 pm (B. Murray/A. Bolden).

June 11, 2007, the Executive Board agreed to:

1. Approve the minutes of the May 2, 2007 board meeting (D. Boyle/K. Allen).
2. Adjourn the meeting (I. Schrey/C. Litoborski).

September 7, 2007, the Executive Board agreed to:

1. Approve and seconded to approve the minutes of the June 11, 2007 board meeting (J. Parr/R. Cockerill)
2. Move recommendations for 1-5 for 2008 Bus O'Fun/Plane O'Fun tour (J. Nelson/M. Brown).
3. Adjourn the meeting at 12:46 pm (T. Bankston/M. Brown).

November 2, 2007, the Executive Board agreed to:

1. Approve the minutes of the September 2, 2007 board meeting (J. Nelson/C. Rodkin).
2. Approve the budget for the 2008 Annual Conference (J. Paar/M. Coffman).
3. Approve Linda Haffner to be named Executive Assistant for IACAC (J. Paar/M. Coffman).
4. Adjourn the meeting at 3:04 November 15, 2007 at 3:04 pm (J. Cebrzynski/S. Thieme).

January 11, 2008, the Executive Board agreed to:

1. Approve the minutes of the November 2, 2007 board meeting (J. Nelson/S.Thieme).
2. Approve remove the word "Treasurer-Elect" from Section B. Travel Expenses, Article 1 (J. Paar/J. Hendricks)
3. Approve to add the words "and Past President" to IV. Authorized Expenses, Section B. Travel Expenses, Article 3 (J. Paar/M. Brown).
4. Approve to add "6.a" to IV. Authorized Expenses, Section B. Travel Expenses, Article 6 (J. Paar/ G. Mueller)
5. Approve to eliminate "alcoholic beverages are not reimbursable." And replace with "one alcoholic beverage served with a meal is acceptable" to IV. Authorized Expenses, Section B. Travel Expenses, Article 8. (J. Paar/ M. Brown).
6. Approve to eliminate spacing and change capitalization of the word "At" to allow the paragraph to read as intended to VI. External Funding, Section B. Underwriting. (J. Paar/A. Bolden).
7. Approve to eliminate the wording "and Treasurer-Elect, and add the word "and" to XI. Auditing (J. Paar/J. Nelson).
8. Approve the slate of candidates (J. Nelson/ C. Rodkin).

9. Approve to change words to read “professional development activities in their region” in Article III Officers and Directors, Section 2 Duties of Directors (J. Nelson/ L. Docherty).
10. Approve to reflect the change in the name of two NACAC documents within Article V. Section 1. A. Admission Practices Committee (J. Nelson/S. Thieme).
11. Approve to enlist Active Network for event registration. (J. Paar/J. Hendricks).
12. Adjourn the meeting at 12:57 (D. Boyle/J. Paar)

March 14, 2008, the Executive Board agreed to:

1. Approve the minutes of the January 11, 2008 board meeting (J. Nelson/G. Mueller).
2. Approve the proposed 2008-2009 budget (C. Rodkin/J. Cebzynski).
3. Approve that “IACAC change the listed name of Registered Agent to Linda Haffner and that David Boyle is authorized to sign necessary forms.” (M. Coffman/J. Nelson).
4. Adjourn the meeting at 12:28 pm (M. Coffman/M. Brown).

**Illinois Association for College Admission Counseling  
Annual Membership Meeting  
May 2, 2007  
Westin Hotel Itasca**

President Julie Nelson called the meeting to order at 8:57 a.m. She asked for the quorum count from head teller Kevin Coy. Coy reported that a quorum of 143 had been met. Nelson began by introducing the board members at the head table (Past President Sandie Gilbert, Treasurer Pro Tem Debbie Michelini, Secretary Rio Almaria, President-Elect David Boyle and parliamentarian Marilyn Scholl).

It was moved and seconded to adopt the agenda and ground rules for the 2007 Annual Membership Meeting (S. Biemeret/J. Paar). Motion passed.

**Membership Report**

Treasurer ProTem Debbie Michelini presented the membership report. Michelini reported that membership has grown to over 1,850 for IACAC. An increase of 150 in the two years since that last time she stood before the general membership.

NACAC membership is 553 with 512 are voting members. These numbers are significantly higher than one year ago. IACAC will be able to hold the current delegate count of 13 for the 2007 NACAC Assembly in Austin.

**Treasurer's Report**

Treasurer ProTem Debbie Michelini presented the treasurer's report. She reminded the membership that the treasurer does not keep the day-to day books of the association and thanked Executive Assistant Doris Groves for her hard work with that job. Michelini reported that that the current net worth of \$370,372.76 with cash balances of \$195,260.60. She noted the lines #104 displays that income for the annual conference far exceeds expenses. At this point few conference bills have been paid and to give an example of magnitude of conference expenses, Michelini shared that last year's conference was cost nearly \$103,000 and there were still substantial expenses outstanding for the spring ICE fairs.

Regarding the revenue side, Michelini notes line #110 and thanks Sandie Gilbert for her work to promote specially priced packages of advertising resulting in advertising revenues to more than double within the year. Overall, she reported that the association is healthy and needs to continue to be fiscally responsible.

Michelini then reported on the donated services. This year's total in donated services was \$14,392.19, which is several thousand less than reported last years. Michelini noted that this may be caused to some committee and board members that have not submitted their reports.

Before approval of the budget, Michelini brought forth the notion of decreasing the Alumni Committee dues from \$35 to zero dollars. The Finance committee agreed with the suggestion, which was then endorsed by the Executive Board.

It was moved and seconded that the dues for the retiree members be set at zero dollars. (D. Micheline/S. Garber). Motion passed.

It was moved to adopt the 2007-2008 IACAC budget as presented (D. Micheline/G. Thatcher). Motion passed.

Micheline noted a modest increase of revenue expectations for line item #103 for summer programs like Bus O'Fun and the Micro Tour. Other line items noted included #104 for the annual conference as a decrease of revenue expectation of \$6,000. Account #114 ICE fairs will close the fiscal year in a positive balance after being added as a revenue generating account one year ago. Micheline added that the budgets calls for a transfer of over \$27,000 to support projects planned for the year. Account #204 Spartan Market Account reflects a gain of more than \$15,000 since the beginning of the fiscal year. Account #003, the CAP program now operates on grant money and as a result was zeroed out for the coming year. Increases to accounts #009 Technology Committee and #019 for office operations are reflected in the proposed budget. Micheline ended her report with stating that the expenses equal revenues at \$160,510. The membership voted. Motion passed.

### **Nominating Committee Report**

Past President Sandie Gilbert thanked the members of the nominating committee. She emphasized all the hard work the committee has done putting together the slate of candidates. Gilbert thanked the candidates for agreeing to run and noted that they have all been active in the organization. She then introduced the candidates for executive board positions: President-Elect, M. Brown; Treasurer, J. Paar; one three-year term High School Delegates, A. Carpenter and C. Rodkin; one two-year term High School Delegate, M. Coffman; two three-year term for College Delegates; K. Allen, T. Bankston, J. Hendricks, G. Thatcher; one two-year term High School Director, L. Docherty and P. Kovacs; one two-year term College Director, C. Litoborski and B. Pumilia; and one two-year term Region 1 Professional Development Director, J. Blasdel and K. Gschwend.

President Julie Nelson explained the voting instructions. Nelson announced that she and David Boyle would be voting proxies for seven IACAC ballots and five NACAC ballots. She then asked for further nominations from the floor. Seeing no nominations, Nelson declared the nominations closed. She then asked the membership to complete ballots. Election ballots were then collected.

### **Credentials Committee Report**

Past President Sandie Gilbert presented the Credentials Committee report and By-Lay amendments.

It was moved and seconded to amend the IACAC By-laws, Article II Executive Board, Introduction, by changing the final sentence to read as follows (S. Gilbert/G. Snape):

“All Executive Board members shall assume their IACAC duties on June 1 of the year in which elected. Delegates to the NACAC Assembly, in compliance with the NACAC By-laws shall assume their NACAC duties on July 1 of the year in which elected.”

This amendment required a  $\frac{3}{4}$  vote. Motion passed.

It was moved and seconded to amend Article III. Officers and Directors. Section 1. Duties of Officers. G. to read as follows (S. Gilbert/B. Zigmund):

“No person shall serve on the Executive Board of both NACAC and IACAC simultaneously, unless the IACAC President is elected to serve as NACAC coordinator of the State and Regional President’s Council.”

This amendment required a  $\frac{3}{4}$  vote. Motion passed.

It was moved and seconded to amend the Article VI. Finance. Section 6. Budget to read as follows: (S. Gilbert/S. Ham):

“The Executive Board shall be authorized to transfer funds within the budget among similar line items and shall have sole discretion over the disbursement of the contingency amount.” (S. Gilbert/S. Ham).

It was moved and seconded to amend Article V. Committee. Section 1. Standing Committees. B. Alumni Committee read as follows (S. Gilbert/M. Matteson):

“The Alumni Committee shall be responsible for integrating services of and for retired members into the activities of the association, and shall be responsible for programs and sessions designed to assist members in planning for retirement.”

AND

To amend G. Finance Committee by adding new second and third sentences and adding a phrase to the fourth sentence. These sentences will now read: “The Finance Committee shall be responsible for the creating of and selection of candidates for all salaried and stipend positions. Based on their findings, the Finance Committee shall make recommendations to the Executive Board approval. The Finance Committee shall meet a minimum of twice a year and be responsible for reviewing the financial statements of IACAC.

This amendment needed a  $\frac{3}{4}$  vote. Motion passed.

### **Past President’s Report**

Past President Sandie Gilbert thanked all the work of the NACAC assembly and the credential committees and mentioned that she would repeat her presidency all over again. Gilbert noted that membership was up as well as advertising revenue and reiterates that IACAC is a healthy association.

### **President’s Report**

President Julie Nelson first thanked Michelini for stepping in as Treasurer ProTem when Patrick Hughes stepped down from the positions. Nelson reflected on an overall successful year with membership up to 1,869. Other topics discussed in the president’s report included: LDI dates, NACAC 2007, Summer Institute, Plane O’fun, Bus O’fun, Micro tour, National College Fair, Communications/Technology, ICE fairs, Cadre initiatives, Admission Practices, Mentorship, Alumni Committee, Ad-hoc committee for Counselor College Fair, Strategic Planning, advertising packages to continue, grant awards and the approval of Westin, Itasca as conference location until 2012 and \$2,000 raised for Lee Denim Day. She recognized Doris Groves and Marilyn Scholl for their assistance.

**Annual Conference Report**

President Elect David Boyle reported record conference attendance with a total of 837. He encouraged everyone to speak with the 56 exhibitors in attendance. Boyle thanked everyone for their participation and attendance at conference and thanked the conference committee chairs for their participation in making this conference a success.

**Old Business**

None

**New Business**

None

**Recess**

It was moved and seconded to recess the annual meeting until Friday morning at 11:00 am. (G. Thatcher/R. Galarza). Motion passed.

**Reconvene Annual Membership Meeting**

President Julie Nelson called the meeting to order at 11:39 am on Friday, May 4. A quorum was present. Nelson presented Sandie Gilbert a gift of appreciation for her service. She then passed the gavel to incoming President, David Boyle. Boyle thanked Nelson for efforts during her presidency and presented her with a gift. Boyle recognized the committee chairs and David Scholl for the conference photography.

It was moved and seconded to adjourn the annual member meeting (J. Nelson/D. Epton) at 11:48. Motion passed.



## **2007 – 2008 Admissions Practices Committee**

### **Chairpersons**

**Beth Sullivan-Piskel, Creighton University**

**Tom Shorrock, New Trier High School**

**PURPOSE:** 1. Meet on a quarterly basis to discuss ethical issues that have been brought to our attention pertinent to the Statement of Principles of Good Practice.  
2. Educate members about the ethical standards governing the admission profession and the importance of compliance with mandatory and best admission practices.  
3. Through communication and collaboration, serve as the primary resource for secondary and post-secondary admission professionals in the state of Illinois to report on or inquire about ethical admission practices.

### **ACTIVITIES:**

- Meet 3-4 times annually to confidentially review and address inquiries on behalf of individuals and schools.
- Work collaboratively as a committee to educate our membership about our purpose and to communicate proactively with secondary and post secondary members to resolve issues.
- Formally facilitate the resolution of issues to assure compliance with the SPGP.

**FUTURE:** We have been fortunate to have representation on both the AP Committee and Illinois NACAC delegation. This has been a useful arrangement for our committee to not only be privileged to issues on the national level (Assembly), but to also have more experienced perspectives in educating and working with members of IACAC with regards to admission practices. It is important to stay current.

The joint committee between Current Trends and Future Issues and Admissions Practices has also been very helpful/useful because of the overlap between ethics in our profession and the issues regarding the future direction our state association and national organization. We hope this will continue.

### **MEMBERS:**

Tony Bankston, Illinois Wesleyan University

Cindy Rodkin, Hinsdale Central High School

Naomi Ewing, Woodlands Academy

Marsha Hubbuch, Riverside Brookfield High School

Judy Hendricks, The Ohio State University

Bob Quane, Southern Illinois University, Carbondale

Grant Thatcher, Northwestern University

## **2007-2008 Alumni Committee**

### **Chairpersons**

**Nancy Monken, Retired Member**

**Dale Wolf, Retired Member**

**PURPOSE:** The Alumni Committee (formerly the Active Retirees Committee) was created in 1993 for the purpose of integrating the services of and for the retired members of IACAC into the activities of the association.

**ACTIVITIES:** To say that Alumni members of IACAC lead busy lives is an understatement. Substituting, volunteering, serving as advisors and consultants, tutoring, mentoring, working in new careers, traveling - these are some of the ways in which the Alumni spend their time. In addition, they continue to be involved in IACAC by serving on standing committees, volunteering at the Annual Conference and other IACAC activities, and supporting the work of IACAC. Many of the Alumni remain active in NACAC and are involved in its programs and activities. Several of the Alumni have continued their membership and involvement in other professional organizations. As well, Alumni actively participate on both the local and national level in a variety of civic and community organizations and programs.

The Alumni have enjoyed getting together four times this year, twice in September and twice in March, meeting in Decatur and Willowbrook. The breakfast for those already retired and those retiring this year is held on Thursday morning of the Annual Conference. Two conference sessions were organized and presented by the Alumni.

**FUTURE:** Alumni will be encouraged to continue their involvement in both IACAC and NACAC. A priority will be to maintain contact with Alumni members throughout the year.

**MEMBERS:** The committee is comprised of the Alumni (retired members of IACAC), who currently number eighty three former full-time professionals.

## **2007 - 2008 Annual Conference Committee**

### **Chairperson**

**Michele Brown, Oakton Community College**

**PURPOSE:** To provide a quality and comprehensive professional development opportunity for the IACAC membership and other interested parties. To promote the IACAC mission and to demonstrate the benefits of IACAC membership

**ACTIVITIES:** The Annual Conference will be held April 30 - May 2, 2008 at the Westin Hotel Northwest in Itasca, IL. This year's conference theme "Going to Bat for Students" couldn't describe better how students are the winners when High School Counselors and Admission Professionals work together. Thanks to the efforts of many volunteers as well as our conference chairs, the conference is guaranteed to provide excellent professional development, camaraderie, and fun for veterans and rookies alike.

The conference will kick off on Wednesday morning with complimentary coffee (new this year) and a full day offering three times for professional development sessions. Thursday will begin with the Annual Membership meeting, three additional opportunities for professional development, and a 45-minute early afternoon vendor session. Friday's conference sessions will include a new sponsorship opportunity in an attempt to increase attendance and raise more money for IACAC (more details below in paragraph on Vendor Sessions).

The Program Committee, led by Patrick Walsh (Illinois State University), Grant Thatcher (Northwestern University) and Laura Docherty (Fenwick High School) has worked long and hard to offer a diverse program and wide variety of sessions (44 in all!). Some session topics include:

- Middle Management at Smaller Schools: Limited Budgets, Limited Resources, Big Expectations!
- Undocumented Students and College Access: Just the Facts!
- Successful Transitions of Low Income, First Generation Students
- Unfamiliar Territories of Minority Recruitment
- The Introvert and the College Admission Process
- The Endless Application and Decision Process

The Keynote speaker, John McDonough, president of the Chicago Blackhawks and immediate past president of the Chicago Cubs, will enlighten and energize us with his stories from nearly 26 years with the Cubs.

NACAC President-Elect, Bill McClintick, will join us at the conference to share his knowledge and experience on emerging professional and association issues, as well as the importance of diversity within the profession and our organization. He will add his expert opinion to three sessions: Government Relations, Admission Practices, and Athletics. Endnote Speaker, Rev. Dr. Zina Jacque, Senior Pastor of the Community Church of Barrington and past IACAC active member, will inspire us with her experiences from a 17 year career as a college admission and financial aid officer.

The Vendor Sessions have been eliminated from early Thursday morning as requested from last year's vendors. Instead, vendors will have a 45 minute time allotted to them from 11:00-11:45, following a 30 minute dedicated exhibitor time. Exhibitors will also have the opportunity to sponsor a Friday Conference Session by providing coffee and a gift that will be raffled off during the session to attendees.

The Entertainment Committee, chaired by Mike Morsovillo (Dominican University) and Alison Crowley (Northern Michigan University) has a variety of games between the college admission counselors and the high school counselors planned on Wednesday evening. The games will include: Air Hockey, Baseball Toss, Pop-A-Shot, QB Attack, and for the non-athletes: Wacky Trike Races and Dancing Heads. Thursday evening's fun will feature a live band (Plan 9) and a karaoke contest. Thursday's quiet entertainment will include a coffee house and board games. The Mentorship Committee will host receptions on Wednesday evening and by the Human Relations Committee on Thursday evening. The Hospitality Committee is bringing back 10-minute chair massages this year to help relax and energize participants.

With attendance around 800, this year's event will continue IACAC's tradition of strong professional development opportunities within the Annual Conference. Thanks to all of the volunteers and conference chairs again for their assistance. A very special thanks, also, to Donna Epton, Marilyn Scholl and IACAC's new Executive Assistant, Linda Haffner. Without them, the conference simply would not happen.

**FUTURE:**

1. Continue to offer a wide variety of professional development sessions that serve all constituents of IACAC for two full days (Wednesday and Thursday).
2. Continue offering dedicated vendor session(s) and times that meet the needs of both vendors and participants.
3. Continue to select strong committee chairs, with carryover from year to year.
4. Continue to offer opportunities for all IACAC members to volunteer in some way and encourage new members to get involved.
5. Continue to build leadership within IACAC by appointing new committee chairs and allowing individuals to try new things at a different level than past years.
6. Continue to offer support for first-timers and new IACAC members.
7. Continue to utilize the expertise of the Event Coordinator
8. Have conference registration and session information on the IACAC Web site as soon as possible for interested attendees. (January would be ideal!)

**Going to Bat for Students!  
IACAC Annual Conference  
April 30 - May 2, 2008**

Starting Lineup

Conference Chair	Michele Brown, Oakton Community College
Credentials	Julie Nelson, Lewis University
Event Coordinator	Donna Epton, Schaumburg High School
Entertainment	Mike Morsovillo, Dominican University Alison Crowley, Northern Michigan University
Evaluations	Stacey Garber, Warren Township High School Kimberly Bruton, William Rainey Harper College
Exhibitors	Jodie (Hood) Andrys, Dominican University Erin Ufheil, North Central College
First Timers	Scott Ozaroski, Hawai'i Pacific University Gretchen Snape, Lewis University Rob Weierman, St. Xavier University
Hospitality	Anita Carpenter, Downers Grove South H.S. Missy Gillis, Northern Illinois University
On Site	Chris Boyle, North Shore Country Day School Victoria Ortega, Oakton Community College Cindy Rodkin, Hinsdale Central High School
Program Committee	Laura Docherty, Fenwick High School Grant Thatcher, Northwestern University Patrick Walsh, Illinois State University
Raffle	Stefanie Andrews, Proviso West High School Chrissy Litoborski, Concordia University Chicago Bob Zigmund, St. Ignatius College Prep H.S.
Registration	Todd Burrell, Southern Illinois Univ. Edwardsville Linda Haffner, IACAC Executive Assistant Michelle Rogers, St. Louis University
Tellers	Denise Brown, Lake Forest High School Kathy McSherry, Eastern Illinois University

## **2007-2008 NACAC Assembly Delegates**

**Chief Delegate**  
**Naomi Ewing, Woodlands Academy**

**PURPOSE:** To represent IACAC and the membership of Illinois at the NACAC Annual Conference. To attend the NACAC Assembly meetings and vote for candidates and on issues brought before the Delegates.

**ACTIVITIES:** In addition to acting upon the business of NACAC's 2007 Assembly (see 2007 Assembly Report below), delegates were asked to serve on two subcommittees this year. Carin Smith, Cindy Rodkin, Judy Hendricks, Kelli Allen, Melanie Coffman, Tom Shorrocks, Tony Bankston, and Naomi Ewing served as the State/Regional Current Trends/Future Issues Committee. Issues discussed include: a common financial aid award letter, the Assembly follow-up plan on early notification, the pressure to submit deposits prior to May 1, and the definition of an actionable application. Gloria Mueller, Jerry Cebzynski, Michele Brown, and Ryan Cockerill are working with David Boyle and Naomi Ewing to reach out to colleagues working with underserved, underrepresented populations.

### **2007 NACAC Assembly Report** **Austin, TX**

On September 26 and 29, the Assembly representing all 23 state and regional affiliates met and took the following actions:

- I. Election of President-Elect and Board of Directors
- II. President-Elect  
Bill McClintick, Director of College Counseling, Mercersburg Academy, PA
- III. Board of Directors (3 positions)  
Richard Alvarez, University Director of Admissions, City Univ. of New York  
John Boshoven, Counselor for Continuing Education, Community H.S. and  
Director of College Counseling, Frankel Jewish Acad. Of Metro. Detroit  
Scott Hooker, College Advisor, Allendale Columbia School, NY
- IV. Approved Budget
- V. The 2008 budget was approved.
- VI. Statement of Principles of Good Practice

The following changes were adopted, effective with the application cycle resulting in matriculation of Fall 2009:

*SPGP Best Practices Article II.B.11 (new)*

All postsecondary members should state that eligibility for, and packaging of, need-based and merit aid will be comparable for students admitted under Early and Regular Programs.

*SPGP Mandatory Practices Article II.B.13 (replacement)*

Postsecondary members agree that they will not notify first-year candidates for fall admission prior to the receipt of a transcript that reflects completion of the final semester of the junior year of high school or the equivalent. Institutions that require only an application prior to extending an offer of admission, including many community colleges, may accept students at the time of application.

The following policy regarding the authority for approval of SPGP sections was also adopted, effective immediately following the 2007 National Conference:

Changes to the Mandatory Practices and Best Practices sections will be recommended by the Admission Practices (AP) Committee, endorsed by the Board of Directors (Board), and then be presented to the Assembly for approval.

Changes to the Interpretations section will be recommended by the AP Committee and be reported to the Board and the Assembly for information.

New Business

The following motions were approved:

Task Force on Early Notification

The Board will appoint a task force to conduct thorough research and analysis of the impact of a specific early notification date on member institutions, and report results with recommendations back to the Assembly in Sept. 2009.

Report on New Streams of Revenue

The Board and the Fiscal Oversight Committee will investigate and report on new streams of primary revenue above and beyond membership, conference and college fairs by Assembly 2008.

Job Postings on the NACAC E-List

Job postings will be permitted on the NACAC e-list without fees as a privilege of membership.

Additional notes from the Illinois delegation:

Your Illinois delegates worked hard to represent your voice at the NACAC Assembly. The following notes are offered as additional commentary to the actions reported above.

Budget

There were many questions from the floor, including questions raised by our own delegates regarding strategic initiatives, salary/benefits, and fees associated with conference and college fair attendance. Although the budget was eventually approved, the additional motion under New Business, Report on New Streams of Revenue, was a direct response to the concerns expressed.

## SPGP

Despite our best efforts, we were not able to retain the September 15 early notification date in the motion that was approved. Although we had prepared a substitute motion to reinstate the September 15 date, we could not present our motion unless the Spatig motion (the motion that passed and is stated above) was defeated. In the end, the Spatig motion passed with a majority of 54% (simple majority required), and a difference of only 21 votes. The Task Force on Early Notification motion that passed under New Business keeps the issue of admissions creep alive and will undoubtedly be addressed again in future Assemblies.

## By-Laws Concepts

Although not a formal business agenda item, the Assembly was also asked to consider the potential for several changes to the NACAC by-laws. The by-laws Committee presented several ideas for possible changes and will be drafting a document during the course of this year. As of now, the timeline suggests that Assembly approval will be sought at Assembly 2008, but there is significant discussion to extend that to Assembly 2009 in order to give the state and regional organizations time to review with their memberships. Rest assured that Illinois members will be engaged in this process in a timely and appropriate manner.

**FUTURE:** In recent years, the delegates have come to recognize the importance of knowing and understanding Robert's Rules of Order and basic parliamentary procedure in order to effect change at NACAC Assemblies. Therefore, the Delegates will be proposing that a new IACAC position be created, Parliamentarian Advisor to Delegates, specifically for the purpose of advising the IACAC Delegates as they prepare for and act on NACAC business on behalf of Illinois constituents at the Annual Conference.

## **MEMBERS:**

Kelli Allen, Iowa State University  
Tony Bankston, Illinois Wesleyan University  
David Boyle, Glenbrook North High School  
Michele Brown, Oakton Community College  
Jerry Cebrzynski, Lake Forest College  
Ryan Cockerill, Lewis University  
Melanie Coffman, Barrington High School  
Naomi Ewing, Woodlands Academy  
Judy Hendricks, The Ohio State University  
Gloria Mueller, Glenbrook South High School  
Cindy Rodkin, Hinsdale Central High School  
Tom Shorrock, New Trier High School  
Carin Smith, Lawrence University  
Grant Thatcher, Northwestern University (alternate for Judy Hendricks at NACAC Conference)

**COMMENTS:** President David Boyle appointed Judy Hendricks to fill a one-year vacancy created by the resignation of Molly Arnold. Judy could not attend the NACAC Conference so Grant Thatcher was appointed to serve in her place at the 2007 Assembly.



## **2007-2008 College Awareness and Preparation (CAP) Committee**

### **Chairperson**

**Stephanie Levenson, Elmhurst College**

**PURPOSE:** The mission of the College Awareness and Preparation (CAP) Committee is to provide the people of Illinois with practical, timely and accurate information on the college process. Its work focuses on improving student, family and community awareness of the wide range of college selection and admission processes. The committee will make service and outreach to nontraditional, underserved and under-represented populations a particular emphasis of its work. CAP is a cooperative effort of IACAC, the Illinois Association of Student Financial Aid Administrators (ILASF AA), and the Illinois Student Assistance Commission (ISAC) and select lending institutions.

**ACTIVITIES:** Workshops to assist families in completing the FAFSA and sharing other admission and financial aid information were held around the state. These events included FAFSA Workshops, Early Awareness Seminars, College Choice, Diversity groups serving the Hispanic community, and College Goal Sunday (CGS) FAFSA Completion Workshops.

At select College Goal Sunday events (also a CAP activity, but part of a national organization), admissions professionals provided general information to families about higher education opportunities in Illinois and the college admission process.

**FUTURE:** Continued relationship building with ILASF AA and ISAC in establishing quality CAP programs throughout the State of Illinois.

Continue to focus additional efforts on identification of information about programs previously held throughout the state that have not made requests of the CAP Committee.

Maintain our strong base of volunteers established through the use of the IACAC list serve to staff CAP events.

## **2007-2008 Communications Committee**

### **Chairpersons**

**Terri McLaughlin, Western Illinois University**  
**Adriane Hanes, Marian Catholic High School**

**PURPOSE:** Maintain and implement publicity for the IACAC organization to counselors, students and parents.

**ACTIVITIES:** Collected articles for the Higheducationstation.org site. Proofread and checked site to make sure it is current and updated. Worked with the technology committee with regard to maintaining the site. Printed flyers and distributed them at college nights as well as high school and community colleges. The committee would like to focus their attention on posters and letters to high schools to encourage more students to connect. Members, after being charged with finding a way to use the web site to generate revenue for IACAC, are contacting non-profit organizations for suggestions to implement this process. Suggestions for using links rather than addons on the site are the direction we are currently investigating.

**FUTURE:** Mass mailing to schools with posters to be hung in the guidance offices and college career centers. Possible budget increase to cover postage, printing and other additional costs should they be incurred.

### **MEMBERS:**

Mary Lovett, Northern Michigan University  
Amanda Carter, Murray State University  
Jennifer Buxton, University of Missouri  
Sarah Daugherty, Monmouth College  
Courtney Wallace, University of Missouri  
Marie Feehan, Cornell College  
Jennifer Volkmann, Elmhurst College  
Chris Blackwell, Saint Louis University

**COMMENTS:** Committee will work together to assist IACAC with the new promotional ideas.

## **2007-2008 Credentials Committee**

### **Chairperson**

**Julie Nelson, Lewis University**

**PURPOSE:** The purpose of the Credentials committee is to review the by-laws of the Illinois Association for College Admission Counseling to ensure that they are consistent with the mission and procedures of the organization. In addition, this committee checks the by-laws for compliance with those of the National Association for College Admission Counseling.

**ACTIVITIES:** A call went out to the membership to review the by-laws and report any revisions or deletions to the committee for review. The chair formed a committee which met to discuss the by-laws and either rewrite or revise those by-laws which needed attention.

After reviewing the by-laws and making recommendations for changes, the revised by-laws were submitted to Parliamentarian Marilyn Scholl for formatting and clarification in advance of their presentation to the IACAC Board.

The by-law revisions were presented to and approved by the IACAC Board at their January meeting. The revisions were then voted upon by the general membership at the Membership meeting during the Annual Conference.

In addition, three individuals from the Credentials Committee, Grant Thatcher, Ellen Rostker and Kathy McSherry, agreed to serve throughout the summer in order to provide recommendations on membership applications as provided for in the IACAC by-laws.

**FUTURE:** This committee should comprise members of IACAC who are familiar with the organization's purpose and structure as well as the by-laws themselves. This group should include past-presidents as well as members of the Admission Practices committee and/or NACAC Assembly Delegates. Finally, it is always helpful to have detail-oriented individuals with an excellent grasp of grammar and structure serve on this committee.

### **MEMBERS:**

Julie Nelson, Chairperson, Lewis University  
Tony Bankston, Illinois Wesleyan University  
Judy Becker, Loyola University  
Michelle Birk, Southwestern Illinois College  
David Boyle, Glenbrook North High School  
Michele Brown, Oakton Community College  
Mike Dessimoz, Roosevelt University  
Kathy McSherry, Eastern Illinois University  
Nancy Monken, Retired, Lincoln-Way Central High School  
Ellen Rostker, Chicagoland Jewish High School  
Grant Thatcher, Northwestern University

## **Event Coordinator**

### **Chairperson**

**Donna Epton, Schaumburg High School**

**PURPOSE:** The role of the event coordinator is to research sites and negotiate contracts at properties for future IACAC Annual Conferences. In addition, the event coordinator works with the current president-elect in developing the annual conference budget and works closely with the on-site chairs regarding the facility set up. The event coordinator has assisted all three presidents with a myriad of tasks related to the conference. Throughout the conference planning, the event coordinator is the primary liaison between the president-elect, the conference committee chairs and the hotel.

**ACTIVITIES:** Contracts have been negotiated and signed for the IACAC Annual Conference at the following sites:

May 6 - May 8, 2009	Westin Northwest Chicago, Itasca
May 5 - May 7, 2010	Westin Northwest Chicago, Itasca
May 4 - May 6, 2011	Westin Northwest Chicago, Itasca

These three contracts were approved at the January 2007 IACAC Executive Board meeting. A variety of sites were considered including three downstate locations and two in the Chicago suburban area. The IACAC Executive Board determined three more years at the Westin Northwest Chicago (formerly Wyndham Northwest Chicago) provided the most cost conscious location that would meet the needs of the greatest number of members. The Westin was willing to negotiate very modest increases in food costs despite significantly higher prices typically charged at Westin facilities. This willingness is a result of our commitment to do business with them. It is important that the membership is aware that conference locations and dates may not always be an ideal time for all. However, the executive board and event coordinator do their utmost to meet the needs of the membership and conference attendees.

In addition, the event coordinator assists in the set up of the summer LDI and other events as requested by any of the three IACAC presidents.

**FUTURE:** It is important for the association to plan a number of years in advance for conference sites in order to acquire the best dates, prices and sites for the annual conference. It is very helpful to have the consistency of an ongoing event coordinator to develop relationships with properties, become familiar with contracts and to help the president-elect understand how to develop a budget and put together a successful conference. As an appointed position, rather than elected one, this can be effectively accomplished.

## **2007-2008 Finance Committee**

**Chairperson**  
**Jennifer Paar, University of Denver**

**PURPOSE:** The purpose of the IACAC Finance Committee is to advise the Executive Board on budgetary policy and issues, on revenue-generation, and on dues and fees. The Finance Committee is also responsible for interviewing and hiring of the Executive Assistant, the development of the IACAC annual budget that is approved by the general membership at the annual conference, and update and review of the Fiscal Policy.

**ACTIVITIES:** The Finance Committee has had a very active year. With the resignation of Doris Groves, who was IACAC's Executive Assistant for 16 years, the Finance Committee spent a good deal of the fall reviewing and interviewing candidates to fill the position. With Executive Board approval in November through an extended online meeting, IACAC welcomed Linda Haffner as its new Executive Assistant (EA) in January 2008.

With a great deal of help and negotiations from the Technology Committee and our Webmaster, we were able to secure a 2 year contract with Active Net to provide events management software and payment by credit card and checks online. This will be for a slightly higher cost than that of SPORG who was bought by Active Net, but still at a lower cost than many of the other S&Rs who have the same type of services available to their members.

The Finance Committee is also charged with reviewing the Fiscal Policy Manual. We proposed six changes to the IACAC Fiscal Policy Manual that were approved by the Executive Board in January 08.

The Finance Committee will continue to review the policy on what and how to provide the membership database or labels to members and outside sources that are interested in contacting our members. The committee is also exploring the feasibility of distributing mailing address information to members via electronic transmission.

The committee also investigated and agreed to implement new software (QuickBooks) to help bring the organization up to date and better manage and merge a variety of databases and finances. This will take place in late spring 08. Due to the continual turnover of the IACAC Officers, it has been determined that there will be QuickBooks training every year (summer). Training has been recommended as follows

Summer 2008 - EA, Treasurer and President-Elect

Summer 2009 - EA and New Treasurer (2 year term)

Summer 2010 - EA and President-Elect

Summer 2011 - EA and New Treasurer and so on..

This allows for three people to be educated in the software at all times (the EA and two Finance Committee members)

A Grant Committee was appointed to review the grant application process, forms, timeline and the applicants. The initial meeting was held in March 2008 with email and

phone conversation follow up. Committee recommendations will be considered after the annual conference in spring of 2008 for implementation in the 2008-09 fiscal year.

The Finance Committee appointed the Communications Committee the task of reviewing the Advertising and Underwriting/Sponsorship policies we currently have in place and develop guidelines and timelines relevant to the needs of IACAC, They will present any proposed changes to the Finance Committee

The Finance Committee also developed the 2008-2009 annual budget, sought Executive Board approval, and will seek membership approval at the General Membership meeting on May 1, 2008.

**FUTURE:** Future recommendations for the Finance Committee include:

1. Continued monitoring of the Grant Committee.
2. Working collaboratively with the Technology and Communications committees to more effectively develop policies and delivery methods for advertisements and the creation of policies to best serve the organization in this matter.
3. The committee will recommend to the Executive Board a policy related to providing address data in an electronic format.
4. Implementation and training of new software (for the organization's bookkeeping and accounting)
5. Look into opportunities for a new credit card vendor and their proposal for consideration in 2010 when our new contract with Active Net expires.

**MEMBERS:**

David Boyle, Glenbrook North High School  
Michele Brown, Oakton Community College  
Julie Nelson, Lewis University  
Debbie Michelini, College of Lake County (non-voting)  
Linda Haffner, IACAC Executive Assistant (non-voting)

## **2007-2008 Government Relations Committee**

### **Chairpersons**

**Christine Litoborski, Concordia University Chicago**

**Amy Thompson, York High School**

Purpose/Role: To educate and activate the IACAC membership regarding legislative issues at the national and state levels.

### **Activities:**

- NACAC Legislative Conference: This year seven members (Michele Brown, David Boyle, Amy Thompson, Christine Litoborski, Allen Lentino, Sandie Gilbert, Mary Lee Hoganson) attended the conference in Washington D.C. in late March. We were able to talk to many Illinois legislative aides and drop off at the remaining Illinois legislators' offices. Our key talking points were access to quality counseling, need-based financial aid, and rigorous curriculum for all students.
- IACAC Conference Session- The session this year will promote our legislative conference in May, talk about how to communicate with our legislators, and highlight current issues regarding the IL Map grant and student-to-counselor ratios.
- IACAC Legislative Conference- We are planning on going to Springfield in late May, after gathering the membership at conference, for a one-day legislative conference. The morning will begin with a briefing and role playing followed by hitting the hill. Our goal is to talk to more people by attempting to pull them off the floor and follow up with drop offs for the ones we were unable to talk to. We also hope the later date, conference session, and one day format will increase attendance.

### **Future**

- Update the website to incorporate more of the on-line capabilities that are new to the NACAC website
- To hold a cocktail reception when in Springfield next year to help us meet and greet our legislators

## **2007-2008 Human Relations Committee**

### **Chairpersons**

**Chevonne Totten-Garner, Bradley University**

**Robert Zigmund, Saint Ignatius College Prep**

**PURPOSE:** The Human Relations Committee strives to be a catalyst - heightening awareness, consciousness and sensitivity to the issues of culture, human rights, gender, age and other differences. The Human Relations Committee strives to infuse this mission in all aspects of the association and to serve as the communicator, spokesperson and advocate for "people issues." We also continue to address issues regarding traditionally under-represented students and college admission professionals. The committee develops policy recommendations to assist those who, for reasons of poverty or other disadvantaged experiences, have been denied access to post-secondary educational opportunities. It develops educational programs for students and members.

**ACTIVITIES:** Our meetings this year have been held on:  
Friday, September 21, 2007 at Saint Ignatius College Prep  
Monday, October 15, 2007 at Homewood-Flossmoor High School  
April 30 - May 2, 2008 at IACAC Conference (planned)

The Human Relations Committee has recently been revitalized with many new faces that have added fresh ideas to the committee. We have had two great brainstorming meetings with many different topics on hand, including but not limited to the following:

- A sizeable focus for the Human Relations Committee continues to be serving underrepresented students within Illinois. Ideas include sponsoring high schools that need college counseling assistance, as well as offering our services to present on various topics.
- Provide scholarship opportunities to students, as well as grant assistance for high school and college professionals to become involved in IACAC.
- Promote involvement in IACAC and NACAC professional development programs, such as Guiding the Way to Inclusion
- Create connections to campus coordinators/advisors for college-level organizations that work with underrepresented populations
- Promote the presence of the Human Relations Committee through publications, web site and annual reception at the IACAC conference. Also be of assistance to other committees, such as to increase membership, assist with financial aid presentations and serving as mentors.

Currently, we are preparing for the grant awarding process for the IACAC Conference as well as preparing for the Human Relations Reception during conference. We are also looking into the possibility of attending the Guiding the Way to Inclusion Conference on July 22-24, 2008 in Minnesota and The IDEA (Inclusion, Diversity, Equity & Access) Conference on May 28, 2008 in Las Vegas, NV (as a part of the WACAC Annual Conference).



**FUTURE:** Overall, because the HRC has been a bit dormant the past year or two, we would hope to continue our momentum into next year. This year has been a great return of activity, ideas and interest!

**MEMBERS:**

Mohammed Bey, Lawrence University  
Adrianna Esparza, Chicago State University  
DaJuanda Fairley, Big Picture HS @ Williams  
Aliza Gilbert, Highland Park HS  
Devon Glover, Harold Washington College  
Christine Grenier, Elmhurst College  
Jahrae Hampton, Regis University  
Adriane Hanes, Marian Catholic HS  
Eric Hayes, Olive-Harvey College  
Joel Johnson, St. Norbert College  
Kristin Kasting, Purdue University  
Matt Lane, Loyola Academy  
Latrina Leonard, St. Xavier University  
Glena McDonald, Retired Member  
Mike Melinder, McKendree University  
Asia Mitchell, Roosevelt University  
Maura Prunty, St. Xavier University  
Danita Salone, Loyola University Chicago  
Andrew Sison, Lewis University  
Jamarcus Smith, Southern Illinois University Edwardsville  
Dean Strassburger, Lincoln Park HS

## **2007-2008 ICE/Calendar Committee**

### **Chairperson**

**Carin Smith, Lawrence University**

**PURPOSE:** The ICE/Calendar Committee is responsible for establishing the ICE/Calendar schedule, overseeing policy and procedures pertaining to the Illinois College Exposition programs and college day/night programs scheduled through the committee, and promoting the Illinois ICE/Calendar. The ICE Coordinator is the chairperson and the committee consists of nine members, each serving a three-year term.

### **ACTIVITIES:**

- Evaluated and prepared the yearly college fair schedule: merging college day/night programs with ICE programs and the Chicago NACAC Fair.
- Monitored the quality of each program listed on the IACAC College Day/Night Calendar.
- Regulated the policies established for ICE programs: schedule, fee structure, etc.
- Promoted The IACAC Statement of Practices and Courtesies as it applies to college fair programs.
- Worked to align the committee goals and initiatives with the IACAC Strategic Plan.
- Worked with and trained six new ICE on-site chairpersons.
- Talked, as a committee, about the role of sponsorship at ICE programs. Referred to IACAC Fiscal Policy Manual for direction.
- Reworked some of the ICE regulations to better address outside vendors approaching college representatives during ICE programs.

### **FUTURE:**

1. We will be replacing three members of our committee whose terms will expire in May.
2. Continue to look for a Spring ICE site in the Northern Illinois/Route 47 area.
3. Continue with paperless Calendar & ICE registration forms - this seems to have worked well in 2007-08.
4. Further highlight the different kinds of college fair programs taking place throughout the state by listing transfer fairs as a separate part of the full calendar.
5. List registrants for individual ICE programs on the new student/parent section of the IACAC web site.

### **MEMBERS:**

Kelli Allen, Iowa State U.

Melanie Coffman, Barrington HS

Sue Biemeret, Stevenson HS

Doris Groves, IACAC/Illinois State University

Debbie Lamb, Illinois State University.  
Debbie Michelini, College of Lake County  
Abel Montoya, University of Illinois, Urbana-Champaign  
Andrew Sison, Lewis University  
Drew Eder, Loyola Academy

## 2007-2008 Illinois Articulation Unplugged Ad Hoc Committee

### Chairpersons

**Bob Burk, Northern Illinois University**  
**Melanie Coffman, Barrington High School**  
**Mike Dessimoz, Roosevelt University**

**PURPOSE:** The committee was formed to examine the way high school counselors throughout the State of Illinois are informed about post-secondary opportunities at both public and private institutions. We postulated that one way to help all students in Illinois was to give counselors easy access to information about both types of post-secondary options.

**ACTIVITIES:** Articulation Unplugged was held at Illinois State University on September 10, 2007. This unique program was the first of a two-year pilot program to determine if there is a need to present a combined public and private college/university articulation. In the morning, the format featured the traditional updates from the Illinois public universities as well as a short presentation on how private schools admit students. The afternoon included a counselor college fair featuring IACAC member institutions that registered in the same manner that they register for ICE college fairs. There was no cost to high school counselors. Approximately 300 counselors attended the event. "I wish I had this the first year I started HS admission counseling. I think this is important to continue for downstate small schools who will be replacing mature counselors with little counselor support locally," wrote one counselor in the evaluations. Nearly 90 percent of the counselors responded that Articulation Unplugged was an excellent program. "Great event! Thanks for the chance to talk with guidance counselors!" stated one of the nearly 90 college admission professionals who took part in the day. Illinois State University's Office of Admission received kudos across the board from attendees for great food and great organization.

Articulation Unplugged exceeded the goals set by the committee on every level, particularly in terms of counselor and college participation. Gratitude goes to the committee members, high school participants, and private college/university participants and to the public universities of Illinois whose student-centered perspective allowed them to "think outside the box."

**FUTURE:** The committee is looking at making minor changes for next year. We encourage you to save the date and join us at Illinois State University on September 8, 2008!

### **MEMBERS:**

Stefanie Andrews, Proviso West High School  
Maureen Barney, Seton Hall University  
Stacy Ramsey, Illinois State University  
Iris Schrey [retired], Jones College Prep High School  
Jen Shaughnessy, Illinois Wesleyan University  
Andrew Sison, Lewis University  
Carin Smith, Lawrence University  
Carla Thomas, Illinois State University

## 2007-2008 Membership Committee

### Chairpersons

**Stefanie Andrews, Proviso West**  
**Susan Janes, Neuqua Valley High School**  
**Julie Klinzing, Lincoln College - Normal**

**PURPOSE:** The Membership committee promotes membership within IACAC and NACAC. The committee is involved with the recruitment of new members and the retention of current members through a variety of activities.

**ACTIVITIES:** Membership committee members made contact with all IACAC members who had not renewed.

Committee members gave membership presentations at all of the District Seminars and were available at the table to answer questions.

The committee meets in person and conducts business over email/phone to discuss recruitment, retention and board assigned activities.

Committee members attended the state university articulation conferences across the state and staffed membership tables.

The committee contacted all NACAC non-renewing members based on their membership expiration date.

Committee members gave membership presentations at the majority of the ISAC professional development opportunities and were available at the table to answer questions.

A Membership committee co-chair gave membership presentations at northern and southern ACT conferences.

Committee provides revisions and suggestions for application, brochure, and reports.

Provide a table at conference to promote benefits of IACAC/NACAC and encourage renewal of membership.

**FUTURE:** Continue to market the benefits of IACAC membership to in-state and regional out of state counseling professionals in order to promote a healthier relationship between college admission personnel and high school counseling staff.

Continue communication with NACAC and continue to convey the importance of membership in the national association.

Work with NACAC to make the application process and membership status information more user-friendly.

**MEMBERS:**

Beth Arey, St. Rita H.S.  
Maureen Barney, Seton Hall University  
Lisa Barry Kerouac, DePaul University  
Robin Bedwell, St. Thomas More H.S.  
Wendy Biggs, Wheaton North H.S.  
Josie Blasdel, McKendree College  
Amanda Carter, Murray State University  
Jeff Chiapello , University of St. Francis  
Bonnie Dolson, Homewood-Flossmoor H.S.  
Frank DuBois, Lewis University  
Lori Dulberg, Counselor  
Kelly Iwanaga , DePaul University  
Brad Kain, Homewood-Flossmoor H.S.  
Polly Knudsen, Buffalo Grove H.S.  
Molly McBride, Homewood-Flossmoor H.S.  
Tracy Mehr  
Van Miller, Illinois Wesleyan University  
Iris Schrey, Retired High School Counselor  
Brian Smith, Lincoln College - Normal  
Merle Spielman, New Trier H.S.  
Marlene Spraggins Jacks, Grinnell College  
Sacha Thieme, DePaul University  
Lindsey Vahl, Illinois State University  
Rob Walton, Elmhurst College  
Rob Weierman, St. Xavier University  
Robert Zigmund, Saint Ignatius College Prep

## **2007-2008 Mentorship Committee**

### **Chairpersons**

**Robert Weierman, Saint Xavier University**

**Gretchen Snape, Lewis University**

**PURPOSE:** The Mentorship Committee serves as an outreach committee of IACAC to provide new and veteran members with the opportunity to form professional partnerships, thus offering a comfort zone for problem solving and support in a profession that is constantly presented with new challenges. In addition to matching mentors and mentees, the members of the Mentorship and First Timer's Committees merge in January to plan the First Timer's Luncheon at the annual conference.

### **ACTIVITIES:**

1. Made 21 Mentor/Mentee matches.
2. Distributed M&M's to college counselors to promote Mentorship at various fall fairs.
3. Organized annual T-Shirt exchange after District 214 fair.
4. Currently planning first timer's luncheon for our annual conference.
5. Currently working with Diane Wilczak in updating of the Illinois School Visit Guide.

### **FUTURE:**

1. To consider encouraging mentorship relationships for longer than one school year.
2. To discuss the possibility of a mid-year meet-and-greet as an opportunity for mentors and mentees to get to know each other.
3. To assign liaisons (committee members) to each mentor-mentee match as soon as the match is made.

### **MEMBERS:**

Kelli Allen, Iowa State University  
Rio Almaria, College of DuPage  
Jodie Andrys, Dominican University  
Nate Bargar, Illinois State University  
Chris Blackwell, St. Louis University  
Josie Blasdel, McKendree College  
Kelley Brooks, Southern Illinois University-Edwardsville  
Anita Carpenter, Downers Grove South  
Alison Crowley, Northern Michigan University  
Mike Dunker, Crystal Lake South High School  
Andriana Esparza, Chicago State University  
DeVone Eurales, Illinois College  
Liz Finstad, Roosevelt University  
Kate Gavin  
Allegra Giulietti-Schmitt, Bradley University  
Patricia Grawey-Beeler, Minoaka Community High School  
Scott Ham, College Board  
Kathy Holmberg, Glenbard South High School  
Maureen Kennedy Barney, Seton Hall University  
Matt Kirby, St. Charles North High School  
Anne Kremer, Northwestern University

Christine Litoborski, Concordia University Chicago  
Sue Maurer, Maine South High School  
Kathy McSherry, Eastern Illinois University  
Kate Metcalfe, Marquette University  
Jennifer Motzer, Lake Forest College  
Michael Murphy, Hoffman Estates High School  
Julie Nelson, Lewis University  
Scott Ozaroski, Hawai'i Pacific University  
Jennifer Paar, University of Denver  
Larry Polselli, National Louis University  
Kari Proehl, Northern Michigan University  
Maura Prunty, Saint Xavier University  
Christa Raska, Dominican University  
Danita Salone, Loyola University  
Carina Santoyo, Roosevelt University  
Gretchen Snape, Lewis University  
Ellen Steichen, DePaul University  
Dani Stoll, Illinois College  
Chevonne Totten-Garner, Bradley University  
Demetrius Triplett, Elmhurst College  
Erin Ufheil, North Central College  
Donna Virklan, Niles North High School  
Amanda Virzi, DePaul University  
Jennifer Volkmann, Elmhurst College  
Courtney Wallace, University of Missouri-Rolla  
Rob Weierman, Saint Xavier University  
Dale Wolf, Eastern Illinois University (Alumni)  
Amy Zero, Augustana College



## **2007-2008 National College Fair Committee**

### **Chairpersons**

**Amber Bolden, Evanston Township HS**

**Joyce V. Brown, Chicago Public Schools**

**Andrew Sison, Lewis University**

**PURPOSE:** To provide students and parents with the opportunity to meet with college representatives, obtain information on financial aid, scholarships, and testing, and get advice about their college search.

**ACTIVITIES:** In addition to visiting with individual colleges and universities, students and families are able to attend small group sessions discussing financial aid and scholarships, testing, and athletics. Students also have access to on-site counselors in the counseling center.

### **FUTURE:**

1. Work more closely with the Chicago Sun Times in terms of publicizing the event. The event information printed in the newspaper was incorrect.
2. Check up to the very last minute to see if the city of Chicago has added any events that might conflict with the fair.
3. Request that Chicago Public Schools provide more counselors for the Counseling Center.
4. Revisit the idea of scheduling the event for five hours. Based on evaluations, many families felt that the four-hour time block was insufficient.

### **MEMBERS:**

Stefanie Andrews, Proviso West High School

Maureen Barney, Seton Hall University

Eddie Brambila, Illinois Student Assistance Commission

Bob Carr, Mather High School

Mike Dessimoz, Roosevelt University

Alicia Gilmore-Catching, University of Illinois, Urbana-Champaign

Marlene Jacks, Grinnell College

Barb Levin, National Education

Romelia Mercado, DeVry University

Iris Schrey (retired), Jones College Preparatory School

Dean Strassburger, Lincoln Park High School

Grant Thatcher, Northwestern University

Donna Virklan, Niles North High School

Sharon Williams, Elgin Academy

Regina Charles

Mary Zelisko, Morton West High School

## 2007-2008 Nominations Committee

### Chairperson

**Julie Nelson, Lewis University**

**PURPOSE:** This committee solicits names of potential Executive Board candidates from the general membership. From the nominations, the committee then selects a slate of candidates, which best represents, the general membership of IACAC.

**ACTIVITIES:** A call for nominations went out through the IACAC Newsbrief and by an email to the general membership.

As chair, the Past-President selected a committee (as directed by the IACAC by-laws) to develop a slate of candidates.

The committee met in early December and built the slate. After the meeting, committee members called the prospective candidates to secure their intention to run for office.

The finalized slate was presented to and approved by the Executive Board at the January meeting.

Candidates were invited to the March Executive Board meeting and participated in a general candidate orientation. This allowed the candidates to learn their responsibilities for the Conference and their positions, if elected, as well as gave them a forum to have any questions answered. The Past-President, President and President-Elect facilitated the orientation.

The Slate of Candidates for IACAC Executive Board positions was voted on by all IACAC voting members at the Conference. In addition, the NACAC Delegates were elected by the NACAC voting members in attendance. Proxy ballots were provided to those who could not attend the conference yet wished to cast their votes.

#### 2008-09 IACAC Slate of Candidates

President Elect (3 yr. term)

Marsha Hubbuch, Riverside Brookfield HS

Secretary (2 yr. term)

Jill Sangl, Texas Christian University

NACAC HS Delegate (two 3 yr. terms)

Mike Dunker, Crystal Lake South High School

Aliza Gilbert, Highland Park High School

Dan Gin, Niles West High School

Bart Sinks, Marion High School

NACAC College Delegate (3 yr. term)

Debbie Michelini, College of Lake County

Patrick Walsh, Illinois State University

Region 2 Professional Development Director (2 yr term)

Lianne Musser, Lyons Township High School  
Dave Shafron, Lewis University

High School Director (2 year term)  
Kevin Coy, Lincoln-Way Central High School  
Matt Lane, Loyola Academy

College Director (2 yr. term)  
Jodie Andrys, Dominican University  
Traci Forys, Southern Illinois University Edwardsville

**FUTURE:** Continue to seek nominations from the membership at large.

Hold the Candidate Orientation at the March Executive Board meeting to ensure full participation and understanding from the candidates.

Have a good cross-section of the membership represented on the committee in order to put forth a balanced slate.

**MEMBERS:**

Julie Nelson, Chairperson, Lewis University  
Nate Bargar, Illinois State University  
April Bauer, Southern Illinois University Edwardsville  
David Boyle, Glenbrook North High School  
Michele Brown, Oakton Community College  
Sandie Gilbert, Highland Park High School  
Anne Kremer, Northwestern University  
Michael O'Connor, New Trier High School  
Amy Wesley, Benet Academy

## 2007-2008 IACAC Professional Development Committee, Region 1

**Directors**  
**Kelly Gschwend**  
**Sacha Thieme**

**PURPOSE:** The mission of this committee is to regularly assess the professional development activities sponsored by the Illinois ACAC and create and implement new professional development and networking activities, which are relevant and meet the needs of its membership.

**ACTIVITIES:** Summary of Activities/Accomplishments

Three regional district seminars were successfully planned and completed in 2008.

1. February 29, 2008      Western Illinois University, Macomb (31 attendees)
2. February 29, 2008      Gibby's on the Green, Rend Lake (43 attendees)
3. March 28, 2008        University of Illinois-Springfield (26 attendees)

This year it was decided to hold the Western District and the Southern District seminars on the same date. This date was most convenient for both host sites. No complaints were received from registrants and attendance was similar to previous years. Should it be necessary to hold these events on the same day in the future, crossover attendance should not be a concern.

Evaluations were extremely positive and demonstrated the continued need for these types of low-cost, high impact professional development opportunities.

Southern Illinois had many participants and felt they had their strongest district seminar this year. They also utilized donations to underwrite the program.

### **FUTURE:**

- Continue to work on additional promotion of these events via web site and email.
- Continue developing and sending save-the-date flyers in the fall to promote spring seminars.
- Work closely with Membership Committee to be present at each district seminar.
- Continue separate registrations for District 1 and 2 Seminars
- Consider new seminar locations, where appropriate.
- Continue to explore development of centralized online survey for both Cadre and Professional Development programming requests.
- Work closely with committee to increase guidance counselor participation in the Western District.
- Encourage high school guidance counselor and newcomer participation on the committees.
- Increase donations from outside organizations.
- Spring break had an effect on attendance for the Central Districts so keeping this in mind during scheduling would be more effective.

**MEMBERS:** 2007 -2008 Region 1 District Seminar Coordinators

Western District

Eric Campbell, Western Illinois University

Southern District

Josie Blasdel, McKendree University

Nate Bargar, Illinois State University

Central District

April Bauer, Southern Illinois University Edwardsville

Annette Braden, Norris City-Omaha-Enfield High School

## 2007-2008 IACAC Professional Development Committee, Region 2

**Directors**  
**Sacha Thieme**  
**Kelly Gschwend**

**PURPOSE:** The mission of this committee is to regularly assess the professional development activities sponsored by the Illinois ACAC and create and implement new professional development and networking activities which are relevant and meet the needs of its membership.

**ACTIVITIES:** Three regional district seminars were successfully planned and completed in March 2008.

1. March 7, 2008            Lewis University, Romeoville (120 attendees)
2. March 14, 2008        Northern Illinois University, DeKalb (38 attendees)
3. March 14, 2008        Oakton Community College, Des Plaines (118 attendees)

Due to the dates of the host institutions' spring breaks, it was again necessary to hold the Northwest District Conference and the West & North Suburban District seminars on the same date. Similar to last year, attendance numbers were not impacted by the overlap. Thus, should it be necessary to hold these events on the same day in the future, crossover attendance should not be a concern.

Evaluations were extremely positive and demonstrated the continued need for these types of low-cost, high impact professional development opportunities.

The Chicago Public Schools' Postsecondary office forwarded registration information to counselors, which generated 16 additional registrations. Lewis University also sponsored the attendance of all interested individuals currently enrolled in their school counseling program. This generated 18 additional registrations and 11 attendees.

### **FUTURE:**

- Continue to work on additional promotion of these events via web site and email.
- Consider developing and sending save-the-date flyers in the fall to promote spring seminars.
- Work closely with Membership Committee to be present at each district seminar.
- Continue separate registrations for District 1 and 2 Seminars
- Consider new seminar locations, where appropriate.
- Continue to offer multiple sessions during available time slots to promote variety and increase options.
- Continue merging the district seminars from the West Central, the East Central, and the North Central (from Region 2).
- Investigate online registrations for district seminars.
- Continue to explore development of centralized online survey for both Cadre and Professional Development programming requests.

**MEMBERS:** 2007 -2008 Region 2 District Seminar Coordinators

Chicago and South Suburban District

Carol Bivin, Robert Morris College

Lianne Musser, Lyons Township High School

Frank DuBois, Lewis University

Northwest District

Angel Bates, Northern Illinois University

West and North Suburban District

Dale Cohen, Oakton Community College

Phyllis Ehret, Taft High School

## **2007-2008 Summer Institute Committee (College)**

### **Chairpersons**

**Kelly Gschwend, Bradley University**

**Sacha Thieme, DePaul University**

**Kelly Iwanaga, DePaul University**

**PURPOSE:** It is the mission of the Summer Institute Committee along with the help of IACAC and its members, to collectively engage and create a program which will educate and mentor new counselors to the admissions profession and the IACAC organization. Summer Institute will offer professional development and networking opportunities, which are applicable to current recruiting trends, and will aid in their transition as professionals.

**ACTIVITIES:** Members of the Summer Institute Committee assisted in the planning and development of the 2007 Summer Institute at Lincoln College located in Lincoln, Illinois. Committee members were expected to attend two planning meetings and take part in the full four-day institute held from July 22 - 25. During the months that led up to the event, committee members contacted and confirmed speakers, provided input regarding the week's activities and recruited new members to attend the program. During Summer Institute, committee members moderated sessions, lead small group discussions on various admission practices, and acted as mentors for all new participants.

Similarly, members of the 2008 committee have assisted in the planning of the upcoming 2008 Summer Institute at DePaul University in Chicago, Illinois. Committee members have attended two planning meetings, and will attend one additional meeting during the IACAC spring conference. The committee members are also expected to participate in the full four-day institute, which will be held from Sunday, July 27 through Wednesday, July 30. The planning meetings have provided time to discuss last year's program, make schedule or session changes, and to brainstorm appropriate speakers. More specifically, we have worked to streamline and beef up the agenda to include topics such as Enrollment Management terms, data on future student populations, and a panel highlighting special populations. Time has also been spent discussing entertainment and other options for the conference. During the conference, it is expected that as last year, the committee members will moderate sessions, lead small group discussions, and act as mentors for conference participants. This year, the tri-chairs have also instituted an on-site committee similar to those used at national conferences or college fairs. This is a group of admission professionals who work at DePaul and will assist with DePaul-specific logistics such as housing, catering, marketing, and the high school counselor visit (Bus O'Fun/Plane O'Fun). This group will meet in the months prior to the Institute to ensure the participants will have a seamless experience.

**FUTURE:** We would encourage future summer institute committee chairs to continue to find committee members from all ranges of experience and institutional backgrounds in order to make decisions that consider many points of view.



**MEMBERS:**

**2007 Committee Members**

Nate Bargar, Illinois State University  
Chris Blackwell, Saint Louis University  
Traci Forsys, Southern Illinois University Edwardsville  
Kelly Huebner-Petring, Wheaton-Warrenville South  
Carlene Klaas, DePaul University  
Anne Kremer, Bradley University  
Willie Mickell, Northern Illinois University  
Christa Raska, Dominican University  
Khair Sadrud-Din, Illinois Wesleyan University  
Jamarcus Smith, Southern Illinois University Edwardsville  
Erin Ufheil, North Central College

2008 Committee Members:

Nate Bargar, Illinois State University  
Chris Blackwell, Saint Louis University  
Kelley Brooks, Southern Illinois University Edwardsville  
John Fanning, Jones College Prep High School  
Kelly Gschwend, Bradley University  
Kelly Iwanaga, DePaul University  
Anne Kremer, Northwestern University  
Willie Mickell, Northern Illinois University  
Sacha Thieme, DePaul University  
Erin Ufheil, North Central College

2008 On-Site Committee Members:

Cynthia Delgadillo, DePaul University  
Manuel French, DePaul University  
Vanessa Morales, DePaul University  
Ellen Steichen, DePaul University

## **2007-2008 Summer Counselor College Tour**

### **Chairperson**

**George Kazlusky - Hoffman Estates High School**

#### **PURPOSE:**

The purpose of IACAC's Summer Counselor College Tour is to provide high school counselors an opportunity to augment their skills and exchange ideas in an effort to better accommodate their guidance programs and students. In addition, it offers tours of colleges and universities in order to better acquaint the participants with the specific opportunities and programs each school offers. This year's Summer Counselor College Tour will begin on Sunday, July 27, 2008, at DePaul University in Chicago, Illinois.

The IACAC Summer Institute Committee Chairs along with the Summer Counselor College Tour Committee have determined that interaction and dialogue between high school counselors and admission counselors is very important. Therefore, the chairs have coordinated a workshop session during the 2008 IACAC Summer Institute at DePaul that will acquaint participants with issues on both sides of the desk and, hopefully, foster an understanding of how they can assist one another and establish a networking base.

#### **ACTIVITIES:**

The 2007 IACAC Summer Bus Tour, the 17th Bus O'Fun, began on July 22, 2007, at Lincoln College in Lincoln and subsequently visited nine other schools in Iowa over the next five days. Despite the heat, the 37 counselors thoroughly enjoyed the campuses of Loras College, Coe College, Cornell College, University of Northern Iowa, Iowa State University, Drake University, Grinnell College, The University of Iowa, and St. Ambrose University. Highlights, along with wonderful hospitality provided by all the participating schools, included an afternoon and night off in Des Moines, a side trip to the quaint Amana Colonies, and a dinner/reception in the press box at Kinnick Stadium at The University of Iowa.

Evaluations for these tours were overwhelmingly positive, with the snacks and water on the bus, trip organization, staying in hotels/motels, school reviews on the bus and selection and variety of schools leading the way. In fact, these trips were so enjoyable that four participants wrote NONE when asked to suggest improvements! However, it was also very clear that our increasingly veteran Bus O-Fun participants are no longer enamored with staying in residence halls! In addition to the comments regarding the 2007 tours, participants also gave input on their choices for schools to visit on the 2008 Plane O'Fun VII next summer.

#### **FUTURE:**

1. That the 2008 Plane O'Fun VII begin on Sunday, July 27, 2008, at DePaul University in Chicago, IL, in conjunction with the 2008 IACAC Summer Institute and travel, over the subsequent five days, to Reed College, Lewis and Clark College, The University of Oregon, The University of Portland, The University of Washington, The University of Puget Sound, The Evergreen State University, and one more college/university to be named. Cost for the trip would be \$750 for IACAC members and \$800 for non-members. George Kazlusky (Hoffman Estates High School) and three additional committee members will lead this tour.

2. That IACAC once again provide opportunity for minority counselors and those serving underrepresented populations to have access to half-fare scholarships. I am recommending two (2) half-fare scholarships. The total expenditure for these scholarships would be \$750. If a second Plane Tour is warranted, I am requesting two (2) additional half-fare scholarships, as has been the practice during the preceding two Planes O'Fun.

3. That the 2008 Bus/Plane Tour applications, once again, be placed on the IACAC web site at [www.iacac.org](http://www.iacac.org) on December 1, 2007.

**MEMBERS:**

George Kazlusky, Hoffman Estates High School (Chair)

Kathy Faber, Glenbard East High School

Kathy Holmberg, Glenbard South High School

Sue Maurer, Maine South High School

**COMMENTS:** A dramatic cost of airfare associated with the 2008 IACAC Summer Counselor Tour to Washington and Oregon caused this tour to be cancelled after much discussion between the tour's committee and the IACAC Executive Board. At the March 7 IACAC Executive Board Meeting, an alternate 2008 IACAC Plane O'Fun was approved. After beginning at DePaul University, the new counselor tour will be flying to Nashville on Sunday, July 27, and will visit the following schools in Kentucky and Tennessee: Belmont University, Vanderbilt University, Western Kentucky University, The University of the South, The University of Memphis, Rhodes College, Christian Brothers University, and Union University. The cost for participants will remain at \$750.

## 2007-2008 Summer Counselor College Tours - Micro Tours

### Chairperson

**Michael McGuckin, Pontiac Twp. HS**

**PURPOSE:** The IACAC Summer Counselor College Tours - Micro Tours - are three-day tours of selected colleges and universities in Illinois. The purpose is to provide meaningful, "hands on" professional development in college counseling for "new to the profession" high school counselors, those being counselors with fewer than four years of high school counseling experience.

**ACTIVITIES:** In June of 2007, the IACAC "Micro" Tour II, , toured, by charter bus, the campuses of Bradley University, Lincoln College-Lincoln, Western Illinois University, Knox College, Monmouth College, and Augustana College. Nearly 40 high school counselors participated, with overnights at Lincoln College and Knox College. The IACAC "Micro" Tour III, in June of 2008, will tour, by charter bus, the campuses of UIS, Illinois College, Quincy University, SIU Edwardsville, and SIU Carbondale, with overnights at Illinois College and SIU Edwardsville. It is anticipated that, once again, nearly 40 high school counselors will participate, with the vast majority of participants new to the profession of high school counseling.

**FUTURE:** It is suggested that the IACAC "Micro" Tour IV, in late June of 2009, visit the greater Chicago area, as we anticipate approaching Northern Illinois University and University of Illinois Chicago as two hosts for "Micro" Tour IV stops. By visiting these two public institutions in 2009, the four "Micro" Tours, spanning 2006 - 2009, will have visited all the major public institutions of high education in Illinois. We would then like to arrange, as part of "Micro" Tour IV, to visit three or four other Chicago area colleges/universities, such as Lewis, North Central, and Elmhurst .

### **MEMBERS:**

#### 2007 Committee

Jennifer Lahart, Hoffman Estates HS  
Patricia Grawey-Beeler, Minooka HS  
Michael McGuckin, Pontiac Twp. HS

#### 2008 Committee:

Jennifer Murray, Hoffman Estates HS  
Wendy Biggs, Wheaton North HS  
Michael McGuckin, Pontiac Twp. HS

## 2007-2008 Technology Committee

### Chairpersons

**Brian Pumilia, Northern Illinois University**  
**Ole Stevens, Libertyville High School**

**PURPOSE:** The Purpose of the Technology Committee is to research and implement methods that streamline the use of technology with the mission and strategic goals of IACAC. This responsibility includes finding ways to generate revenue and increase cost efficiency, continuing to update the web sites, informing the general membership of the role of technology in the college admissions process, and collaborating with other IACAC committees to assist them in accomplishing their respective goals and missions.

The Technology Committee seeks to serve the mission and strategic goals of IACAC through the use of technology. Our mission includes, but is not restricted to, increasing the visibility of IACAC, improving access to relevant and useful information and services for members, high school counselors, admissions professionals, and students who are exploring post-secondary options, collaborating with other IACAC committees to assist them in attaining their goals, and generating revenue for the organization through the use of technology and the World Wide Web.

**ACTIVITIES:** This past year, in collaboration with the Communications Committee, we launched Higher Education Station, a web site designed to assist students and their families with the transition to post-secondary education. Other activities included exploring marketing ideas for the new site, seeking articles to post on it, and negotiating a new contract with our online registration provider, the Active Network. In addition, we developed and contributed two sessions to the Annual Conference concerning the use of technology in the transition to higher education.

**FUTURE:** For the 2008-2009 year, we will continue to explore ways to improve both of our web sites in terms of features, content, user-friendliness, and accessibility. We will also continue to work with the Communications Committee in establishing effective and fiscally responsible ways to market Higher Education Station. Other goals and initiatives include:

1. Exploring ways to make our site multilingual
2. Working with the Active Network in regards to the transition from SPORG to their services
3. Getting our Committee members more involved in committee activities
4. Establishing guidelines and methods for the posting of articles on Higher Education Station
5. Exploring the idea and establishing policies for the possible advertising on the Higher Education Station site

### **MEMBERS:**

Tiffany Guzzarde, Barrington High School  
Chris Kawakita, Illinois Wesleyan College  
Cindy Rodkin, Hindsdale Central High School  
Dan Saavedra, IACAC Webmaster