



Serving Students by Connecting Counselors,  
College Admission, and Financial Aid Professionals

# **2006-2007 Annual Report**

Submitted to Membership:  
**Annual Membership Meeting**  
**Thursday, May 3, 2006**  
**Westin Chicago Northwest**



## **2006-2007 Annual Report**

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# **Illinois Association for College Admission Counseling 2006-2007 Executive Board**

**President**

Julie Nelson  
Bradley University

**President-Elect**

David Boyle  
Glenbrook North High School

**Treasurer Pro Tem**

Debbie Micheline  
Eastern Illinois University

**Secretary**

Rio Almaria  
College of DuPage

**Past President**

Sandie Gilbert  
Highland Park High School

**National ACAC Delegates-One Year**

Chris Boyle  
North Shore Country Day School

Bob Murray  
Illinois Wesleyan University

Iris Schrey  
Jones College Prep

**National ACAC Delegates-Two Year**

Molly Arnold  
Illinois State University

Naomi Ewing  
Woodlands Academy

Carin Smith  
Lawrence University

**National ACAC Delegates-Three Year**

Jerry Cebrzynski  
Lake Forest College

Ryan Cockerill  
Lewis University

Melanie Coffman  
Barrington High School

Gloria Mueller  
Glenbrook South High School

Tom Shorrock  
New Trier High School

**Directors****Regional Professional Development**

Sacha Thieme  
DePaul University

Steve Puck  
Illinois College

**One Year**

Michele Brown  
Oakton Community College

Susan Maurer  
Maine South High School

**Two Year**

Amber Bolden  
Evanston Twp. High School

Julie Marlatt  
Lincoln College-Normal

**IACAC Executive Assistant**

Doris Groves

## **2006-2007 Committee Chairs**

### **Admission Practices**

Tom Shorrock, New Trier High School  
Beth Sullivan-Piskel, Creighton University

### **Alumni**

Nancy Monken, Retired Member  
Dale Wolf, Retired Member

### **Annual Conference**

David Boyle, Glenbrook North H. S.

### **Chief Delegate**

Bob Murray, Illinois Wesleyan Univ.

### **College Awareness & Preparation**

Michelle Birk, Southwestern Illinois College  
Chris Boyle, North Shore Country Day  
Stephanie Levenson, Elmhurst College

### **Communications**

Michele Brown, Oakton Comm. College  
Paul Cleary, Fremd High School

### **Event Coordinator**

Donna Epton, Schaumburg High School

### **Finance**

Debbie Michelini, Eastern IL University

### **Government Relations**

Bob Freitag, St. Charles North H. S.  
Christine Litoborski, Ripon College

### **Human Relations**

Chevonne Totten-Garner, Bradley Univ.

### **IACAC Newsbrief**

Marilyn Scholl, Scholl Communications

### **ICE/Calendar Committee**

Carin Smith, Lawrence University

### **Illinois Articulation (ad hoc)**

Bob Burk, Northern IL University  
Melanie Coffman, Barrington H. S.  
Mike Dessimoz, Roosevelt University

### **ISAC Liaison**

Eddie Brambila, IL Student Assistance Comm.  
Jacqueline Moreno, IL Student Assistance Comm.

### **Membership**

Julie Marlatt, Lincoln College-Normal  
Susan James, Neuqua Valley H. S.

### **Mentorship**

Sue Maurer, Maine South H. S.  
Scott Ozaroski, Hawaii Pacific University

### **National College Fair**

Amber Bolden, Evanston Twp. H. S.  
Joyce Brown, Chicago Public Schools  
Andrew Sison, Lewis University

### **Nominations/Credentials/Recognitions**

Sandie Gilbert, Highland Park H. S.

### **Strategic Planning**

Molly Arnold, Illinois State University  
Barb Levin, National Education  
Nickie Roberson, Bradley University

### **Summer Institute**

Gretchen Bree, Lincoln College  
Kelly Gschwend, Lincoln College  
George Kazlusky, Hoffman Estates H. S.  
Mike McGuckin, Pontiac Twp. H. S.  
David Shafron, North Central College

### **Technology**

Brian Pumilia, Northern IL University  
Ole Stevens, Libertyville High School

## **Illinois Association for College Admission Counseling 2006-07 PRESIDENT'S REPORT**

Julie Nelson

**PURPOSE:** The President shall preside at the annual membership meeting, all other general membership meetings, and all Executive Board meetings. The President shall have overall supervision of the plans for any special general membership meeting. The President, or an Executive Board member appointed by the President, shall be the official representative of IACAC at meetings of other organizations or on such occasions where representation has been requested or is deemed desirable. The President shall perform such other duties as are provided for in the organization's By-Laws or as assigned by the Executive Board or the general membership and shall submit an annual report to the general membership at the annual membership meeting. The President, if eligible, shall serve as a delegate to the NACAC Assembly in accordance with the NACAC By-Laws.

**ACTIVITIES:** As IACAC President for 2006-07, I encouraged the Executive Board and Committee Chairs to "Get the Word Out." We as an organization have so much to share not only with our members, but with the students and parents we serve and more importantly, with our colleagues who are not yet members of IACAC. I believe we have been able to reach many individuals and share information and our time and talents this year.

With the resignation of Patrick Hughes from the board in November, Debbie Michelini was gracious enough to step in as treasurer for the remainder of the year. We are grateful to her, both for her willingness to serve IACAC yet again, and for her leadership and insight.

We kicked off our year with the Leadership Development Institute held at Lewis University on August 3-4. I again express my thanks to Andrew Sison, Ryan Cockerill and the entire Lewis team for their hospitality and attention to detail. Over the course of two days, the Executive Board, Committee Chairs and District Coordinators met to set goals which aligned with the Strategic Plan for the coming year. In addition, we brainstormed components of a student/parent section of the IACAC website, began the training of the NACAC delegates, and discussed how to be effective leaders. IACAC webmaster Dan Saavedra was also on hand to guide committee chairs in updating their web pages.

Overall, I believe IACAC has had another successful year. Some of the highlights include:

IACAC membership as of 4/18/07 is at 1,859, and with our NACAC voting membership hovering around 525, we are close to getting another NACAC delegate. The Membership Committee put in many hours of work to grow our membership yet again, and to encourage NACAC voting membership throughout the organization.

Producing successful summer professional development programs, including the Summer Institute at Roosevelt University, the Plane O'Fun to the Northeast, and the Micro Tour for newer high school counselors through Central Illinois. Plans are in place for this year's Summer Institute at Lincoln College, the Bus O'Fun through Iowa, and the Micro Tour featuring West Central Illinois.

Under the guidance of Chief Delegate Bob Murray, a strong Illinois delegation advocated for our students at the NACAC Annual Conference in Pittsburgh in October. As much of the discussion surrounded the topic of stemming the "creep" of the college application cycle earlier and earlier into the senior year (and in some cases, into the summer between junior and senior year), the Illinois delegation provided sound insight and reasoning, and insured we kept the best interests of our students and families at the forefront.

Continued to find ways to work with Community Based Organizations, as when IACAC members Marybeth Kravets, Donna Virklan, Mike Dessimoz, Keith Todd, Sacha Thieme and I presented an admissions and scholarship workshop to the students of Scholarship Chicago in September. Plans are in place to continue this partnership with some individual student outreach by the Human Relations and Alumni committees.

Continued the success of the National College Fair. The move to a one-day format has been a great success, and the NCF Committee continues to find ways to add value to this event through workshops and orientations designed to assist students in better understanding and navigating the college search process. The Fair also welcomed the Today show, as they filmed their series on the college search and followed a Lincoln Park HS student as she visited the reps in their booths.

The Communication and Technology committees worked together to take the information generated in our discussion of the student/parent website at LDI and put it into a form that would be user-friendly and attractive to both students and their parents. The student/parent section of the IACAC website should launch soon, and provide a source of unbiased information for the students and parents of Illinois.

The ICE/Calendar committee continues to coordinate and monitor all of the college night programs listed on the IACAC College Fair calendar. The ICE Fairs continue to grow, both in number and in participation, and Lake Land College will be the newest ICE site in 2007-08. Thanks to Carin Smith and the entire ICE/Calendar Committee for their work in providing these events to students in every corner of the state.

The District Seminars continue to provide an opportunity for one-day professional development throughout the state. These programs continue to be successful, thanks to the Regional Professional Development Directors and to the coordinators for each seminar. This year, we combined the East Central, West Central and North Central Seminars into one program, and on March 23, hosted nearly 50 counseling professionals at Springfield College in Illinois-Benedictine University in Springfield. Response to this program was overwhelmingly positive, and I anticipate that we will continue this

partnership to provide a full program of topics geared to assist high school counselors and admission professionals.

Through the NACAC legislative conference in Washington DC, and the IACAC government relations trip to Springfield, we continued to be a voice for our students to our legislators. Additionally, Bob Frietag met with Linda Chapa LaVia (D-IL 83<sup>rd</sup>) to propose some legislation that would provide a pilot group of students from the Aurora school district to prove the importance of a smaller student to counselor ratio.

Building on the success of last year's Cadre program, we were able to reach out to counselors in Chicago, Romeoville, Marion, Springfield and other locations throughout the state. From Sandie Gilbert's great idea, this program continues to grow and serve a population who might not otherwise be able to attend a traditional IACAC professional development event. In the coming year, we will continue to look at ways to enhance this program and reach out to even more areas.

The Admissions Practices committee continues to ensure the ethical practices to which we all ascribe as members of NACAC and IACAC. They also have an eye to issues which may produce a question in the future.

The Mentorship committee continues to provide support for our newest professionals through their mentor-mentee matching. The newly redesigned High School and Community College Visit Directory was extremely well-received, and a website was developed to assist high school counselors in updating their information. The Committee is also developing a "best practices" file to further assist the mentees in developing their bodies of knowledge. Furthermore, the Mentorship committee consistently provides an outstanding program at the First Timers Luncheon at the Annual Conference to educate and entertain those individuals attending their first IACAC Conference.

With their name change to the Alumni committee, our retired members were reenergized and continue to gather throughout the state and stay involved in the outreach efforts of IACAC.

Under the direction of Melanie Coffman, the ad hoc committee for Illinois Articulations has developed a plan to include private schools in the State Articulation events. The pilot program will take place at the ISU Articulation in the fall of 2007. We are excited that we will be able to highlight the private schools throughout the state at this event.

The College Awareness and Preparation (CAP) committee continued to provide support to the FAFSA Completion Workshops, financial assistance seminars and College Goal Sunday events throughout the state. Looking forward, they will continue to add new programs under the CAP umbrella and strive to renew the partnership between IACAC, ISAC and ILASFAA to provide comprehensive information to students.

With the approval of the Strategic Plan by the Executive Board, the Strategic Plan committee continued to serve as liaisons to the standing committees, and to elicit ways we can continue to make the Strategic Plan an evolving document.

The “packaging” of advertising was a huge success, and we will continue this option for the 2007-08 year.

Continued to give back to our members through the awarding of grants for Conference participation and for attendance at other IACAC and NACAC events.

Provided another outstanding Annual Conference, thanks to the leadership of David Boyle, IACAC President-Elect.

Presented a strong slate of candidates for the 2007-08 Executive Board.

Additionally,

The Executive Board approved the Westin (formerly Wyndham) Hotel in Itasca as the “home” of the IACAC Annual Conference through 2012. After much research, IACAC Event Coordinator Donna Epton found that the Westin best serves the needs of the organization both fiscally and in the space available. While several Downstate locations were investigated, including the Lincoln Conference Center in Springfield, and the Peoria Civic Center, neither was as conducive to the overall operation of our conference as the Westin.

An ad hoc committee for Sponsorship was established, and will discuss ways IACAC can partner with organizations and individuals to increase revenue potential while maintaining our integrity and commitment to our mission to serve students.

Members of IACAC and other state and regional organizations raised nearly \$2000 for the Lee Denim Day to support research and support for breast cancer.

It has been quite a year for me, personally and professionally. I want to thank the entire Executive Board for their support and for their commitment to the organization. We have had many discussions about the future of IACAC, celebrated our successes, worked together to find solutions to our challenges, and shared a few laughs. Truly this is an organization of dedicated professionals, but more importantly, of outstanding people. It goes without saying that Doris Groves is the glue that holds us all together, and Marilyn Scholl always makes us look good. Having had the opportunity to work with the Presidents of the other 22 state and regional organizations over the last two years, I am awed at all the ways we serve our members and the students with whom we work on a daily basis. Certainly, there are always things we need to tweak or improve, but the Illinois ACAC is and will continue to be a model for many other state and regional organizations, and I am honored to have served as its President.



**STRATEGIC PLAN:** All seven strategic goals are incorporated into the overall work of the association.

**FUTURE:**

- Clearly define the role of the District Coordinators, especially in light of the growth of the Cadre program
- Develop guidelines for sponsorship of IACAC events
- Determine whether or not to add a Current Trends and Future Issues standing committee
- Launch the student/parent website
- Continue to fine-tune the District Seminars
- Identify and mentor new professionals to be the next crop of IACAC leaders

**2006-2007 Executive Assistant's Report**  
**Summary of Activities**  
**Doris Groves**

**Membership**

- Maintained the IACAC membership database.
- Prepared monthly and annual Membership Reports.
- Produced, along with Scholl Communication, the 2006-07 Membership Directory
- Produced and mailed membership certificates and packets.
- Supplied mailing labels/lists/databases to support the Association activities.

**Financial**

- Maintained IACAC checking account and Money Market account, opened Certificates of Deposit, paid all bills and processed all deposits.
- Maintained computerized spreadsheets of financial records.
- Prepared monthly and annual Treasurer's Reports.
- Prepared End-of-Year and other financial reports as needed by officers.
- Prepared budgeting spreadsheets and worked with the Finance Committee.
- Submitted financial records to accountant for review and tax filing.
- Prepared 1099s, as needed.
- Worked with insurance agency regarding coverage needs.
- Acted as the Registered Agent for the Association and prepared annual corporate report.

**Conference**

- Maintained conference registration database.
- Produced confirmation letters and nametags for all registrants.
- Prepared various reports for conference committee chairs.
- Assisted in the preparation of the registration packets.
- Assisted in on-site registration process.
- Prepared voting materials.
- Will produce final financial and registration reports.

**Committee**

- Produced the College Admission Update.
- Assisted Credentials Committee with By-Law revisions.
- Maintained database of state and federal legislators.
- Maintained log of donated services of all Executive Board members and committee chairs in support of Finance Committee.
- Produced Donated Services reports, as requested.
- Participated in the Illinois College Exposition (ICE)/Calendar Committee.
- Participated in Strategic Planning Committee.

- Worked with Technology Committee and webmaster in the implementation of on-line conference registration, e-list and Members Only area administration and on-line membership.
- Prepared and maintained volunteer database.
- Compiled the 2006-07 Annual Report.

**Office**

- Responded to IACAC telephone, email and web site inquiries.
- Maintained IACAC's post office box and responded to mail inquiries.
- Produced correspondence to support above activities.
- Sorted, reorganized and continue to maintain historical records for the Association.
- Attended Executive Board, LDI, NACAC Conference and other meetings, as needed.

## **Illinois Association for College Admission Counseling 2006-2007 Executive Board Meeting Minutes Log**

May 3, 2006, the Executive Board agreed to:

1. Approve the minutes of the March 9, 2006 board meeting (J. Becker/S. Puck)
2. Adjourn the meeting (J. Parr/M. Rogers).

June 2, 2006, the Executive Board agreed to:

1. Approve minutes of the May 3, 2006 board meeting (J. Becker/I. Schrey).
2. Adjourn the meeting (M. Arnold/S. Gilbert).

September 8, 2006, the Executive Board agreed to:

1. Approve the minutes of the June, 2 2006 board meeting (J. Nelson/S. Puck).
2. Approve to donate monies of \$225 to help fund the lunch for the Scholarship Chicago Event on September 23, 2006 (D. Boyle/M. Brown)
3. Adjourn the meeting (M. Brown/S. Puck).

November 3, 2006, the Executive Board agreed to:

1. Approve the minutes of the September 8, 2006 board meeting (J. Nelson/B. Murray).
2. Approve the increasing of Annual Conference fees with the exception of non-member fees to read \$35 and retiree and student full conference fees to be \$120. (J.Nelson/B. Murray).
3. Adjourn the meeting (M. Arnold/C. Totten-Garner).

January 12, 2007, the Executive Board agreed to:

1. Approve the minutes of the November 3, 2006 board meeting (S.Puck/S. Maurer).
2. Approve the slate of candidates (B. Murray/ G. Mueller).
3. Accept the bylaw changes to present to the Annual Membership meeting (I. Schrey/D. Michelini).
4. Accept the bylaw changes as proposed with the exclusion of Article II Executive Section 2 (D. Boyle/M. Arnold).
5. Accept the amendment of the current criteria for independent counselors to include at least three years of college admission counseling experience in a secondary school or college /university setting (S. Gilbert/B. Murray).
6. Approve the location for the Annual Conference to be housed at the Wyndham/Westin in Itasca for 2009-2011 (B. Murray/S. Puck).
7. Approve to allow extra funds to an additional GRAC member to attend the NACAC Legislative Conference in Washington D. C. (B. Murray/S. Theime).
8. Adjourn the meeting (A. Bolden/M. Arnold).

March 9, 2006, the Executive Board agreed to:

1. Approve the minutes of the January 13, 2006 board meeting (J. Becker/C. Smith).
2. Present the proposed 2007-1008 budget to the general membership (S. Gilbert/M. Arnold).
3. Adjourn the meeting (S.Puck/A. Bolden).

**Illinois Association for College Admission Counseling**  
**Annual Membership Meeting**  
**May 4, 2006**  
**Wyndham Northwest Chicago, Itasca**

President Sandie Gilbert called the meeting to order at 8:50am. She asked for a quorum count from head teller Glynis Hirsch. Hirsch reported that a quorum was present. Gilbert began by introducing the board members at the head table. (Past President Boyd Bradshaw, Treasurer Patrick Hughes, Secretary Alison Crowley, President-Elect Julie Nelson, and Parliamentarian Marilyn Scholl).

It was moved and seconded to adopt the agenda and ground rules for the 2006 Annual Membership Meeting (J. Parr/J. Becker). Motion passed.

It was moved and seconded to approve the minutes of the 2005 Annual Membership meeting (G. Kazluskys/ M. Rogers). Motion passed.

**Membership Report**

Treasurer Patrick Hughes presented the membership report. As of the morning of May 4, 2006, IACAC membership had reached 1,819, a substantial increase. Hughes thanked membership co-chairs Bonnie Dolson and April Bauer and asked that all members of the membership committee to stand and be recognized.

NACAC membership is 542 with 508 voting members. Although this number is a decrease over the past year, the number holds above 500 so that the 13<sup>th</sup> delegate will be retained. Members were encouraged to renew NACAC membership promptly as renewal forms are received in order to retain the additional delegate for the 2006 NACAC assembly.

**Treasurer's Report**

Treasurer Patrick Hughes presented the treasurers report. He reminded the membership that the treasurer does not keep the day-to-day books of the association and thanked Executive Assistant Doris Groves for her hard work with that job. Hughes reported current net worth of \$364,184.99 with a cash balance of \$204,487.75. He noted that lines #104, #024, and #109 have substantial outstanding expenses yet to be paid. He also noted line #302 where expenses are pending for these events. Overall, he reported that the association is healthy but needs to continue to be fiscally responsible.

Hughes then reported on donated services. This year's total in donated services was \$18,004.23. This amount has been relatively stable for the past three years.

It was moved to adopt the 2006-2007 IACAC budget as presented (P. Hughes/G. Thatcher). Motion passed.

Hughes reported on the budget and began by noting that membership dues are reflected to only increase by \$2,000 total revenue regardless of membership growth. This is due to

changes in accounting practices. This is due to fees for renewing membership online that have been absorbed into another budget line item. Other items of note were the increased revenue of the National College Fair and the move for the Illinois College Expositions (ICE fairs) to a revenue generating account. The budget calls for a transfer of \$29,690 to support planned projects. It was noted that the Investment Account on line #204 has recovered its investment following the hit taken surrounding September 11, 2001. Finally, Hughes reported on proposed expenditures. Increases in line #001 can be accounted for by the costs of increased membership. Decreases in line #009 reflect the change in credit card processing fee as reported earlier. Line #019 shows an increase due to salary increases as well as software upgrades. Finally, line #030 reflects that the Strategic Planning committee is now a standing committee. The membership voted. Motion passed.

### **Credentials Committee Report**

Past President Boyd Bradshaw proposed amendments to the by-laws on behalf of the credentials committee.

It was moved and seconded to amend the IACAC By-laws, Article II Executive Board, Section 2, Officers to read as follows (B. Bradshaw/B. Murray):

“The secretary shall serve a term of two years.”

This amendment required a  $\frac{3}{4}$  vote. Motion passed.

It was moved and seconded to amend the IACAC By-laws, Article II Executive Board, Section 4 NACAC Assembly delegates, Section B2 to read as follows (B. Bradshaw/ S. Ozaroski):

“If the numbers of Delegates decreases, the President shall determine which delegate shall relinquish his or her seat in the NACAC Assembly.”

This amendment required a  $\frac{3}{4}$  vote. Motion passed.

It was moved and seconded to amend the IACAC By-laws, Article II Executive Board, Section 6 Meetings to read as follows (B. Bradshaw/ S. Birtman):

“The Executive Board shall hold a minimum of four meetings per year.”

This amendment required a  $\frac{3}{4}$  vote. Motion passed.

It was moved and seconded to amend the IACAC By-laws, Article III Officers and Directors, Section 3 Duties of Delegates to read as follows (B. Bradshaw/ S. Garber):

“In addition to representing IACAC in the NACAC Assembly, each Delegate shall serve as a chair or member of at least one standing committee. Additionally, Delegates shall assume the responsibilities assigned to them by the President or the Executive Board.”

This amendment required a  $\frac{3}{4}$  vote. Motion passed.

It was moved and seconded to amend the IACAC By-laws, Article IV Nominations and Elections, Section 4 Voting and Election, subhead A to read as follows (B. Bradshaw/ B. Murray):

“One ballot shall consist of candidates to fill the offices of President-Elect, Secretary (alternate years), Treasurer (alternate years), and the Directorships, the terms of which expire at such meeting and shall be distributed to the voting membership.” This amendment required a  $\frac{3}{4}$  vote. Motion passed.

It was moved and seconded to amend the IACAC By-laws, Article V Committees, Section 1 Standing Committees, Items A and G to be named and ordered as follows (B. Bradshaw/D. Brown):

- A. Admission Practices Committee
- B. Alumni Committee (renamed from Active Retirees committee)
- C. College Awareness and Preparation Committee (CAP) (renamed from Financial Aid/Admissions Awareness Month Committee-FAAM)
- D. Communications Committee
- E. Conference Committee
- F. Credentials Committee
- G. Finance Committee

And changing letter G to read as follows: “The Finance Committee shall make budget estimates, recommended to the Executive Board investment and audit policies, administer grant programs, and supervise all other IACAC financial matters.” This amendment required a  $\frac{3}{4}$  vote. Motion passed.

#### **Nominating Committee Report:**

Past President Boyd Bradshaw thanked the members of the nominating committee. He emphasized the hard work the committee has done putting together a diverse slate of candidates. Bradshaw thanked the candidates for agreeing to run and noted that they have all been active in the organization. He then introduced the candidates for executive board positions: President Elect, D. Boyle; Secretary, R. Almaria and S. Levenson; One two-year term Region 2 Professional Development director, W. Biggs and S. Thieme; one two-year term for High School Director, A. Bolden and S. Janes; one two-year term for College Director, M. Barney and J. Marlatt; three three-year terms for NACAC High School Delegate, C. Boyle, L. Micele, G. Mueller, T. Shorrock, and P. Trout; two three-year terms for NACAC College Delegate, J. Cebzynski, R. Cockerill, E. Hayes, and B. Pumilia.

President Sandie Gilbert explained voting instructions and announced that she and Bradshaw would be voting 15 proxies. She then asked for further nominations from the floor. Seeing no nominations, Gilbert declared nominations closed. She then asked the membership to complete ballots. Election ballots were then collected.

#### **Past President's Report**

Past President Boyd Bradshaw reflected on the IACAC activities within the last year. He commended IACAC for being in the forefront of college admissions. He reported on the

CADRE initiative as well as increased presence in both Springfield and Washington. Bradshaw recognized the past presidents and thanked the organization for the opportunity to serve on the board as well as for their support over the last few years.

### **President's Report**

President Sandie Gilbert reported on the collaborating, communicating, and coordinating initiative. She focused on increased revenue and underrepresented populations. Other topics discussed in the president's report included: the CADRE initiative, NACAC grants, Strategic Plan, Summer Institute, NACAC 2005, National Fair, Government Relations trips, Website redesign, District seminars, ICE fairs, CAP efforts, Ad hoc committee on structuring, professional development and advertising. She recognized Boyd Bradshaw, Doris Groves, Marilyn Scholl, and Donna Epton for their assistance. She also thanked her family and colleagues for their support. She told the membership that she was proud to have served them and to be a part of such a wonderful organization.

### **Annual Conference Committee Report**

President-Elect Julie Nelson reported solid attendance at this year's conference, at total of 780. She encouraged everyone to participate in the raffles and acknowledged C. Boyle and M. Mattson for their efforts. She also encouraged members to speak with the 54 various exhibitors. Nelson thanked the conference committee chairs for their help in making this conference a success.

### **Old Business**

None

### **New Business**

Mike Dessimoz reported on the Illinois College Access Network ([www.ILcan.org](http://www.ILcan.org)).

### **Recess**

It was moved and seconded to recess the annual meeting until Friday morning at 11:00am (B. Murray/ S. Puck).

### **Reconvene Annual Membership Meeting**

President Sandie Gilbert called the meeting to order at 11:35am on Friday, May 5. A quorum was present. Gilbert presented Boyd Bradshaw with a gift of appreciation for his service. She then passed the gavel to incoming President, Julie Nelson. Gilbert recognized Nelson for her amazing conference full of professional development and fun. Nelson then presented Gilbert with a gift of appreciation. Finally, Nelson shared some goals for the coming year.

It was moved and seconded to adjourn the annual membership meeting (A. Gilbert/ D. Epton) at 11:48am. Motion passed.



## **2006-2007 ADMISSION PRACTICES COMMITTEE**

### **Chairpersons**

**Tom Shorrock, New Trier High School**  
**Beth Sullivan-Piskel, Creighton University**

**PURPOSE:** The Admissions Practices Committee shall annually review NACAC's Statement of Principles of Good Practice, the NACAC Monitoring Procedures for the Statement of Principles of Good Practice, the Illinois ACAC Monitoring Procedures and the IACAC Statement of Practices and Courtesies. The committee shall evaluate and determine whether admissions or counseling-related conduct or activities merit referral to the NACAC Admissions Practices Committee. The committee shall also be responsible for dealing with alleged infractions as defined by NACAC guidelines. An additional central function of the committee is to inform and educate IACAC members and its constituencies about ethical issues pertaining to the college selection, admission and financial processes.

**ACTIVITIES:** The committee remained active and met regularly throughout the year. The last meeting will take place at the annual conference. Activity included evaluating and responding to inquiries and correspondence national and other state and regional AP committees. On a number of occasions discussions on inquiries led to the determination that practices were not in compliance with the NACAC Statement of Principles of Good Practice and IACAC Statement of Practices and Courtesies. In situations where the institution was located in Illinois we worked directly with the institution. In other cases the allegation was forwarded to the appropriate S&R AP Committee.

In keeping with its ongoing commitment to the education of members, the committee made contributions to the IACAC Newsbrief and have been available to speak at conferences and Summer Institute.

**FUTURE:** The committee should remain as visible and accessible as possible to all members. This is essential to it being viewed as a supportive resource throughout the Association and in every part of the state. Ongoing revision and implementation of an awareness and educational project/initiative should also remain a first priority of the committee. Also, enhancing and maintaining electronic visibility via the IACAC web page would greatly facilitate inquiry and reporting efforts of Association members.

### **2006-2007 COMMITTEE MEMBERS:**

Tom Shorrock	New Trier Township High School
Beth Sullivan-Piskel	Creighton University
Tony Bankston	Illinois Wesleyan University
Judy Hendricks	The Ohio State University
Tom Shorrock	St. Ignatius High School
Robert Quane	Southern IL University Carbondale
Naomi Ewing	Woodlands Academy
Cynthia Rodkin	Illinois Math and Science Academy

## **2006-2007 ALUMNI COMMITTEE**

### **Chairpersons**

**Nancy Monken, Retired Member**

**Dale Wolf, Retired Member**

**PURPOSE:** (The name of the Active Retirees Committee was changed to the Alumni Committee through a By-Law change adopted at the 2006 Annual Conference.) The Alumni Committee was created in 1993 for the purpose of integrating the services of and the services for the retired members of IACAC into the activities of the association.

**ACTIVITIES:** Alumni members of IACAC lead busy lives. Although some have pursued new careers, others substitute, volunteer, or serve in advisory capacities in their area schools. Civic and community organizations and programs, both on the local and national levels, find Alumni active participants. Alumni continue to be involved in IACAC by serving on standing committees, volunteering at the Annual Conference and other IACAC activities, and supporting the work of IACAC. Many remain active in NACAC as well, assisting at the NACAC College Fair and presenting sessions at NACAC's Annual Conference. Mary Lee Hoganson is serving as NACAC's President this year. A number of Alumni have continued their membership in other professional organizations. Travel throughout the United States and throughout the world has occupied much of the Alumni's leisure time.

Four get-togethers have been enjoyed by the Alumni, the first two in September in Willowbrook and Decatur, the third in March in Decatur, and the fourth in April in Willowbrook. The breakfast for those already retired and those retiring this year will be held on Thursday morning of the Annual Conference. Two conference sessions were organized by the Alumni, with one being presented by the Alumni.

**FUTURE:.** A By-Law change to add "They shall also be responsible for developing programs and sessions designed to assist members in planning for retirement." to the purpose of the committee will be voted on by the membership at the Annual Conference. This addition reflects the Alumni members' participation in conference sessions. Maintaining contact with Alumni members throughout the year will be a priority. As well, continued involvement in IACAC and NACAC will be encouraged.

**2006-07 COMMITTEE MEMBERS:** The committee is comprised of the retired alumni, now numbering over fifty-one former full time professionals. Names can be found in the IACAC Membership Directory.

## 2007 ANNUAL CONFERENCE COMMITTEE

### Chairperson

David Boyle, Glenbrook North High School

#### PURPOSE:

- To provide a quality and comprehensive, professional development opportunity for the IACAC membership and other interested parties.
- To promote the IACAC mission and to demonstrate the benefits of IACAC membership

**ACTIVITIES:** The Annual Conference will be held May 2-4, 2007 at the Westin Hotel Northwest in Itasca, IL. The theme for this year's conference describes exactly what the conference is all about—bringing together those who work on opposite sides of the desk to learn, then going back to our buildings to serve the students. **“Learning Together; Serving Together”** illustrates what our association does best. Thanks to the efforts of many volunteers as well as our conference chairs, the conference promises to be valuable for all participants. The program committee was challenged to bring together sessions that offer a diverse program allowing the opportunity to build and polish necessary job skill sets, share and discover new and improved program ideas, and discuss and debate a variety of issues. The conference kicks off on Wednesday with keynote speaker Calvin Mackie, and concludes on Friday with a presentation from David Haslett from the Illinois Attorney General's Office.

First Time conference attendees will be welcomed at the annual first timers' luncheon on Wednesday which will recognize 50 years of IACAC history. Through an entertaining program, the newcomers will learn about the conference and IACAC's role in shaping the future of the students we serve.

IACAC business will be conducted at the Annual Membership meeting on Thursday morning, where we will elect officers and NACAC delegates and vote on bylaw revisions.

Wednesday night will bring back the Open Admission Players followed by karaoke, or a coffee house for those who just want to relax and socialize. On Thursday evening, there will be a recognition celebrating the 50<sup>th</sup> Anniversary for IACAC, followed by dancing with a DJ...American Idol style.

This year's conference raffle features one of the best in years, with items ranging from college attire, Blue Man Group, Chicago Rush, and a weekend in Mackinaw Island. The basket raffle and the 50/50 draws will give everyone an opportunity to go home a winner.

We will again offer two blocks of dedicated vendor sessions for those individuals who wish to learn more about services that can help them work more effectively. The exhibitor area will be open all day on Thursday.

With attendance around 800, I am confident that this year's event will continue our tradition of strong professional development opportunities.

I would like to thank all of the volunteers and conference chairs again for their assistance. Without them, the conference simply would not happen. A very special thanks, also, to Doris Groves, Marilyn Scholl and Donna Epton, the best conference triumvirate a President-Elect could ask for!

**STRATEGIC PLAN:** Ethics and Professional Practices, Image and Recognition, Inclusive Community, Professional Development, Fiscal Responsibility

**FUTURE:**

- Continue offering dedicated vendor sessions
- Ensure that all constituents of IACAC are served by conference sessions
- Continue to utilize the expertise of the Event Coordinator
- Increase sponsorship levels
- Continue to invest in quality keynote/endnote speakers
- Provide an online evaluation for participants
- Develop committee chairs from the committees themselves.

**2007 IACAC Conference  
May 2-4, 2007**

**Learning Together: Serving Together**

**COMMITTEE CHAIRS**

<b>Conference Chair</b>	<b>David Boyle, Glenbrook North High School</b>
<b>Credentials</b>	<b>Sandie Gilbert, Highland Park High School</b>
<b>Event Coordinator</b>	<b>Donna Epton, Schaumburg High School</b>
<b>Entertainment</b>	<b>Meggan Mattson, Northern Michigan University Bob Zigmund, Valparaiso University</b>
<b>Evaluations</b>	<b>Stacey Garber, Warren Township High School Debbie Micheline, Eastern Illinois University</b>
<b>Exhibitors</b>	<b>Maureen Barney, Seton Hall University Sacha Thieme, DePaul University</b>
<b>First Timers</b>	<b>Scott Ozaroski, Hawaii Pacific University Sue Maurer, Maine South High School Rob Weierman, St. Xavier University</b>
<b>Hospitality</b>	<b>Grant Monroe, Marian College of Fond du Lac Barb Selvaggio, Lake Forest High School</b>
<b>On Site</b>	<b>Chris Boyle, North Shore Country Day School Cindy Rodkin, Illinois Math and Science Academy</b>
<b>Program Committee</b>	<b>Naomi Ewing, Woodlands Academy Christine Litoborski, Ripon College Patrick Walsh, Illinois State University</b>
<b>Raffle</b>	<b>Aliza Gilbert, Highland Park High School Kris Harding, Illinois State University Carin Smith, Lawrence University</b>
<b>Registration</b>	<b>Doris Groves, IACAC Executive Assistant Cris Legner, College of DuPage Michelle Rogers, Saint Louis University</b>
<b>Tellers</b>	<b>Paul Beiersdorf, Peoria High School Kevin Coy, Lincoln-Way Central High School</b>

## **2006-2007 NACAC ASSEMBLY DELEGATION**

**Chief Delegate**  
**Bob Murray, Illinois Wesleyan University**

**PURPOSE:** To represent IACAC and the membership of Illinois at the NACAC annual conference. Attend the Assembly meetings and vote for candidates and on issues brought before the delegates.

### **NACAC Conference - Pittsburgh, PA** **October 4-8, 2006** **Chief Delegate Report**

The IACAC delegation was again very involved and participated fully in Assemblies I & II.

1. One of the most important responsibilities is voting for the leadership positions.  
The election results are as follows:  
President-Elect:  
Kimberly Johnson, Sr. Assoc. Dir. Of Adm., The Univ. of Maine, ME  
  
Board of Directors:  
3-Year Term:  
Lisa Sohmer, Dir. Of College Counseling, Garden School, NY  
Evelyn Boyd White, Guidance Coordinator, Thomas Dale H. S., VA  
2-Year Term:  
Allen V. Lentino, Northwestern University, IL  
Carl Peterson, Counseling Dept. Chair, Forest Hills Eastern H. S., MI  
1-Year Term:  
Esther B. Hugo, Outreach Coordinator, Santa Monica College, CA  
Sam Moss, Dean of College Guidance, Darlington School, GA
2. Other proposals requiring Assembly action were:  
Approved Budget:  
The 2006 Assembly approved the 2007 budget. The 2007 budget supports programs that serve NACAC members, supports NACAC's strategic goals and continues to invest in the long term fiscal health of the organization.  
The 2007 budget projects:  
Revenue of \$9,975,511  
Expenses of \$9,759,476  
For a positive change in assets of \$216,035
3. Statement of Principles of Good Practice  
The 2006 Assembly adopted the following additions to the Statement of Principles of Good Practice effective with the admission cycle for the incoming class of fall 2008.

#### SPGP Article I.B.6

Added the words "or for the awarding of financial aid" after the word "advising."

The approved article states:

"Members agree that they will not use minimum test scores as the sole criterion for admission, advising or for the awarding of financial aid."

The following interpretation will be added to the SGP for Article I. All Members:

B.6. Financial aid is defined as grants, loans, work-study and scholarships. This practice does not apply to scholarship and financial aid programs that fall under state mandates.

#### SPGP Article II.B.12

Added Article II.B.12) which states:

"Postsecondary members agree that they will not establish any application deadlines for first-year candidates for fall admission prior to October 15 and will give equal consideration to all applications received by that date."

#### SPGP Changes Article II.B.13

Added Article II.B.13) which states:

"Postsecondary members agree that they will not notify first-year candidates for fall admission prior to September 15 of the senior year."

#### 4. Bylaws Amendment

Bylaws Article VIII.3.a)

The 2006 Assembly approved an amendment to strike the current Bylaws Article VIII.3.a) and insert the following language:

"The past president of NACAC shall serve for two years as a member of the Governance and Nominating Committee, the second year as chairperson of the committee. This amendment shall take effect immediately after the conference has ended."

This change does not change the two-year tenure of the past president on the Governance and Nominating Committee, but it brings the past president onto the Governance and Nominating Committee as a member in the first year instead of as chair in the first year, so that he/she gains some experience on the committee before assuming the role of chair.

I would like to again thank our delegates for their hard work, dedication to knowing the issues, preparation and professionalism in representing IACAC. It continues to be a learning process for all of us and I am very grateful for being a member of such an outstanding team.

**FUTURE:** It has been a pleasure to serve IACAC as a delegate the past three years and to serve along side with such capable, dedicated, passionate, and student-centered colleagues. IACAC will continue to be well served in the future and will no doubt continue to be viewed as a leader regarding NACAC issues and policies!

**2006-07 DELEGATES:**

Molly Arnold	Illinois State University
Chris Boyle	North Shore Country Day School
Jerry Cebrzynski	Lake Forest College
Ryan Cockerill	Lewis University
Melanie Coffman	Barrington High School
Naomi Ewing	Woodlands Academy of the Sacred Heart
Sandie Gilbert	Highland Park High School
Gloria Mueller	Glenbrook South High School
Bob Murray	Illinois Wesleyan University
Julie Nelson	Bradley University
Iris Schrey	Jones College Prep
Tom Shorrock	New Trier High School
Carin Smith	Lawrence University



## **2006-2007 COLLEGE AWARENESS AND PREPARATION COMMITTEE**

### **Chairpersons**

**Michelle Birk, Southwestern Illinois College**  
**Chris Boyle, North Shore Country Day School**  
**Stephanie Levenson, Elmhurst College**

**PURPOSE:** The mission of the College Awareness and Preparation (CAP) Committee is to provide the people of Illinois with practical, timely, and accurate information on the college process. Its work focuses on improving student, family, and community awareness of the wide range of college selection and admission processes. The committee will make service and outreach to nontraditional, under served, and under represented populations a particular emphasis of its work. CAP is a cooperative effort of IACAC, the Illinois Association of Student Financial Aid Administrators (ILASFAA), the Illinois Student Assistance Commission (ISAC) and select lending institutions.

**ACTIVITIES:** Workshops to assist families in completing the FAFSA and sharing other admission and financial aid information were held at over 65 sites around the state with an estimated attendance of 3,700. These events included FAFSA Workshops, Early Awareness Seminars, College Choice, Diversity groups serving the Hispanic Community, and College Goal Sunday (CGS) FAFSA Completion Workshops.

At select College Goal Sunday events (also a CAP activity but part of a national organization), admissions professionals provided general information to families about higher education opportunities in Illinois and the college admission process. Ten of these programs were held this year at locations throughout the state.

### **STRATEGIC PLAN:**

Ethics and Professional Practices

Objective: Educate students and parents about the ever-changing college transition process.

Inclusive Community:

Objective: IACAC will develop models of programs and other services that would directly assist under represented students and families in learning about post secondary options.

Outreach and Alliance

Objective: Develop partnerships with organizations that have goals compatible with IACAC and make IACAC resources available to educational and community organizations.

Public and Professional Advocacy

Objective: Create an atmosphere of mutual trust and support with related educational organizations that recognizes the common goals shared across the groups.

**FUTURE:**

- Continue to foster renewed relationships with ILASFAA and ISAC in establishing quality CAP programs throughout the State of Illinois.
- Continue to focus additional efforts on identification of information about programs previously held throughout the state that have not made requests of the CAP Committee.
- Maintain strong volunteer based established this year and utilize committee members to serve programs sponsored through the efforts of CAP, ILASFAA and ISAC.
- Staff changes at ISAC this year may have delayed moving forward on projects such as establishing middle school fairs; it is the committee's hope that 2007-08 will provide an opportunity to get back on track on these new programs and that IACAC will assist in the development and staffing of the new initiatives.

## **2006-2007 COMMUNICATIONS COMMITTEE**

### **Chairpersons**

**Michele Brown, Oakton Community College**

**Paul Cleary, William Fremd High School**

**PURPOSE:** The Communications Committee is responsible for increasing the visibility of IACAC to education institutions, the media and to students and families who are involved in the transition to post-secondary education. The committee is also charged with promoting programs, services and activities of IACAC through media and marketing outlets.

**ACTIVITIES:** The Communications Committee developed a website component for students and families this year. We sought input from the IACAC Executive Board during the Leadership Development Institute in the summer of 2006. Our goal for the 2006-2007 academic year was to develop a college admissions resource for the general public on the IACAC website. We partnered with the Technology Committee to fulfill this goal. Initial work centered on the development of an information-based tool that would provide answers to common questions presented by students and parents. Longer-range goals could include the addition of member-written articles on the college admission process, interactive tools, and a blog space. This section could also include .pdf files that counselors can use as handouts at their own college search and financial aid programs. The Technology Committee, under the leadership of Brian Pumilia and Ole Stevens, has been instrumental in guiding our efforts and solving technical problems. Our eventual goal is to provide a seminal website for college information that could be used throughout Illinois by all of our schools.

**STRATEGIC PLAN:** Ethics and Professional Practices- Objective 3, Image and Recognition, Objectives 1-5, Inclusive Community- Objective 6, Outreach and Alliance Objective 3, Public and Professional Advocacy- Objective 4.

Each of these objectives involves developing more effective means of communicating with one or more constituent groups. Our presence on the website that is designed to be used by student and parent groups will provide a starting point. Revisions and enhancements to the website will expand our offerings and position us as a professional resource to be consulted on an ongoing basis. These objectives will serve as a framework for development of content on the website.

### **FUTURE:**

- Reconfigure the Communications section of the web page to allow IACAC to take a leading role in distributing current information to school and community members.
- Restructure the “Guide to the Experts” and incorporate it into the Communications section of the web so that the persons who have volunteered to be resources can be contacted more easily. This can increase organizational visibility.
- Design a revolving “Featured Article of the Month” for the parent-student section of the website.

- Monitor this section of the website and track usage with a long-term goal of increasing the potential use by outside vendors as corporate sponsors or advertisers.
- Expand Web page to include interactive tools, and a blog space.

**2006-07 COMMITTEE MEMBERS:**

Amanda Carter	Murray State University
Drew Eder	Lewis University
Alicia Gilmore	University of Illinois at Urbana-Champaign
Adriane Hanes	University of Missouri-Columbia
Terri McLaughlin	Western Illinois University
Ellen Steichen	St. Xavier University

## **2006-2007 CREDENTIALS COMMITTEE**

### **Chairperson**

**Sandie Gilbert, Highland Park High School**

**PURPOSE:** The purpose of this committee is to review the by-laws of the Illinois Association for College Admission Counseling to ensure that they are consistent with the mission and with the procedures of the organization. They are also reviewed so that they are in compliance with the by-laws of NACAC.

**ACTIVITIES:** A call goes out to the membership to review the by-laws and to report any revisions or deletions that may need to be reviewed so that our by-laws accurately reflect the mission and the working of IACAC. A committee is formed and a committee meeting is held to discuss all recommendations and to re-write those by-laws needing revisions and to review by-laws that either need to be deleted or added.

The committee reviews and votes on the by-law changes and our Parliamentarian Marilyn Scholl puts them in a format to be presented to the Executive Board.

The Executive Board reviews the by-law recommendations and votes on them. Once approved, the by-laws recommendations are voted on by the membership at the annual membership meeting which is held at the conference.

**STRATEGIC PLAN:** The overall goal is to make sure our by-laws are in line with our mission to ensure the Association meeting the needs of the membership.

**FUTURE:** It is recommended that the committee consist of members who are familiar with the by-laws of IACAC, including past-presidents. It is important for committee members to have an understanding of how the organization is structured. In addition, it is important to include members who are good at detail and editing documents for clarity and grammatical consistency.

### **2006-07 COMMITTEE MEMBERS:**

Molly Arnold	Illinois State University
Judy Becker	Loyola University
Michelle Birk	Southwestern Illinois College
David Boyle	Glenbrook North High School
Naomi Ewing	Woodlands Academy
Doris Groves	IACAC Executive Assistant
Glenn Hamilton	Dominican University
Susan Janes	Neuqua Valley High School
Julie Marlatt	Lincoln College-Normal
Nancy Monken	Retired Member
Julie Nelson	Bradley University
Jennifer Paar	University of Denver
Grant Thatcher	Northwestern University

## **2006-2007 EVENT COORDINATOR**

**Donna Epton, Schaumburg High School**

**PURPOSE:** The role of the event coordinator is to research sites and negotiate contracts at properties for future IACAC Annual Conferences. In addition, the event coordinator works with the current president-elect in developing the annual conference budget and works closely with the on-site chairs regarding the facility set up. Throughout the conference planning, the event coordinator is the primary liaison between the president-elect, the conference committee chairs and the hotel.

**ACTIVITIES:** Contracts have been negotiated and signed for the IACAC Annual Conference at the following sites:

April 30-May 2, 2008	Westin Northwest Chicago, Itasca
May 6-May 8, 2009	Westin Northwest Chicago, Itasca
May 5-May 7, 2010	Westin Northwest Chicago, Itasca
May 4-May 6, 2011	Westin Northwest Chicago, Itasca

The last three year contracts were approved at the January, 2007 IACAC Executive Board Meeting. A variety of sites were looked at including three downstate locations and two in the Chicago suburban area. The IACAC Executive Board determined three more years at the Westin Northwest Chicago (formerly Wyndham Northwest Chicago) provided the most cost conscious location that would meet the needs of the greatest number of members. It is important that the membership is aware that conference locations and dates may not always be the perfect match. However, the executive board and event coordinator do their utmost to meet the needs of the membership and conference attendees.

In addition, the event coordinator assists in the set up of the summer LDI and other events as requested by any of the three IACAC presidents.

**FUTURE:** It is important for the association to plan a number of years in advance for conference sites in order to acquire the best dates, prices and sites for the annual conference. It is very helpful to have the consistency of an ongoing event coordinator to develop relationships with properties, become familiar with contracts and to help the president-elect understand how to develop a budget and put together a successful conference. As an appointed position, rather than elected one, this can be effectively accomplished.

## **2006-2007 FINANCE COMMITTEE**

### **Chairperson**

**Debbie Michelini, Eastern Illinois University**

**PURPOSE:** The purpose of the IACAC Finance Committee is to advise the Executive Board on budgetary policy and issues, on revenue-generation, and on dues and fees. The Finance Committee is also responsible for the development of the IACAC annual budget, which is approved by the general membership at the annual conference.

**ACTIVITIES:** Elected Treasurer Patrick Hughes resigned the position in the fall due to a move to an out-of-state institution. For the remainder of the term, he was replaced by Most Recent Past Treasurer Debbie Michelini. As in previous years, the Finance Committee was charged with reviewing and, if necessary, making changes to the IACAC Fiscal Policy Manual. The Finance Committee also developed and will present the Annual Budget. Members of the Finance Committee were responsible for the oversight of the Grant Committee. The committee secured an IACAC Corporate Credit Card for use by the Presidents and the Executive Assistant. The committee is also exploring the feasibility of distributing mailing address information to members via electronic transmission.

**STRATEGIC PLAN:** The Finance Committee is responsible for the fiscal responsibility of the Association and for that reason encompasses all of the goals found in the IACAC Strategic Plan.

**FUTURE:** Future recommendations for the Finance Committee include continued monitoring of the Grant Committee. The committee will also review and attempt to generate possible new avenues for revenue generation. The committee is committed to working collaboratively with the Technology and Communications committees respectively to more effectively develop policies and delivery methods for advertisements. The committee will recommend to the Executive Board a policy related to providing address data in an electronic format.

### **2006-07 COMMITTEE MEMBERS:**

David Boyle	Glenbrook North High School
Sandie Gilbert	Highland Park High School
Patrick Hughes	San Francisco Art Institute
Julie Nelson	Bradley University

## **2006-2007 GOVERNMENT RELATIONS COMMITTEE**

### **Chairpersons**

**Robert Freitag, St. Charles North High School**

**Christine Litoborski, Ripon College**

**PURPOSE:** The primary focus of the Government Relations Committee is to advance the legislative priorities set forth by NACAC and IACAC. Our goal is to advocate for students and those involved in the transition process from high school to college. We seek to inform legislators about the important role played by counselors in this transition as well as to advocate for students in regard to college preparation, admission and financing. We are also committed to keeping the IACAC members informed about public policy and legislative issues that affect them and their work with students. Committee members actively participate in communication with legislators and government officials at the state and federal levels to promote the objectives of IACAC.

**ACTIVITIES:** Seven members from Illinois ACAC attended the NACAC Legislative Conference in Washington, DC from March 4 – March 7, 2007. They made visits to the House and Senate offices of all 21 members of the Illinois Congressional delegation to discuss their support of these legislative priorities:

- Improve access to quality College by amending the Higher Education Act and the No Child Left Behind Act to include current proposals from NACAC regarding the role of school counselors in college access, student achievement, and high school reform.
- Increase Funding for HEA programs that provide college counseling and early awareness services: \$350 million for Gear UP and \$1 billion for TRIO in FY 2008.
- Increase funding to the Elementary and Secondary Counseling Program in FY2008 to \$75 million; amend NCLB to make high schools eligible for ESSCP funds.
- Increase the maximum Pell Grant to \$5,100 in FY 2008 to keep pace with inflation and increase investment in SEOG, Work Study and the LEAP program.
- Recommend incentives to states to encourage innovative approaches to improve access to rigorous coursework for all students as this is key to post-secondary success.

Eight IACAC members participated in our annual visit to Springfield on March 21-22, 2007 to meet with members of the Illinois General Assembly. Visits were made to all 177 members of the General Assembly, with a number of discussions directly with state senators or representatives. The IACAC delegation advocated for increased MAP funding and urged support for House Bill 1977. House Bill 1977 creates a limited, four-year pilot program in three school districts. The goal of the program is to collect hard data about the impact that guidance counselors have on student performance, graduation and college attendance rates. IACAC members also promoted ISAC as a resource to the members.

### **STRATEGIC PLAN:**

**Public and Professional Advocacy:** Policymakers and education leaders will recognize Illinois ACAC as an authority and resource on secondary and postsecondary transition issues.



- Objective 1. Provide visible and vocal leadership in advancing Illinois ACAC's views in regard to public policy affecting students and counselors at both the secondary and post secondary level.
- Objective 2. Establish an on-going relationship with state and federal legislators that fosters communication regarding educational issues that impact students and counselors.
- Objective 3. Encourage Illinois ACAC members to proactively communicate with state and federal legislators on issues that impact students and counselors.
- Objective 4. Cultivate relationships with appropriate educational organizations that recognize and address shared goals.
- Objective 5. Work to pass House Bill 1977.

#### **FUTURE:**

- Continue representation at the NACAC Legislative Conference
- Increase participation among IACAC members to the annual visit to Springfield
- Encourage the membership to respond to Action Alerts from NACAC in regard to legislative issues
- Inform the membership through the IACAC NewsBrief, On Second Thought, and the IACAC web site of important public policy and legislative issues.
- Sponsor an session at the 2008 IACAC Annual Conference

#### **2006-07 COMMITTEE MEMBERS:**

Karen Bollinger	Southern Illinois University-Edwardsville
Krista Cardona	Illinois Wesleyan University
Lindsay Cheney	Bradley University
Meghan Cooley	Augustana College
Bryan Coy	St. Olaf College
Robert Freitag	St. Charles North High School
Sandie Gilbert	Highland Park High School
Devon Glover	Northwestern University
Glenn Hamilton	Dominican University
Joseph Havis	Millikin University
Mary Lee Hoganson	Retired Member
Jim Hollenback	Bradley University
Ashley Hueber	Aurora University
Trisha Hurst	Knox College
Lennor Johnson	Robert Morris College
Gwen Kanelos	Roosevelt University
Jennifer Keegan	Knox College
Maryanne Kelly	Maine South High School
Allen V. Lentino	Northwestern University
Maxine Levy	Buffalo Grove High School

Christine Litoborski  
Tiffany Mehling  
Vanessa Morales  
William Morrison  
Julie Nelson  
Joni Newton  
Jenn Paar  
Larry Poselli  
Rodney San Jose  
Carolyn Schoen  
Peter Senechalle  
Sacha Thieme  
Amy Thompson  
Matt Trapani  
Donna Virklan  
Patrick Walsh  
Rob Weierman

Ripon College  
Northwestern University  
DePaul University  
Highland Park High School  
Bradley University  
Concordia University  
University of Denver  
National Louis University  
Bradley University  
Illinois Institute of Technology  
National Louis University  
DePaul University  
York Community High School  
Bradley University  
Niles North High School  
Illinois State University  
Saint Xavier University

## 2006-2007 HUMAN RELATIONS COMMITTEE

### Chairperson

**Chevonne Totten-Garner, Bradley University**

**PURPOSE:** The Human Relations Committee strives to be a catalyst - heightening awareness, consciousness and sensitivity to the issues of culture, human rights, gender, age and other differences. The Human Relations Committee strives to infuse this mission in all aspects of the association and to serve as the communicator, spokesperson and advocate for "people issues". We also continue to address issues regarding traditionally underrepresented students and college admission professionals. The committee develops policy recommendations to assist those who, for reasons of poverty or other disadvantaged experiences, have been denied access to post secondary educational opportunities. It develops educational programs for students and members.

**ACTIVITIES:** This year the HRC regrouped to identify the role of the committee and its purpose to service students, counselors and the community. We as a committee are aware of the need for assistance with students transitioning to college, especially from underserved areas.

### STRATEGIC PLAN:

- **Ethics and Professional Practices:** Provide information to and support high school counselors from underrepresented/underserved communities (i.e. CPS & rural) in various ways including, but not limited to, grants and attending professional development workshops/conferences
- **Image and Recognition:** Create a more stable identity/awareness to others of our purpose & resources (i.e. Web)
- **Outreach and Alliance:** Build a relationship with community organizations to reach out to a larger population and inform about IACAC and its services. Provide high school information to IACAC members through the HRC website, including links to CPS and other resources
- **Professional Development:** Continue working and building a relationship with CPS postsecondary counselors, including participating with CPS orientation for students and advising them about the college process through presentations from IACAC volunteers. Propose annual conference sessions and host a reception. Present a pre-workshop or session at conference (similar to the NACAC Guiding the Way to Inclusion/Counselors of Color workshop). Present a session at Summer Institute.
- **Public and Professional Advocacy:** Provide CPS and rural schools with plenty of college material from our institutions (the Annual Information Initiative), as well as reminding institutions through list-serve and letters to directors to update college files, especially at those schools that representatives are not visiting
- **Fiscal Responsibility:** Provide scholarships to students

**FUTURE:** The duties of the HRC often carry over into other committees within IACAC. We feel that we can collaborate and support existing programs, as well as create new opportunities for students, high school and college counselors and the community.

Preparing and guiding students as they progress through the college selection process and providing a platform for information, support and development for counselors are key goals in the creation of upcoming programs of the HRC.

We recommend that the HRC continue to be comprised of individuals who are passionate about education as well as being able to think outside the box.

**2006-07 COMMITTEE MEMBERS:**

Andrew Sison	Lewis University
Danite Salone	Loyola University-Chicago
Dean Strassburger	Lincoln Park High School
Devon Glover	Northwestern University
Eboni Caridine	University of Illinois at Urbana-Champaign
Eric A. Hayes	Olive-Harvey College
Glena McDonald	Retired Member
Gwen Kanelos	Roosevelt University
Juanetta Robinson	Coyne American Institute
Mike Melinder	McKendree College
Monica Evans	Bradley University

## **2006-2007 ICE/CALENDAR COMMITTEE**

### **Chairperson**

**Carin Smith, Lawrence University**

**PURPOSE:** The ICE/Calendar Committee shall be responsible for establishing the ICE/calendar schedule, overseeing policy and procedures, and promoting the ICE/calendar. The ICE Coordinator shall be the chairperson and the committee shall consist of nine members, each of whom shall serve a three-year term.

### **ACTIVITIES:**

- Evaluated and prepared the yearly college fair schedule: the merging of college day/night programs with ICE programs and the Chicago NACAC Fair.
- Monitored the quality of each program listed on the IACAC College Day/Night Calendar.
- Regulated the policies established for ICE programs: schedule, fee structure, etc.
- Promoted The IACAC Statement of Practices and Courtesies as it applies to college fair programs.
- Worked to align the committee goals and initiatives with the IACAC Strategic Plan.
- Added a new ICE program for 2007-08 to take place in October at Lake Land College in Mattoon.
- We put together a short article for the winter Newsbrief that talked about the importance of schools listing their fairs on the IACAC Calendar.
- Three committee members will be offering a session at the IACAC Conference that will deal with “scheduling fall travel” -- How to do it for an entire office? How best to do it if you are the only “gig” in town.
- The committee decided that the online calendars will be updated only on the first of each month as it would make things less confusing to follow. Continual updates will be posted on the IACAC listserv as they occur.
- Worked to move the Quincy ICE program from Quincy College in the Spring to John Wood Community College in the Fall. This was accomplished and will be monitored closely to make sure the decision seems most appropriate for the Quincy community. Like all ICE programs, this program will continue to be "owned & operated" by the greater Quincy community - including John Wood CC & Quincy University.

### **STRATEGIC PLAN:**

#### **1. Ethics and Professional Practices**

- The ICE/Calendar Committee will strive to be recognized as the primary producer of quality, regional college fair programs throughout the state of Illinois, and a key educator of professional college fair practices.

#### **2. Image and Recognition**

- The broad reaching nature of the ICE programs and college fair calendar will continue to bring IACAC's name to all parts of the State of Illinois, in high schools, colleges & universities, and the communities they serve.
- The ICE/Calendar Committee will contribute valuable and regular data to the new Parent-Student section of the website.

- The IACAC & ICE logos appear on all material (posters, postcards, bags) affiliated with ICE programs.
3. Inclusive Community
- ICE programs have intentionally been established in all parts of the State of Illinois. By their very nature, they are designed to be all inclusive and to reach out to underrepresented communities.
  - The way the ICE/Calendar Committee has chosen to handle and advertise college fair programs in the City of Chicago speaks to our commitment to do what is best for that community and its unique needs and challenges.
4. Outreach and Alliance
- Through the implementation of ICE programs and the organization of the College Day/Night Calendar, we have partnered with many of the high school districts and community colleges throughout the State of Illinois.
  - The ICE/Calendar Committee anticipates listing all college fairs and ICE programs on the new Student-Parent section of the website. We also anticipate listing registered participants for each of the 23 ICE programs.

#### **FUTURE:**

1. We will be replacing 4 members of our committee whose terms will expire in May.
2. Continue to look for a Spring ICE site in the Northern Illinois/route 47 area.
3. Continue with paperless Calendar & ICE registration forms - this seems to have worked well in 06-07.
4. Tweak the on-line College Day/Night Calendars with the help of Dan Saavedra.
5. Be able to list registrants for individual ICE programs on the new student/parent section of the IACAC website.

#### **2006-07 COMMITTEE MEMBERS:**

Kelli Allen	Iowa State University
Molly Arnold	Illinois State University (Strategic Planning Comm. liaison)
Laura Beacom	Barrington High School
Sue Biemeret	Stevenson High School
Joyce Brown	Chicago Public Schools
Doris Groves	IACAC
Debbie Lamb	Illinois State University
Debbie Michelini	Eastern Illinois University
Abel Montoya	Univ. of Illinois at U/C
Andrew Sison	Lewis University
Ron Weimer	St. Mary's University of MN

## **2006-2007 ILLINOIS ARTICULATION (ad hoc)**

### **Chairpersons**

**Bob Burk, Northern Illinois University**  
**Melanie Coffman, Barrington high School**  
**Mike Dessimoz, Roosevelt University**

**PURPOSE:** The committee was formed to examine the way high school counselors throughout the State of Illinois are informed about post-secondary opportunities at both public and private institutions. We postulated that one way to help all students in Illinois was to give counselors easy access to information about both types of post-secondary options.

**ACTIVITIES:** We began by researching the model used in Ohio for articulation between high school counselors and higher education. Via the state public university articulations held in the Fall of 2006, we surveyed high school counselors throughout the state. The counselors more than appreciate the information presented by the public universities and more than 90 percent would like to hear from private colleges and universities as well. A sample survey of private institutions indicated a willingness to provide a venue for high school counselors to obtain updates.

It was determined that a two-year pilot program would be established in conjunction with the state articulation held at Illinois State University. The first such event, Articulation Unplugged, will be held on September 10, 2007. It will feature the traditional format of updates from our Illinois public universities as well as a short presentation on how private schools admit students. The afternoon will include a counselor college fair featuring any member institution of IACAC who chooses to participate.

There will be no cost to high school counselors who choose to attend. Colleges and universities will be able to register for the counselor college fair in June via the IACAC website and will pay \$25 each to help defray the site-utilization and food expenses. Colleges will be encouraged to bring a one-page profile of their school which would allow easy access to pertinent information [size, cost, the admission process, etc.] and which high school counselors could reference throughout the school year.

Publicizing the event has and will include: "Save the Date" cards as well as letters sent to high schools and colleges, information in the Annual Conference packets, emails on the IACAC e-list, information on the IACAC website, etc.

### **STRATEGIC PLAN:**

Professional Development

Objective 2. Illinois ACAC will create and implement new professional development activities.

**FUTURE:** Future activities of the committee will be to present and assess the first Articulation Unplugged event and make necessary changes for the second pilot year. We will then determine whether or not the activity has drawn enough interest to warrant its continuation.

**2006-07 COMMITTEE MEMBERS:**

Stefanie Andrews	Proviso West High School
Maureen Barney	Seton Hall University
Stacy Ramsey	Illinois State University
Iris Schrey	Jones College Prep High School
Jen Shaughnessy	Illinois Wesleyan University
Andrew Sison	Lewis University
Carin Smith	Lawrence University
Carla Thomas	Illinois State University



## **2006-2007 MEMBERSHIP COMMITTEE**

### **Chairpersons**

**Julie Marlatt, Lincoln College-Normal**  
**Susan Janes, Neuqua Valley High School**

**PURPOSE:** Membership committee coordinates membership within IACAC. The committee is involved with the recruitment of new members and the retention of current members through a variety of activities.

**ACTIVITIES:** The membership committee members made contact with all IACAC members who had not renewed.

Committee members gave membership presentations at all of the District Seminars and were available at table to answer questions.

The committee met two times to discuss recruitment, retention and board assigned activities.

Committee members attended the state university articulation conferences across the state and staffed membership tables.

The committee contacted all NACAC non-renewing members based on their membership expiration date.

Committee members gave membership presentations to most all of the ISAC professional development opportunities and were available at table to answer questions.

President and membership committee co-chair gave membership presentations at northern and southern ACT conference

Committee members contacted new IACAC members to welcome them to the association.

**STRATEGIC PLAN:** The membership committee worked with the strategic goal dealing with professional development, primarily focusing on creating and implementing new professional development activities. The committee compiled a list of questions aimed towards high school counselors to further build upon the current cadre professional development opportunity.

### **FUTURE:**

1. Continue to market the benefits of IACAC membership to in-state and regional out of state representatives counseling professionals in order to promote a healthier relationship between college admission personnel and high school counseling staff.

2. Continue communication with NACAC and continue to convey the importance of membership in the national association.

**2006-07 COMMITTEE MEMBERS:**

Stefanie Andrews	Proviso West H.S.
Beth Arey	St. Rita H.S.
Raymond Barnett	U of I – Springfield
Maureen Barney	Seton Hall University
Lisa Barry Kerouac	DePaul University
Robin Bedwell	St. Thomas More H.S.
Wendy Biggs	Wheaton North H.S.
Amanda Carter	Murray State University
Jeff Chiapello	University of St. Francis
Bonnie Dolson	Homewood-Flossmoor H.S.
Frank DuBois	Lewis University
Kelly Iwanaga	DePaul University
Brad Kain	Homewood-Flossmoor H.S.
Brian Smith	Lincoln College – Normal
Merle Spielman	New Trier H.S.
Marlene Spraggins Jacks	Grinnell College
Molly McBride	Homewood-Flossmoor H.S.
Iris Schrey	Jones College Prep H.S.
Sacha Thieme	DePaul University
Rob Weierman	St. Xavier University
Robert Zigmund	Valparaiso University

## **2006-2007 MENTORSHIP COMMITTEE**

### **Chairpersons**

**Sue Maurer, Maine South High School**  
**Scott Ozaroski, Hawai'i Pacific University**

**PURPOSE:** The Mentorship Committee serves as an outreach committee to IACAC to provide new and veteran members with the opportunity to form professional partnerships, thus offering a comfort zone for problem solving and support in a profession that is constantly presented with new challenges.

**ACTIVITIES:** The Committee met five times during the year. This year, we had 51 Mentees/Mentor matches, resulting in 102 people participating in the Mentorship program. The majority of matches were made in the fall, but we continued to receive requests throughout the remainder of the year. Last year, we made the move to an online application and all applications were submitted online this year.

Opportunities to interact with matches were provided at the Annual Conference and at the T-shirt exchange after the District 214 College Fair. Mentorship thank you notes were available at the Annual Conference for delivery at the conference, or to be mailed to retired members or members who were not able to attend the conference.

The Mentorship section of the IACAC website continued to be updated, with photographs, updated meeting minutes, future meeting information, Mentorship profiles, and a variety of other information.

In addition, a Best Practices archive of materials has started to be compiled and will be hosted on the IACAC website. This archive is full of resource material to assist new high school and college counselors in their first years on the job. Various current high school and college counselors have shared training manuals and helpful resources, which are being compiled with links from the Mentorship website. This archive will hopefully continue to be updated and to grow in future years.

The Mentorship Committee and the First Timer's Luncheon Committee worked together to reach out to new members. This year's theme is "A Conference Carol", which will trace IACAC's 50-year history and provide information about IACAC in a humorous and energetic format to all of the new attendees at the spring IACAC Conference.

The Mentorship Committee continues to assist in producing the High School and Community College Visit Guide, which produces revenue for the organization and helps members organize and navigate their travel schedules. After many years of being in an outdated format, the format was updated this year and received a great deal of positive response. The Committee will, as usual, continue to work with high schools to encourage yearly updates of contact information for the guide, so the information continues to be accurate.

The Mentorship brochure that was created last year continues to be a successful piece and the primary promotional piece for the Mentorship Committee. It contains information on the Mentorship program and directs people to the online application and the Mentorship website.

#### **STRATEGIC PLAN:**

- Ethics & Professional Practices, Objective 1: Build and maintain the association's knowledge-base related to ethics and admissions practices
- Ethics & Professional Practices, Objective 2: Support NACAC's standards of practice (The Statement of Principles of Good Practice, the Statement of Students' Rights and Responsibilities, The Statement of Transfer Students' Rights and Responsibilities and The Statement on Counselors Competencies) as the nationally recognized benchmark for secondary and postsecondary communities.
- Inclusive Community, Objective 1: Illinois ACAC will strive to include greater representation of underrepresented or under-served schools, counselors and admission professionals in its membership.
- Professional Development, Objective 2: Illinois ACAC will create and implement new professional development activities.

#### **FUTURE:**

1. Continue to get more high school people on the Mentorship Committee. Representation from high schools increased this year, but we want to continue to reach this important group.
2. Continue to elicit feedback regarding Mentorship matches, seeking out new ways to enhance mentoring relationships.
3. Continue to increase the number of matches from areas outside the Chicago suburbs.
4. Continue to build a Best Practices archive of information that is available to new counselors to help them with their transition into the profession.

#### **2006-07 COMMITTEE MEMBERS:**

Kelli Allen	Iowa State University
Rio Almaria	College of DuPage
Josie Blasdel	McKendree College
Mike Dunker	Crystal Lake South High School
Amber Encapera	Lincoln College
DeVone Eurales	Illinois College
Eliza Freedman	Loyola University Chicago
Kate Gavin	Roosevelt University
Allegra Giulietti-Schmitt	Bradley University
Patricia Grawey-Beeler	Minooka Community High School
Kathy Holmberg	Glenbard South High School
Jodie Hood	Illinois Institute of Technology

Maureen Kennedy Barney	Seton Hall University
Matt Kirby	St. Charles North High School
Anne Kremer	Bradley University
Susan Langner	Lake Forest College
Stephanie Levenson	Elmhurst College
Christine Litoborski	Ripon College
Meggan Mattson	Northern Michigan University
Sue Maurer	Maine South High School
Kathy McSherry	Eastern Illinois University
Kate Metcalfe	Marquette University
Sarah Miller	Millikin University
Jennifer Motzer	Lake Forest College
Luis Narvaez-Gete	University of IL at U/C
Julie Nelson	Bradley University
Shawn Ness	Cary-Grove High School
Leticia Nieto	Loyola University Chicago
Mary O'Connor	St. Norbert College
Scott Ozarowski	Hawai'i Pacific University
Jennifer Paar	University of Denver
Christa Raska	Dominican University
Gretchen Snape	Lewis University
Chevonne Totten-Garner	Bradley University
Matt Trapani	Bradley University
Demetrius Triplett	Elmhurst College
Erin Ufheil	North Central College
Donna Virklan	Niles North High School
Jennifer Volkmann	Bradley University
Amanda Virzi	DePaul University
Simeko Washington	University of Illinois at Chicago
Rob Weierman	St. Xavier University
Dale Wolf	Retired Member

## **2006-2007 NATIONAL COLLEGE FAIR**

### **Chairpersons**

**Amber Bolden, Evanston Twp. High School**

**Joyce Brown, Chicago Public Schools**

**Andrew Sison, Lewis University**

**PURPOSE:** To organize, promote, and implement the Chicago National College Fair at Navy Pier in October. This is the largest college fair event in the state of Illinois, which assists over 8,000 students and their families in their transition from high school to college.

**ACTIVITIES:** Committee meetings begin about six months prior to the event. The planning committee is responsible for organizing the logistics of the event. Volunteers are both IACAC and non-IACAC members. Chicago Public Schools is an important partner for this event. They coordinate publicity, volunteers, and transportation of their constituency to the event. Challenges include promotion of the event to inform the public that the event is now only one day when most of the area high schools were familiar with the two day format. We are working to expand the workshop opportunities offered. Orientation workshops offered prior to the opening of the event was very successful. The creation of a publicity subcommittee was necessary to begin the work of promoting the event on a larger scale involving print and news media.

### **STRATEGIC PLAN:**

The Chicago National College Fair is THE most visible event that Illinois ACAC offers to the general public.

Each of the Goals of the Strategic Plan are addressed by our committee work:

Ethics and Professional Practices  
Image and Recognition  
Inclusive Community  
Outreach and Alliance  
Professional Development  
Public and Professional Advocacy  
Fiscal Responsibility

### **FUTURE:**

Continue work to increase the number of attendees to our Saturday event through better promotion strategies.

Working with the Chicago Sun Times, who donates the insert with the booth locations, to utilize the insert as a resource for college admission in general. More useful articles on

college admission issues for the public. Promote NACAC and IACAC as resources in college admission.

Expand workshop opportunities to offer public more information since this may be the only opportunity for some families to hear about college admission opportunities

Offer professional development opportunities for CPS and other area counselors who normally find it difficult to attend IACAC district seminars, conferences, and workshops.

Partner with ICE/Calendar Committee to coordinate promotion of college fair events

Working with the Human Relations Committee and with CPS, offer an opportunity for middle school and junior high school to attend the fair as an early outreach initiative.

Offer a transportation option for out of the area recruiters to travel together on a shuttle bus from the Chicago NCF to the Milwaukee NCF since they are scheduled for the same weekend.

**2006-07 COMMITTEE MEMBERS:**

Peggy Allen	Bartlett High School
Stefanie Andrews	Proviso West High School
Maureen Barney	Seton Hall University
Eddie Bramila	Illinois Student Assistance Commission
Bob Carr	Stephen H. Mather High School
Regina Charles	Daniel Murphy Scholars Foundation
Greg Darnieder	Chicago Public Schools
Mike Dessimoz	Roosevelt University
Andriana Esparza	Chicago State University
Larry Gainey, Jr.	Lewis University
Alicia Gilmore-Catching	Univ. of Illinois at U/C
Ariane Hanes	Univ of Missouri - Columbia
Marlene Jacks	Grinnell College
Barb Levin	National Education
Brian Lynch	National Catholic College Admission Association
Regina Manley	Chicago Public Schools
Tamara McClain	Illinois Math & Science Academy
Bernard McCune	Chicago Public Schools
Romelia Mercado	DeVry University
Larry Polselli	National Louis University
Iris Schrey	Jones College Prep
Dean Strassburger	Lincoln Park High School
Roberto Suarez	Lewis University
Grant Thatcher	Northwestern University
Jon Tomaso	Dominican University
Frank Van Vlierbergen	Bolingbrook HS
Donna Virklan	Niles North HS

Shawn Warden  
Sharon Williams  
Mary Zelisko

Chicago Public Schools  
Elgin Academy  
Morton West HS

Volunteer for the Chicago National College Fair on Saturday, October 20, 2007, from 10 am to 2 pm.



## **2006-2007 NOMINATIONS COMMITTEE**

### **Chairperson**

**Sandie Gilbert, Highland Park High School**

**PURPOSE:** The purpose of this committee is to solicit from the membership names of potential candidates to serve on the Executive Board. This committee then takes all the nominations from the membership, reviews them, and then makes recommendations to the Executive Board for the upcoming year's slate of officers. Many criteria are taken into account when putting together the slate to ensure that it represents the diversity of our organization.

### **ACTIVITIES:**

- A call for nominations is made through the IACAC Newsbrief and through membership email. Executive Board members are also encouraged to submit nominations as represented leaders of the organization
- The Past President selects the Nominating Committee based on the IACAC by-laws.
- A committee meeting is held to review all nominations and to place calls to each prospective candidate to receive his/her approval. Additional follow-up among committee members takes place as candidates are solicited.
- The IACAC Slate of Candidates is presented to the Executive Board at the January Board Meeting.
- Candidates are invited to the March Board Meeting; and a special orientation is held prior to the board meeting to provide feedback on the candidate process and to answer any questions the candidates have. The President-Elect, President and Past-President are all in attendance.
- The Slate of Candidate is voted on by the IACAC membership at the annual conference membership meeting. Proxy ballots are collected by members who cannot attend the conference.

### **07-08 IACAC Slate of Candidates**

#### **President-Elect (3-yr. term)**

Michele Brown, Oakton Community College

#### **Treasurer (2-yr. term)**

Jennifer Paar, University of Denver

#### **High School Delegates (one 3-yr. term)**

Anita Carpenter, Downers Grove South H. S.

Cindy Rodkin, Illinois Math & Science Academy

**High School Delegate (one 2-yr. term)**

Melanie Coffman, Barrington High School

**College Delegates (two 3-yr. terms)**

Kelli Allen, Iowa State University

Tony Bankston, Illinois Wesleyan University

Judy Hendricks, The Ohio State University

Grant Thatcher, Northwestern University

**High School Director (one 2-yr. term)**

Laura Docherty, Marian Catholic H. S.

Patty Kovacs, Univ. of Chicago Lab H. S.

**College Director (one 2-yr. term)**

Chrissy Litoborski, Ripon College

Brian Pumilia, Northern Illinois University

**Region 1 Professional Development Director (one 2-yr. term)**

Josie Blasdel, McKendree College

Kelly Gschwend, Lincoln College

**STRATEGIC PLAN:** To nominate a group of professionals representing cultural, geographic, institutional type and academic diversity of our organization.

**FUTURE:**

- Continue to seek nominations from the membership at large.
- Continue to contact all President-Elect nominees to assess interest, prior to the formal Nominations meeting.
- Continue to host an orientation meeting with the candidates prior to the March Board Meeting. This orientation helped the candidates understand the candidacy process, the responsibilities and expectations of their prospective office, and answer any questions they may have had.

**2006-07 COMMITTEE MEMBERS:**

David Boyle	Glenbrook North High School
Boyd Bradshaw	University of Louisville
Ryan Cockerill	Lewis University
Naomi Ewing	Woodlands Academy
Donna Virklan	Niles North High School
Carlene Klaas	DePaul University
Julie Nelson	Bradley University

## **2006-2007 PROFESSIONAL DEVELOPMENT COMMITTEE**

### **Region 1 Professional Development Director Steve Puck, Illinois College**

**PURPOSE:** To provide regional professional development and networking opportunities for counselors in the four districts of Region 1.

#### **ACTIVITIES:**

- Successfully planned and completed three regional district seminars and completed three programs
  - February 23, 2007                      Augustana College
  - March 2, 2007                          Rend Lake Resort
  - March 23, 2007                      Benedictine/Springfield College in Illinois
- This was the first year of the consolidation of three District Seminars- the West Central, the East Central, and the North Central (from Region 2). With the total registrants close to 50, it appears that this was a wise move and should be continued.
- Continued the streamlined process for CEU credits with NACAC; district seminars were pre-approved and assigned CEU credit.
- From committee involvement to location to programming, the Southern District chairs continue to design the near perfect district seminars
- Increased Executive Board representation at Region 1 programs was noted and appreciated!

#### **FUTURE**

- Work closely with Membership Committee to be present at each district seminar
- Continue separate registrations for District 1 and 2 Seminars
- Consider new seminar locations, where appropriate
- Consider increasing registration fees due to combat declining sponsorships in some districts
- Facilitate easier meal expenses and planning by a check box on registration form
- Continue merging the district seminars from the the West Central, the East Central, and the North Central (from Region 2).
- Investigate online registrations for district seminars.
- It might be wise to incorporate the Cadre project and district seminars. In some regards these are duplicating each others' efforts as an outreach of the organization.

**2006-07 REGION 1 DISTRICT COORDINATORS:**

East Central District/ Josie O'Rourke, McKendree College

West Central District: Patrick Walsh, Illinois State University

Southern District: April Bauer, Southern IL University Edwardsville

Annette Braden, Norris City-Omaha-Enfield High School

Western District: Karen Dahlstrom, Augustana College

## **2006-2007 PROFESSIONAL DEVELOPMENT COMMITTEE**

**Region 2 Professional Development Director  
Sacha Thieme, DePaul University**

**PURPOSE:** The mission of this committee is to regularly assess the professional development activities sponsored by the Illinois ACAC and create and implement new professional development and networking activities which are relevant and meet the needs of its membership.

### **ACTIVITIES:**

Three regional district seminars were successfully planned and completed in March 2007.

- March 2, 2007      Robert Morris College, Orland Park (85 attendees)
- March 16, 2007    Northern Illinois University, DeKalb (39 attendees)
- March 16, 2007    Oakton Community College, Des Plaines (116 attendees)

This year it was decided to hold the Northwest District Conference and the West & North Suburban District seminars on the same date. This date was most convenient for both host sites due to it being spring break for students. No complaints were received from registrants and attendance was similar to previous years. Should it be necessary to hold these events on the same day in the future, crossover attendance should not be a concern.

Evaluations were extremely positive and demonstrated the continued need for these types of low-cost, high impact professional development opportunities.

CPS Postsecondary office forwarded registration information to counselors which generated additional registrants for multiple seminars.

### **STRATEGIC PLAN:**

- Provide professional development opportunities for counseling, admission and enrollment management professionals.
- Define and promote best professional practices and ethical standards.
- Promote Illinois ACAC as a respected source of expertise on programs and services related to the postsecondary transition.
- Proactively encourage, welcome and value diverse perspectives.
- Proactively engage and collaborate with educational and community organizations to assist all students to access, enjoy and succeed in college.
- Aid the Illinois ACAC in maintaining a level of financial vitality sufficient to sustain current activities and to enable new initiatives.

### **FUTURE:**

- Continue to work on additional promotion of these events via web site and email.

- Consider developing and sending save-the-date flyers in the fall to promote spring seminars.
- Work closely with Membership Committee to be present at each district seminar.
- Continue separate registrations for District 1 and 2 Seminars
- Consider new seminar locations, where appropriate.
- Continue to offer multiple sessions during available time slots to promote variety and increase options.
- Continue merging the district seminars from the West Central, the East Central, and the North Central (from Region 2).
- Investigate on line registrations for district seminars.
- Continue to explore development of centralized online survey for both Cadre and Professional Development programming requests.

**2006-07 REGION 2 DISTRICT COORDINATORS:**

Chicago and South Suburban:	Carol Bivin, Robert Morris College Lianne Musser, Lyons Twp. High School
North Central:	Josie Blasdel, McKendree College Patrick Walsh, Illinois State University
Northwest:	Angel Bates, Northern Illinois University Katie Turner, Northern Illinois University
West and North Suburban:	Dale Cohen, Oakton Community College Phyllis Ehret, Taft High School

## 2006-2007 STRATEGIC PLANNING COMMITTEE

### Chairpersons

**Molly Arnold, Illinois State University**

**Barb Levin, National Education**

**Nickie Roberson, Bradley University**

**PURPOSE:** The Strategic Planning Committee continually develops and revises a strategic plan that reflects the mission statement of the association. The Strategic Plan should be a living document that is continually assessed and directly utilized by the Executive Board, various IACAC committees and the membership. The Strategic Planning Committee is responsible for ensuring that the Executive Board and each committee understand the Strategic Plan, design and carry out actions that tie into relevant goals and objectives of the Strategic Plan, and that an annual assessment is submitted to the IACAC Executive Board at the conclusion of each academic year.

**ACTIVITIES:** During 2006 – 2007, the Strategic Planning Committee worked to ensure that the Strategic Plan would continue to be an active blueprint and be incorporated into current and future IACAC activities. Entitled C3: Cultivating our Commitment to Counseling, the Strategic Plan was a major topic of discussion, reflection and planning at this year's IACAC's *Leadership Development Institute*. Strongly endorsed by IACAC Executive Board officers, the aim of the workshop was to integrate specific Strategic Plan goals and objectives into the agenda of every IACAC standing committee for the current year.

Facilitated by the tri-chairs, the summer workshop devoted time for IACAC committees to review the Strategic Plan and to develop and articulate ways to assimilate elements of the Strategic Plan into each committee's activities for 2006-2007. As a result of this effort, many committees developed an action plan that emphasized the goals and objectives best suited to the purpose of its individual committee. To review the action plans for each committee, please refer to the standing committee's annual report.

**STRATEGIC PLAN:** In its April meeting, the Strategic Planning Committee set forth its own goals to assess the progress of the Strategic Plan. By developing a more formal annual assessment, this process will assist the committee to maintain the Strategic Plan as a living document, responsive to changing information and trends.

**FUTURE:** Following an assessment of the current strategic plan, the committee will have the task to update the plan to carry it out to the next five year time period of 2007 – 2012. An important step in the update process will be to align IACAC's Strategic Plan with the latest version of NACAC's Strategic Plan.

The committee will soon draft a survey designed to provide information about how to better address the needs of underserved high school counselors. By assessing counselor needs and specific challenges, the Strategic Planning Committee will disseminate this information to committees to develop more effective methods to reach these counselors and to further enhance action plans that will allow IACAC to better engage and serve our constituents.

Members of the Strategic Planning Committee will continue to work with each standing committee, Executive Board representatives or groups to define its role in bringing this plan to fruition. Input from leadership and the membership is critical to successfully implementing this Strategic Plan.

**2006-07 COMMITTEE MEMBERS:**

Michelle Birk	Southwestern Illinois College
Rhonda Cors	MacMurray College
Michael Dessimoz	Roosevelt University
Doris Groves	IACAC Executive Assistant
Mike Henry	Parkland Community College
James Hollenback	Bradley University
Allen Lentino	Northwestern University
Stephanie Levenson	Elmhurst College
Michael McGuckin	Pontiac Township High School
Kathy McSherry	Eastern Illinois University
Bruce Scher	Chicagoland Jewish High School
Tony Schilling	Lincoln College
Iris Schrey	Jones College Prep
Dean Strassburger	Lincoln Park High School



## **2006-2007 SUMMER INSTITUTE COMMITTEE—COLLEGE COUNSELORS**

### **Chairpersons (Summer Institute 2006)**

**Ryan Cockerill, Lewis University**

**Florentino Herrera, Roosevelt University**

**Dave Shafron, North Central College**

**PURPOSE:** The purpose of the summer institute program is to help introduce new admission professionals into higher education, and the Illinois Association of College Admission Counseling. This program also serves as a valuable tool of networking and sharing thoughts and ideas with other admission counselors.

**ACTIVITIES:** The 2006 committee, along with Roosevelt University, organized a program that exposed new counselors to a variety of topics in college admission. Topics such as "Mock College Fair," "The Millennial Generation" and "Understanding the Admission Profession" gave participants practical and theoretical experience in performing their duties as assigned.

In addition to the sessions, counselors were given the opportunity to interact with each other socially as well. Many participants were introduced to "Whirlyball" for the first time. This is a basketball/lacrosse game played in bumper cars. Although many were skeptical as to this kind of activity, this became one of the biggest hits of the entire week. We concluded the week with "Howl at the Moon," a well known dueling piano bar and restaurant.

In all, the sessions and activities were well received by a majority of the participants. It was great having the program in the heart of downtown Chicago. Participants were able to enjoy places like Millennium Park, Museums, restaurants, and night life all within a few blocks of the Roosevelt campus.

### **STRATEGIC PLAN:**

- 1) To increase awareness about IACAC and encourage involvement
2. Create a diverse and knowledgeable committee who will represent their institutions and IACAC with class and respect
3. Carefully evaluate session topics and ensure we are presenting on current trends which are applicable to a diverse audience.
4. Create an organized, educational and memorable experience for everyone involved.

### **FUTURE:**

We would recommend a session that talks about the structure of IACAC and include ways you can be involved, and the importance of being involved this organization.

We also recommend a session that discusses recruiting techniques and strategies. This can be done as a round table discussion, or special interest session. Committee members, or a guest speaker can lead discussions in what strategies grab the attention of students and parents, and how you can distinguish your institution from the rest of the pack?

On the online registration page, the committee should include a summary of activities and scheduled sessions.

**2006-07 COMMITTEE MEMBERS:**

Jeff Cooks	Triton College
Eric Hayes	McKendree College
Rio Almaria	College of DuPage
Carlene Klaas	DePaul University
Josie Blasdel	McKendree College
Erin Ufheil	North Central College

**2006-2007 SUMMER INSTITUTE COMMITTEE  
BUS/MICRO-BUS/PLANE O'FUN**

**Chairperson**

**George Kazlusky, Hoffman Estates High School**

**Mike McGuckin, Pontiac Twp. High School**

**PURPOSE:** The purpose of the IACAC's Summer Institute Committee is to provide a workshop that serves two populations: high school guidance counselors and new college admission representatives. For high school counselors it provides an opportunity to augment their skills and exchange ideas in an effort to better accommodate their guidance programs and students. In addition, it offers tours of colleges and universities in order to better acquaint the participants with the specific opportunities and programs each school offers. This year's Summer Institute will begin on Sunday, July 22, 2007, at Lincoln College in Lincoln, IL.

The aforementioned committees have determined that interaction and dialogue between high school counselors and admission counselors is an important component of this workshop. The chairs have coordinated a session that will acquaint participants with issues on "both sides of the desk" and, hopefully, foster an understanding of how they can assist one another and establish a networking base.

The primary purpose of the "Micro" Tour part of the IACAC Summer Counselor College Tours program is to provide professional development in college counseling for "new to the profession" high school counselors (less than 3 years experience) and "veteran" high school counselors who have never experienced an IACAC Summer Counselor College tour of any kind. Secondary purposes of the "Micro" Tours are to involve "new to the profession" high school counselors in IACAC activities and expand IACAC opportunities to "downstate" Illinois high school counselors.

**ACTIVITIES:** The 2006 IACAC Summer Plane Tour, Plane O' Fun VI, in following the precedent set in 2002 and 2004, attracted enough counselors to eventually offer two tours to Maine, New Hampshire and Vermont. With both tours beginning at Roosevelt University in Chicago on July 16 and July 23 respectively, 62 counselors over the next two weeks visited eight additional campuses including University of New Hampshire, University of Maine, Colby College, Bates College, Bowdoin College, Dartmouth College, University of Vermont, and Middlebury College. Additional highlights included great accommodations, a terrific "Funday" on Wednesday each week, providing the participants with the opportunity to explore the wonderful resort towns of Boothbay Harbor and Freeport, Maine, and the usual camaraderie and professionalism that have become Plane O' Fun constants.

Evaluations for these tours were overwhelmingly positive, with the "Funday", organization, accommodations, snacks and drinks on the bus, and selection and variety of schools leading the way. In fact, these trips were so enjoyable that 5 participants wrote NONE when asked to suggest improvements! In addition to the comments regarding the

2004 tours, participants also gave input on their choices for schools to visit on the Bus O' Fun XVII next summer as well as preliminary sites to visit on the 2008 Plane O' Fun.

During "Micro" Tour I which took place in late June, 2006, nearly 40 high school counselors, mostly "new to the profession" of high school counseling, toured the campuses of Illinois Wesleyan University, Illinois State University, the University of Illinois at Urbana-Champaign, Eastern Illinois University, and Millikin University. The 3-day, 2-night, 5-school tour included overnight accommodations on the campuses, and compliments of Illinois Wesleyan University and Eastern Illinois University. Elegant evening meals were provided by Illinois Wesleyan University (a catered affair at the new student union) and Eastern Illinois University (dinner at the Charleston Country Club). Other tour stops graciously provided lunch either on campus or at a nearby restaurant, along with tours of the campus and quality admissions and academic presentations. Tour participants were able to reacquaint themselves to college nightlife in downtown Bloomington and "collegetown" Charleston. "Veteran" high school counselors participating in the "Micro" Tour I conducted an early morning, day 3 seminar for the "new to the profession" high school counselors. This handout-filled seminar covered such college counseling topics as working with the college bound student athletes, accessing the Internet to enhance the college admission process, using standardized testing information to help with college planning, financial aid planning for students and parents, and working with "on the bubble" college admissible students. "Micro" Tour I participants received a one year IACAC membership grant as part of their tour package. Tour evaluations by the participants indicated a high degree of satisfaction regarding the experience and strong encouragement for IACAC to continue the "Micro" Tour concept.

"Micro" Tour II is scheduled for late June 2007. As of late March 2007, the "Micro" Tour II is at capacity of 40 (with a waitlist of 5) for a 3-day, 2-night, 6-school tour. Ongoing planning for the event has the group of 40 visiting Bradley University, Lincoln College, Western Illinois University, Knox College, Monmouth College, and Augustana College. Participants will be staying overnight at Lincoln College and Knox College, with nightlife planned for "campustown" Lincoln and Knox. Professional development on a specific topic, yet to be determined, will be offered to the participants while "on the bus" from Lincoln to Macomb on day 2 of the tour. Participants will once again be provided an IACAC membership grant, provided this is the first "Micro" Tour they've participated in.

**STRATEGICPLAN:** Ethics and Professional Practices - Objectives 1,3

Image and Recognition - Objective 3

Professional Development - Objective 1, 2

**FUTURE:**

1. The 20007 Bus O' Fun XVII will begin on Sunday, July 22, 2007, at Lincoln College in Lincoln, IL, in conjunction with the 2007 IACAC Summer Institute and travel, over the subsequent five days, to Iowa State University, The University of Iowa, University of Northern Iowa, St. Ambrose University, Coe College, Grinnell College, Cornell College, Loras College, and Drake University. Cost for the trip will be \$425

- for IACAC members and \$475 for non-members. George Kazlusky (Hoffman Estates High School) and three additional committee members will lead this tour.
2. The 2007 Micro Bus II begin on Tuesday, June 26, 2007, at Bradley University in Peoria, IL, and over the next two days visit Monmouth College, Knox College, Lincoln College, Western Illinois University, and Augustana College. Cost for the trip will remain at \$100 and again target counselors with three or fewer years of experience and veteran counselors who have never been on an IACAC College Tour. Mike McGuckin (Pontiac High School) and two additional committee members will lead this tour.
  3. IACAC will once again provide opportunity for minority counselors and those serving underrepresented populations to have access to approximately half-fare scholarships for the Bus O' Fun. I am recommending two (2) scholarships. The total expenditure for these scholarships would be \$400.
  4. IACAC will once again provide a grant to pay IACAC membership fees for the 2007-08 school year for any first-time Micro Bus Tour participant. The grant provided this past year for our 25 new members was approximately \$950.
  5. The 2007 Bus Tour and Micro Tour applications will, once again, be placed on the IACAC website at [www.iacac.org](http://www.iacac.org)
  6. Offer a "Micro" Tour III in '08 and "Micro" Tour IV in '09. One could be a tour of Chicago area and northern Illinois colleges and universities, and the other a tour of colleges/universities located in central and southern Illinois. Continue to give priority in the application process for a "Micro" Tour to those high school counselors "new to the profession" and "veteran" counselors who have never experienced an IACAC Summer Counselor College Tour. Consider redefining the concept of "new to the profession" high school counselors to be individuals with 5 or fewer years of experience, and allow participants from previous "Micro" to be considered a part of the priority deadline, preferred applicant pool. It is suggested that the "Micro" Tour III and IV be conducted in late June of 2008 and 2009, and again be a 3 day, 2 night tour of 5 to 6 colleges/universities. Continuing the IACAC membership grant as a perk of participation is suggested for those who are "Micro" first timers, and it is recommended that the cost be kept affordable, yet increasing to \$125.00 given likely increased costs for tour transportation and tour accommodations. Consideration might wish to be given to exploring a one college credit option for the "Micro" Tours as a way to promote participation.

#### **2006-07 COMMITTEE MEMBERS:**

##### **MICRO TOUR 2006**

Mike McGuckin, Pontiac Twp. H. S.  
George Kazlusky, Hoffman Estates H. S.  
Nancy Karras, Rolling Meadows H. S.

##### **MICRO TOUR 2007**

Mike McGuckin - Pontiac Twp. H.S.  
Patricia Grawey-Beeler - Minooka H.S.  
Jennifer Lahart - Hoffman Estates H.S.

## BUS O'FUN

George Kazlusky - Hoffman Estates H.S.

Kathy Holmberg - Glenbard South H.S.

Kathy Faber - Glenbard East H.S.

Susan Maurer - Maine South H.S.

## **2006-2007 TECHNOLOGY COMMITTEE**

### **Chairpersons**

**Brian Pumilia, Northern Illinois University  
Ole Stevens, Libertyville High School**

**PURPOSE:** The Purpose of the Technology Committee is to research and implement methods that streamline the use of technology with the mission and strategic goals of IACAC. This responsibility includes finding ways to generate revenue and increase cost efficiency, continuing to update and improve the website, and collaborating with other IACAC committees to assist them in accomplishing their respective goals and missions.

The Technology Committee seeks to serve the mission and strategic goals of IACAC through the use of technology. Our mission includes, but is not restricted to, increasing the visibility of IACAC, improving access to relevant and useful information and services for members, high school counselors, admissions professionals, and students who are exploring post-secondary options, collaborating with other IACAC committees to assist them in attaining their goals, and generating revenue for the organization through the use of technology and the World Wide Web.

**ACTIVITIES:** In collaboration with the Communications Committee, Technology concentrated on designing and establishing a website specifically for students and parents dealing with the transition to college. In addition, we continued to monitor and update the counseling professional portion of the website.

### **STRATEGIC PLAN:**

- Ethics and Professional Practices, Objective 3. Educate members, students, parents, and institutional leaders about the ever-changing college transition process.
- Image and Recognition, Objective 1. Introduce Illinois ACAC to students and families by increasing visibility of the organization as a resource.
- Outreach and Alliance, Objective 1. Illinois ACAC will communicate and reinforce the role of the association and its members in the college transition process. Objective 5. Explore that direct delivery of information and materials by Illinois ACAC to students and families in the college transition process.
- Fiscal Responsibility, Objective 4. Identify and generate sources of fund raising.

**FUTURE:** For the 2007-2008 year, we will continue to improve the website in terms of features, content, user-friendliness, and accessibility. We will also focus on exploring and developing advertising policies for the website. Other goals and initiatives include:

- Exploring the possibilities of making our site multilingual
- Evaluating our online registration services
- Establishing links to the website from all willing member institutions

In the future, it would be prudent to try to meet with committee members, along with the Communications Committee, more frequently. These meetings should be scheduled fairly early. I also recommend that we explore the prospect of increasing our stipend to our webmaster, as his work has almost doubled with implementation of the student/parent portion of the website.

**2006-07 Committee Members:**

Dan Saavedra

IACAC Webmaster