



Serving Students by Connecting Counselors,
College Admission, and Financial Aid Professionals

2005-2006 Annual Report

Submitted to Membership:
Annual Membership Meeting
Thursday, May 4, 2006
Wyndham Northwest Chicago



2005-2006 Annual Report

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**Illinois Association for College Admission Counseling
2005-2006 Executive Board**

President

Sandie Gilbert
Highland Park High School

President-Elect

Julie Nelson
Bradley University

Treasurer

Patrick Hughes
Millikin University

Secretary

Alison Crowley
Northern Michigan University

Past President

Boyd Bradshaw
Southern Illinois Univ. Edwardsville

National ACAC Delegates-One Year

Chris Boyle
North Shore Country Day School

Denise Brown
Evanston Township High School

Jenn Paar
University of Denver

Joe Prieto
Hinsdale Central High School

Michelle Rogers
Saint Louis University

National ACAC Delegates-Two Year

Bob Murray
Illinois Wesleyan University

Iris Schrey
Jones College Prep High School

Homer Turner
Homewood-Flossmoor High School

National ACAC Delegates-Three Year

Molly Arnold
Illinois State University

Naomi Ewing
Woodlands Academy

Carin Smith
Lawrence University

Directors

Regional Professional Development

Judy Becker
Loyola University Chicago

Steve Puck
Illinois College

One Year

Michelle Birk
Southwestern Illinois College

Bonnie Dolson
John Hersey High School

Two Year

Michele Brown
Oakton Community College

Susan Maurer
Maine South High School

IACAC Executive Assistant

Doris Groves

2005-2006 Committee Chairs

Active Retirees

Nancy Monken, Retired Member
Dale Wolf, Retired Member

Administrative Structure (ad hoc)

Joe Prieto, Hinsdale Central High School
Michelle Rogers, Saint Louis University

Admission Practices

Marsha Hubbuch, Riverside-Brookfield H.S.
Beth Sullivan-Piskel, Creighton University

Annual Conference

Julie Nelson, Bradley University

Chief Delegate

Bob Murray, Illinois Wesleyan Univ.

ICE/Calendar Committee

Carin Smith, Lawrence University

Communications

Michele Brown, Oakton Comm. College
Paul Cleary, Fremd High School

Event Coordinator

Donna Epton, Schaumburg High School

Finance

Patrick Hughes, Millikin University

Financial Aid/Admission Awareness Month

Michelle Birk, Southwestern Illinois College
Chris Boyle, North Shore Country Day
Mark Campbell, McKendree College

Government Relations

Bob Freitag, St. Charles North H. S.
Allen Lentino, Northwestern University
Larry Polselli, National-Louis University

Grants (ad hoc)

Naomi Ewing, Woodlands Academy
Patrick Hughes, Millikin University

Human Relations

Eric Hayes, McKendree College
Chevonne Totten-Garner, Bradley Univ.

IACAC Newsbrief

Marilyn Scholl, Scholl Communications

ISAC Liaison

Tracy Stewart, IL Student Assistance Comm.

Membership

April Bauer, SIU Edwardsville
Bonnie Dolson, John Hersey High School

Mentorship

Sue Maurer, Maine South H. S.
Scott Ozaroski, Hawaii Pacific University

National College Fair

Erin Perez, Roosevelt University
Iris Schrey, Jones College Prep High School
Andrew Sison, Lewis University

Nominations/Credentials/Recognitions

Boyd Bradshaw, SIU Edwardsville

Strategic Planning

Molly Arnold, Illinois State University
Barb Levin, National Education
Nickie Roberson, Bradley University

Summer Institute

Ryan Cockerill, Lewis University
George Kazlusky, Hoffman Estates H. S.
Florentino Herrera, Roosevelt University
Mike McGuckin, Pontiac High School
David Shafron, North Central College

Technology

Bill Morrison, Highland Park High School
Brian Pumilia, Northern IL University

Illinois Association for College Admission Counseling 2005-06 PRESIDENT'S REPORT

Sandie Gilbert

PURPOSE: The President shall preside at the annual membership meeting, all other general membership meetings, and all Executive Board meetings. The President shall have overall supervision of the plans for any special general membership meeting. The President, or an Executive Board member appointed by the President, shall be the official representative of IACAC at meetings of other organizations or on such occasions where representation has been requested or is deemed desirable. The President shall perform such other duties as are provided for in the organization's By-Laws or as assigned by the Executive Board or the general membership and shall submit an annual report to the general membership at the annual membership meeting. The President, if eligible, shall serve as a delegate to the NACAC Assembly in accordance with the NACAC By-Laws.

ACTIVITIES: As President for the 2005-2006 Fiscal Year, I made a commitment to lead the Association by "Collaborating, Communicating, and Coordinating". Our mission to serve our continually growing membership and the students we work with has become even more of a challenge in these fiscal times. It has been my personal vow to search for new avenues with which to serve underrepresented populations, as well as search for new forms of revenue to fund programming, without monetarily affecting individual members.

Upon attending workshops at the NACAC Leadership Development in Boston, MA in July 2005, I had an epiphany as to how we could work to achieve these goals and at the same time, utilize our NACAC Delegates in a year-around role. I created the *IACAC District Cadre* Initiative by first assigning Delegates to the set of regions of our state; a High School and College Director would oversee the progress of the delegates. An outline of the project is as follows:

Cadre Objectives:

1. During the course of 2005-2006, each district in the state will host a minimum of one seminar at a high school in the district that represents underrepresented students.
2. Seminar times and topics will be determined collectively by the host school, area high school counselors, and IACAC liaisons.
3. There will be no charge for the seminar
4. IACAC will provide light refreshments, if the host school cannot.

Cadre Execution:

1. Delegates, the College Director, High School Director, and an appointed IACAC member in the representative region will work collaboratively with the district high school personnel to coordinate.
2. Responsibilities:
 - The IACAC member in the region will contact appropriate high school counselors to begin discussion of time, seminar topic, and appropriate area counselors to invite.

- The IACAC member in the region and the Delegate assigned to that region will work together to create an invitation, a plan for follow-through phone calls, logistics, and to secure a speaker on the topic of choice.
- The Delegate will report time, topic, and speaker to the high school/college directors assigned to regions as listed below.
- The High School and College Directors will report progress to the President and the board, as well as follow-up with their assigned districts to insure that the seminar occurs sometime between the months of November, 2005 and April, 2006.
- Delegates will make every attempt to attend the spring District Seminar to which they are assigned, or find an IACAC Board replacement, if they cannot attend.

IACAC Delegate Regions

NORTHWEST: Naomi Ewing, Carin Smith

NORTH CENTRAL: Molly Arnold

WESTERN DISTRICT: Bob Murray

WEST CENTRAL: Michelle Rogers

WEST AND NORTH SUBURBAN: Chris Boyle, Denise Brown

CHICAGO AND SOUTH SUBURBAN: Homer Turner

EAST CENTRAL: Joe Prieto

SOUTHERN: Iris Schrey, Jenn Paar

IACAC Director Regions

HIGH SCHOOL DIRECTOR: Sue Mauer

Northwest, North Central, West Central, East Central

COLLEGE DIRECTOR: Michelle Brown

Western, West and North Suburban, Chicago and South Suburban, Southern

Delegates and Directors were first told of the Cadre Initiative at the IACAC LDI in August, 2005. I am pleased to report that they embraced this challenge, as is exemplified in their results below:

- Carin Smith and Naomi Ewing (Northwest Cadre) initiated an inquiry as to the needs of their assigned area by surveying the Rockford area schools; other Cadres utilized their survey to do the same. On February 14, 2006, a seminar on Under-Preparedness for College and Writing College Recommendations was given to 32 Rockford area middle and high school counselors at the Roosevelt Center in Rockford. Speakers were Michael Broshears and Brian Pumilia from NIU and Carin Smith from Lawrence University. Committee members were Carin Smith, Brian Pumilia, Naomi Ewing, and Lynn Buschemi from Rockford East HS.
- On March 27, 2006, Jenn Paar and Iris Schrey (Southern Cadre) sponsored a program for 20 area counselors at Marion High School in Marion, IL. April Bauer (SIUE) and Bart Sinks (Marion HS) coordinated the program locally. Three sessions were offered: Essay and Recommendation Writing, Application Options, and Big 10 Admission.

- On December 16th, 2005, Homer Turner met with 12 counselors from District 205, which includes Thornwood, Thornton, and Thornridge High Schools. The seminar covered, Various Types and Schools with Alternative Admissions Programs, and Counseling the Student with Learning Disabilities.
- Bob Murray (Western Cadre) hosted local counselors from Bloomington-Normal, McLean and DeWitt counties on Friday, February 17th at Illinois Wesleyan University. The topics presented and discussed were School Profiles and HS Transcripts. Weighted vs unweighted grades and GPAs were also discussed.
- Molly Arnold (North Central) continues to work with Regina Dixon-Reeves of the Chicago Public Schools. CPS has requested a seminar on the following topics: Differences between large, mid-sized, and small schools, The application process, and ICE times for their fairs.
- Joe Prieto (East Central) is working on a seminar for Rantoul area counselors.
- Michelle Rogers (West Central) has polled and received interest from several Springfield area high schools. Work continues to organize seminars on topics of interest for these schools. Lisa Micele (Univ. of IL Lab HS) is providing local support.
- Denise Brown and Chris Boyle (West and North Suburban Cadre) are working with Justine Scott (North Chicago HS) to present a seminar at North Chicago HS.

I am pleased to report that feedback from the completed programs, as well as those in progress, has been positive. Appreciation for and interest in IACAC has been expressed. In addition, NACAC has granted IACAC a grant to continue and expand the District Cadre Project for the 2006-2007 year. All involved are to be commended for their efforts in making this project successfully come to fruition.

On August 4-5, 2006, in Bloomington, IL, 40 elected board members, appointed committee chairs, and district coordinators came together for a two-day Leadership Development Institute to kick off the year. Illinois State University sponsored the institute; special thanks goes to Kris Harding and Molly Arnold of ISU for arrangements. The theme, Collaborate, Communicate, Coordinate emphasized the goal of working together and across committees to achieve our goals. Participants studied varying learning styles in working with colleagues, as well as the IACAC Strategic Plan. Time was spent working within and across committees to develop goals and strategies for the coming year. Delegates and the Finance Committee also met. Lastly, goals and work on updating the IACAC committee websites was formulated.

A highlight of initiatives that were put in place this fiscal year is as follows:

- Increased IACAC membership to 1802 as of 4/7/06, an all-time high. Increased NACAC voting membership, all thanks to the efforts of the Membership Committee.

- Experienced successful summer professional development activities, including the Summer Institute at McKendree College and the Bus Ox Fun XVI
- Advocated for the Association during the NACAC Assembly in Tampa, FL. Led by Bob Murray, the Illinois delegation once again provided strong leadership and an active voice in the challenging assemblies.
- Provided one of the most successful National College Fairs in the country, despite moving to a one-day format.
- Advocated for students and raised support for legislative issues as the Government Relations Committee used technology and made visits to legislators in Washington, DC and Springfield, IL
- Increased mentorship participation and an updated High School and Community College Directory, thanks to the efforts of the Mentorship Committee
- Increased outreach to various print media through the Communications Committee. Plans are underway to provide informational articles through a redesigned student/parent section of the IACAC website
- Worked through several admissions issues through the Admissions Practices Committee
- Presented successful District Seminars throughout the state, thanks to the leadership provided by the Regional Professional Development Directors and District Coordinators. Consideration for combining seminars with lower attendance is being addressed for next year
- Saw a growth in ICE Fairs and participation, thanks to the efforts of Carin Smith and the ICE/Calendar Committee
- Increased involvement of retired members, who are proposing a name change to Alumni Committee
- Revamped the IACAC website, thanks to the Technology Committee and webmaster, Dan Saavedra. Planning is in progress for reorganization of the website into distinct member, student, and parent areas.
- Coordinated efforts with ISAC and ILASFAA for improved outreach through the College Awareness and Preparation workshops and College Goal Sunday. ILASFAA has renamed FAAM to CAP, which is a proposed By-Law change for the May general membership meeting. Spoke to the new ISAC Board of Directors on the imperative nature of collaboration between ISAC, IACAC, and ILASFAA in serving the students of Illinois
- Continued outreach to underrepresented areas throughout the state through the Human Relations Committee.
- Coordinated grants requests on the IACAC website and execution of pertinent information, thanks to Patrick Hughes and Naomi Ewing of the Ad Hoc Grants Committee
- Increased professional development offerings provided at the Annual Conference, thanks to the leadership of Julie Nelson, President-Elect
- Presented a strong slate of candidates for the 2006-2007 Executive Board

Additionally,

- The Strategic Planning Committee, headed by chairs Barb Levin, Molly Arnold, and Nickie Roberson, presented a completed plan: C3: Cultivating our Commitment to Counseling for 2005-2010. The Executive Board approved the plan.
- A new financial deal was obtained with our on-line service provider, SPORG, thanks to the tenacious effort of Bill Morrison, technology co-chair. As a result, registration for all IACAC programming will now be available on-line.
- An Ad Hoc Committee for Illinois Articulations was formed, thanks to a proposal by Melanie Coffman (Stevenson High School). The committee will research expanding the articulations for 2007.
- The Ad Hoc Committee on Administrative Structure completed its study of IACAC's contracted positions and suggested no restructuring at this time. It is my recommendation to study the Association's structure on an on-going basis, in order to address the needs of our growing organization and its offerings, by gathering legal and accounting data in preparation for future growth.
- Finally, plans are underway to offer advertising packages for 2006-2007, in the effort to streamline requests and increase advertising. It is my recommendation that the Association continue to study advertising on the IACAC website for the future.

In closing, I would be remiss if I didn't give my eternal thanks to Doris Groves, (Executive Assistant), Marilyn Scholl, (Scholl Communications), and Donna Epton (Event Coordinator), all of whom I am indebted to for their expertise, work ethic, and support. I am also indebted to the entire Executive Board for not only humoring my new ideas, but taking them to heart and working with me to ensure their success. Lastly, thanks to my family for supporting me and putting up with my many absences from home. I will always be in awe of this entire organization and its members for their undying dedication to serving students. I am proud to have served as your President this year.

STRATEGIC PLAN: All seven strategic goals are incorporated into the overall work of the association.

FUTURE:

- Continue and expand the IACAC Cadre Initiative.
- Streamline and expand advertising opportunities.
- Combine some District Seminars with lower attendance.
- Redesign the IACAC website to serve parents and students, in addition to member and non-member professionals.
- Work with the State of Illinois universities to expand the State Articulation program.
- Continue to study IACAC structure as an on-going process.

2005-2006 Executive Assistant's Report
Summary of Activities
Doris Groves

Membership

- Maintained the IACAC membership database.
- Prepared monthly and annual Membership Reports.
- Produced, along with Scholl Communication, the 2005-06 Membership Directory
- Produced and mailed membership certificates and packets.
- Supplied mailing labels/lists/databases to support the Association activities.

Financial

- Maintained IACAC checking account and Money Market account, opened Certificates of Deposit, paid all bills and processed all deposits.
- Maintained computerized spreadsheets of financial records.
- Prepared monthly and annual Treasurer's Reports.
- Prepared End-of-Year and other financial reports as needed by officers.
- Prepared budgeting spreadsheets and worked with the Finance Committee.
- Submitted financial records to accountant for review and tax filing.
- Prepared 1099s, as needed.
- Worked with insurance agency regarding coverage needs.
- Acted as the Registered Agent for the Association and prepared annual corporate report.

Conference

- Maintained conference registration database.
- Produced confirmation letters and nametags for all registrants.
- Prepared various reports for conference committee chairs.
- Assisted in the preparation of the registration packets.
- Assisted in on-site registration process.
- Prepared voting materials.
- Will produce final financial and registration reports.

Committee

- Produced the College Admission Update.
- Assisted Credentials Committee with By-Law revisions.
- Maintained database of state and federal legislators.
- Maintained log of donated services of all Executive Board members and committee chairs in support of Finance Committee.
- Produced Donated Services reports, as requested.
- Participated in the Illinois College Exposition (ICE)/Calendar Committee.
- Participated in Strategic Planning Committee.

- Worked with Technology Committee and webmaster in the implementation of on-line conference registration, e-list and Members Only area administration and on-line membership.
- Prepared and maintained volunteer database.
- Compiled the 2005-06 Annual Report.

Office

- Responded to IACAC telephone, email and web site inquiries.
- Maintained IACAC's post office box and responded to mail inquiries.
- Produced correspondence to support above activities.
- Sorted, reorganized and continue to maintain historical records for the Association.
- Attended Executive Board, LDI, NACAC Conference and other meetings, as needed.

Illinois Association for College Admission Counseling 2004-2005 Executive Board Meeting Minutes Log

June 10, 2005, the Executive Board agreed to:

1. Approve the minutes of the May 4, 2005 meeting (P. Hughes/C. Smith).
2. Increase 2005-2006 ICE registration fees (C. Smith/M. Rogers).
3. Adjourn the meeting (P. Hughes/M. Garcia).

September 9, 2005, the Executive Board agreed to:

1. Approve minutes of the June 9, 2005 board meeting (B. Bradshaw/J. Becker).
2. Offer prorated/discounted on-site IACAC memberships of \$10 that are effective from the date of each 2006 District Seminar through the balance of the membership year (June 30) for first time members (S. Gilbert/S. Puck)
3. Approve the recommendations for the 2006 plane tour and microbus tour as amended (S. Maurer/C. Smith).
4. Adjourn the meeting (J. Paar/M. Rogers).

September 22, 2005, the Executive Board agreed to:

1. Approve the minutes of the general membership meeting from Milwaukee's NACAC conference on 9/30/04 (Michelle Rogers/ Jen Paar).
2. Adjourn the meeting (Steve Puck/ George Kazlusky).

November 4, 2005, the Executive Board agreed to:

1. Approve the minutes of the September 9, 2005 board meeting (P. Hughes/M. Arnold).
2. Accept the Strategic Plan 2005-2010 as proposed (M. Arnold/I. Schrey).
3. Accept the budget for the 2006 Annual IACAC Conference (B. Murray/S. Puck).
4. Adjourn the meeting (J. Nelson/B. Bradshaw)

January 13, 2006, the Executive Board agreed to:

1. Approve the minutes of the November 04, 2005 board meeting (J. Nelson/ J. Becker).
2. Approve the slate of candidates (B. Dolson/ C. Smith).
3. Accept the bylaw changes as proposed with the exclusion of sections III and IV (B. Murray/P. Hughes).
4. Agree that IACAC would cover half of the cost for six non-IACAC members to the IACAC annual conference and half the cost for two IACAC members to the Guiding the Way Counselors of Color Workshop in Denver during July if NACAC would provide matching funds. (E. Hayes, B. Bradshaw).
5. Adjourn the meeting (P. Hughes/M. Brown).

March 9, 2006, the Executive Board agreed to:

1. Approve the minutes of the January 13, 2006 board meeting (J. Becker/C. Smith).
2. Present the proposed 2006-2007 budget to the general membership (I. Schrey)/ B. Dolson.
3. Adjourn the meeting (S. Puck/J. Becker).

**Illinois Association for College Admission Counseling
Annual Membership Meeting
May 5, 2005
Sheraton Chicago Northwest Hotel, Arlington Heights**

President Boyd Bradshaw called the meeting to order at 8:54 a.m. He asked for a quorum count from head teller Glynis Hirsch. Hirsch reported that a quorum was present. Bradshaw began by introducing the board members seated at the head table (Past President Bruce Scher, Treasurer Debbie Michelini, Secretary Annette Braden, President-Elect Sandie Gilbert, and Parliamentarian Marilyn Scholl).

It was moved and seconded to adopt the agenda and ground rules for the 2005 Annual Membership Meeting (J. Becker/J. Paar). Motion passed.

It was moved and seconded to approve the minutes of the 2004 Annual Membership Meeting (M. Kelly/J. Becker). Motion passed.

Membership Report

Treasurer Deb Michelini presented the membership report. As of the morning of May 5, 2005, IACAC membership had reached 1,713, a substantial increase. Michelini thanked membership co-chairs Bonnie Dolson, Billie Mitchell, and April Bauer and asked all members of the membership committee to stand and be recognized.

NACAC membership has increased by 100 this year, with voting membership up by 95. This brings total NACAC membership to 565, of whom 527 are voting members. Michelini reported that a delegate was added last year for a total of 12 and noted that we will safely hold that number. She added that if voting membership holds above 500, we will gain yet another delegate this year, a total of 13. Members were encouraged to renew NACAC membership promptly as renewal forms are received in order to secure an additional delegate for the 2005 NACAC assembly.

Treasurer's Report and Donated Services Report

Treasurer Deb Michelini presented the treasurer's report. She reminded the membership that the treasurer does not keep the day-to-day books of the association and thanked Executive Assistant Doris Groves for her hard work with that job, which is among many responsibilities she fulfills for IACAC. Michelini reported current net worth at \$318,055.17. She then pointed out account #104, which reflects income from conference fees collected but does not yet reflect expenses for the conference. This line will look quite different as conference expenses are paid. The same is true for account #024, as there are still substantial expenses outstanding for spring ICE fairs. She noted that the association's net worth is down \$40,000 from one year ago. This is only partially due to the lack of a high school counselor's plane trip this year. Michelini summarized that IACAC is a financially healthy association, but one that needs to function with appropriate fiscal restraint.

Michelini reported the trend in donated services has been sharply down over the last several years. This may be partially attributed to board members and committee chairs who have not reported donations. She thanked those who have contributed to IACAC through donated services.

It was moved and seconded to adopt the 2005-2006 IACAC budget as presented (D. Michelini/D. Faulkner). Michelini noted changes in various specific line items under revenues as well as expenditures. Revenues and expenditures are each budgeted at \$152,460. She reiterated that the Finance Committee and the Board are satisfied with this balanced budget. Sue Biemeret noted the \$6609 listed as ICE revenue and asked if this is a revenue-generating account. Michelini responded that it is not a revenue-generating account. The membership voted. Motion passed.

Nominating Committee Report

Past President Bruce Scher thanked the members of the nominating committee. He emphasized the hard work the committee put into creating a slate of candidates that represents the entire state. Scher thanked the candidates for agreeing to run for their positions and noted that they have all been active in the organization. He then introduced the candidates for executive board positions: President Elect, J. Nelson; Treasurer, P. Hughes; Secretary, A. Crowley and A. Stark; two 3-year term NACAC College Delegates, M. Arnold, J. Paar, A. Sison, and C. Smith; 3-year term NACAC High School Delegate, C. Boyle and N. Ewing; 1-year term NACAC High School Delegate, J. Prieto; Region 1 Professional Development Director, J. Harbaugh and S. Puck; 2-year term College Director, R. Almaria and M. Brown; 1-year term College Director, Michelle Birk; High School Director, A. Bolden and S. Maurer.

President Boyd Bradshaw explained voting instructions and announced that he and Scher would be voting 9 proxies. He then asked for further nominations from the floor. Seeing no additional nominations, Bradshaw declared nominations closed. He asked the membership to complete ballots. Election ballots were then collected.

Credentials Committee Report

Past President Bruce Scher proposed amendments to the by-laws on behalf of the credentials committee.

It was moved and seconded to amend the IACAC By-Laws, Article V. Committees. Section 1. Standing Committees. Item J. Illinois College Exposition (ICE)/Calendar Committee to read as follows (B. Scher/J. Becker):

“The ICE/Calendar Committee shall be responsible for establishing the ICE/calendar schedule, overseeing policy and procedures, and promoting the ICE/calendar. The ICE Coordinator shall be the chairperson and the committee shall consist of nine members, each of whom shall serve a three-year term.”

The amendment required a $\frac{3}{4}$ vote. Motion passed.

It was moved and seconded to amend the IACAC By-Laws Article V. Committees. Section 1. Standing Committees by adding a new item O. and re-lettering current section O. Summer Institute Committee and P. Technology Committee as P. and Q. The new item O. reads (B. Scher/G. Thatcher):

“O. Strategic Planning Committee. The Strategic Planning Committee shall be responsible for the development and implementation of the IACAC’s mission and long-term goals. The committee shall review annually the strategic plan. A member of the Executive Board shall chair the committee. Membership should have carryover from year to year.”

The amendment required a $\frac{3}{4}$ vote. Motion passed.

Past President’s Report

Past President Bruce Scher reflected on IACAC activities within the last year. He noted the work of the Strategic Planning Committee and the creation of the Talk to Us Survey. Scher commended IACAC for being a leader in college admissions and informed the membership that other state and regional organizations look to us as an example. He continued that IACAC has lobbied in Springfield, taken on national leadership roles, and provided professional development opportunities for its members. In closing, Scher thanked the membership for the privilege of serving the organization throughout his 3-year term on the Executive Board.

President’s Report

President Boyd Bradshaw defined the role of IACAC president as that of great responsibility. He recognized the respect Illinois has earned by other state and regional organizations. Bradshaw reported on the work put forth on the mission of our organization at the LDI last August. Results of that work include completion of a strategic plan, increased membership and NACAC voting membership, and progress toward a successful summer institute and plane/bus of fun.

Other topics discussed in the president’s report included improvement of the National College Fair, record attendance by active retirees, establishment of website guidelines and a listserv for the executive board, broadening of the scope of the committee for Financial Aid/Admissions Awareness Month, visits to Washington DC and Springfield led by the Government Relations Committee, increase in membership of Human Relations Committee, success of district seminars, renaming of the newcomer award, and progress gained by the ad-hoc committee examining administrative structure. Bradshaw thanked Bruce Scher for his leadership of the nominating committee, Sandie Gilbert for the additional sessions offered at the conference, and Barb Levin for her hard work on the surveys. He concluded by dedicating the year of his presidency to his late wife, Heather Bradshaw.

An additional announcement came from Mike Dessimoz who recognized **Dr.** Boyd Bradshaw for his accomplishments.

Annual Conference Report

President-Elect Sandie Gilbert reported record attendance at this year's conference, a total of 833. She encouraged everyone to participate in the raffles and to visit exhibitors. Gilbert thanked the conference committee chairs for their help in making this conference such a success.

Old Business

The motion made at last year's conference to review the structure of the IACAC Executive Assistant's position was addressed. President Boyd Bradshaw recognized the ad-hoc committee appointed to examine the feasibility of a full-time administrator. He reported that the committee has generated 5 scenarios:

1. Keep the executive assistant, ICE coordinator, and event coordinator positions as they stand.
2. Merge the three into one position.
3. Merge ICE and event coordinators into one position and keep the executive assistant as it stands.
4. Hire a full-time director and keep the executive assistant.
5. Upgrade the executive assistant to full-time and keep ICE and event coordinators as they stand.

This committee asked to continue examination of these scenarios for another year. Michele Rogers agreed to chair the committee, which will be retained for the coming year. Bradshaw welcomed questions. There were none.

New Business

None

Recess

It was moved and seconded to recess the annual membership meeting until Friday morning at 11:00 a.m. (J. Nelson/S. Puck). Motion passed.

Reconvene Annual Membership Meeting

President Boyd Bradshaw called the meeting to order at 11:20 a.m. on Friday, May 6. A quorum was present.

Attention was drawn to The Statement of Principals of Good Practices. Bradshaw asked the membership to see delegates with any input on the SPGP. This will be discussed at the June meeting.

Bradshaw presented Bruce Scher with a plaque as recognition of his service to the organization. He then passed the gavel to incoming President Sandie Gilbert. Gilbert presented Bradshaw with a gift of appreciation on behalf of IACAC. She presented some goals for the coming year.

It was moved and seconded to adjourn the annual membership meeting (D. Epton/D. Wisdom-Holohan). Motion passed.

2005-2006 ACTIVE RETIREES COMMITTEE

Chairpersons

Nancy Monken, Retired Member

Dale Wolf, Retired Member

PURPOSE: The Active Retirees Committee was created in 1993 for the purpose of integrating the services of and services for the retired members of IACAC into the activities of the association.

ACTIVITIES: The days of retired IACAC members are filled with a variety of activities. Some have pursued new careers. Others work, substitute, volunteer, or serve in an advisory capacity in their local and area schools. Many participate in civic and community organizations and programs and continue to do volunteer work through these, both locally and nationally. Retirees, even though some have relocated to sunshine states and others winter elsewhere, remain committed to and involved in IACAC. Along with serving on standing committees, retired members volunteer at the Annual Conference and at other IACAC activities. Many continue their involvement in NACAC, volunteering at the Annual Conference and at the NACAC College Fair. We are proud that our own Mary Lee Hoganson is NACAC's President-Elect. As well, many continue their memberships in other professional organizations. Naturally, a favorite pastime is travel, which has taken retirees throughout the United States and to Britain, Mexico, Antarctica, Easter Island, Portugal, Thailand, Belize, Viet Nam, South America, France, and South Africa.

Fifty-two retired IACAC members have been involved this year. Four get-togethers were enjoyed by the retirees, the first in October in Willowbrook, a second in November in Decatur, a third in March in Willowbrook, and the fourth in April in Decatur. The breakfast for retirees and those retiring at the end of the school year will be held on Thursday morning of the Annual Conference. Two conference sessions were organized and presented by retirees.

FUTURE: A By-Law change to rename the Active Retirees Committee to the IACAC Alumni Committee will be voted on by the membership at the Annual Conference. Involvement in IACAC and NACAC, including their committees and activities, should continually be encouraged. Maintaining contact with and among the retirees should continue via written correspondence, email, and the get-togethers. Expanding the number of retirees involved will be an ongoing activity.

2005-06 COMMITTEE MEMBERS: The committee is comprised of the retired membership, whose names can be found in the 2005 - 2006 IACAC Membership Directory.

2005-2006 ADMINISTRATIVE STRUCTURE COMMITTEE (ad hoc)

Chairpersons

Joseph Prieto, Hinsdale Central High School

Michelle Rogers, Saint Louis University

PURPOSE/ACTIVITIES: The committee started researching IACAC's contracted positions as well as looking at the recommendations of the previous committee.

We reviewed the three main contracted positions of IACAC. These are Executive Assistant, Conference Event Coordinator, and ICE Fair Coordinator. We reviewed their work load, cycle of work load, peak periods of activity, if there are clear cut off points distinguishing one work cycle from another. We also performed a cost benefit analysis of the positions to IACAC.

IACAC is a volunteer organization with needs that are different than a for-profit, non-volunteer organization. We have a strong mission to help all students in the state of Illinois transition to college. We understand the goals of our organization and its needs for a successful operation. Any change to the structure needs reasons and justification. All of these positions work with the changing board of IACAC and work toward success each year, as well as over the long term. It is agreed that part of the continued success and growth of the association can be attributed to consistency provided by these positions.

FINDINGS: The range of duties with each of these positions varies, requiring different skills and needs. As a result, finding one person who could perform the tasks of all/any of the positions would be difficult if not impossible. In addition, the peak responsibilities for the different positions overlap significantly. This also makes it difficult for one person to assume multiple roles.

Each of the positions contracted to IACAC requires specific skills for the tasks as well as a good understanding of our organization (and our goals). Having consistency in these positions allows the position itself to be more efficient and also allows board members a resource whose knowledge makes them more efficient. If these positions don't exist or change we would need to depend on volunteers which would save money, but would also result in slower production, longer completion times, and set back tasks of the organization.

Our Executive Assistant position recently increased the number of hours per work week from 20 to 30 hours. In its present configuration, the scope of the position needed the additional hours to accomplish the tasks it requires. The 30 hour work week is sufficient to the job now. The position has only been 30 hours for two years. It is too soon to analyze the need for additional hours, as we have not had sufficient time to see its impact. With a consistent and manageable increase in membership, and with a constantly changing board, the additional 10 hours have proved invaluable to keeping the organization running smoothly.

RECOMMENDATIONS: We suggest no restructuring at this time. However, we believe the board of IACAC and the finance committee should evaluate the positions and their fiscal responsibilities annually. The finance committee, which is made up of the past president, president, president elect, past treasurer, treasurer, and treasurer elect, would be able to ensure that the positions continue to be efficient and beneficial to the organization.

IACAC is a leader within our national organization because of the professionalism of our volunteers. It is also strengthened because of our contracted employees (especially our current Executive Assistant). Because our contracted employees understand how the volunteer efforts work and that they change yearly, their consistency is the key to success.

In conclusion, we suggest the finance committee use this as a starting point or framework for future analysis for structure of contracted employees.

2005-2006 ADMISSION PRACTICES COMMITTEE

Chairpersons

Marsha Hubbuch, Riverside-Brookfield High School

Beth Sullivan-Piskel, Creighton University

PURPOSE: The Admissions Practices Committee shall annually review the Statement of Principles of Good Practice of NACAC, the NACAC Monitoring Procedures for the Statement of Principles of Good Practice, the Illinois ACAC Monitoring Procedures and the IACAC Statement of Practices and Courtesies. The committee shall evaluate and determine whether admissions or counseling-related conduct or activities merit referral to the NACAC Admissions Practices Committee. The committee shall also be responsible for dealing with alleged infractions as defined by NACAC guidelines. An additional central function of the committee is to inform and educate IACAC members and its constituencies about ethical issues pertaining to the college selection, admission and financial processes.

ACTIVITIES: The committee remained active throughout the year and met as a whole on four occasions, including the annual conference. Activity included individual case review, correspondence with the NACAC A.P. Committee, and responding to queries regarding ethical conduct in the admissions process.

Discussions on referrals led to a determination that practices were not in compliance with the NACAC Statement of Principles of Good Practice and IACAC Statement of Practices and Courtesies. Two were forwarded to other state and regional AP committees. Each of these allegations revolved around the issue of the solicitation of commitments from candidates through early deposit deadlines.

In keeping with its ongoing commitment to the education of members, the committee made contributions to the IACAC Newsbrief. Beyond this, it was centrally involved in a presentation on ethics at Summer Institute. Committee members were also (at the time of this writing) scheduled to lead the discussion on proposed revisions to the SPGP at the annual IACAC conference. It also provided informational literature to IACAC regional seminar attendees regarding the SPGP, and its importance in the admissions process.

FUTURE: The committee should remain as visible and accessible as possible to all members. This is essential to it being viewed as a supportive resource throughout the Association and in every part of the state. Ongoing revision and implementation of an awareness and educational project/initiative should also remain a first priority of the committee. Also, enhancing and maintaining electronic visibility via the IACAC web page would greatly facilitate inquiry and reporting efforts of Association members.

2005-06 COMMITTEE MEMBERS:

Note: A long-time, and valued member of the Admission Practices Committee, Mary Lee Hoganson, was elected President of the National Association for College Admission Counseling in September of 2005. Due to her new responsibilities, she resigned from this IACAC Committee. Judy Hendricks has taken her place on the committee.

Tony Bankston
Dottie Coppock
Judy Hendricks
Joe Prieto
Tony Schilling
Tom Shorrock
Robert Quane

Illinois Wesleyan University
Evanston Township High School
Ohio University
Hinsdale Central High School
Lincoln College
St. Ignatius High School
Southern Illinois University Carbondale

2006 ANNUAL CONFERENCE COMMITTEE

Chairperson
Julie Nelson, Bradley University

PURPOSE:

- To provide a quality and comprehensive, professional development opportunity for the IACAC membership and other interested parties.
- To promote the IACAC mission and to demonstrate the benefits of IACAC membership

ACTIVITIES: The Annual Conference will be held May 3-5, 2006 at the Wyndham Northwest in Itasca, IL. The theme of the conference, "It's Your Time," was selected both to reflect the two and a half days devoted to individuals' professional development, camaraderie and networking as well as the charge to the conference participants that they need to take the moments they are given and make the best of them. Thanks to the efforts of hundreds of volunteers as well as twenty eight dedicated conference chairs, the conference promises to be valuable to the most seasoned and novice professional alike. The session topics span from recruiting the iPod generation to staff development, from three financial assistance sessions to programs for retirees, and from transfer issues to effective mentoring techniques. NACAC will be well represented at our conference by Past President Frank Sachs, Coordinator of the State and Regional Presidents' Council Boyd Bradshaw, and President-Elect Mary Lee Hoganson. The IACAC Executive Board and Strategic Planning Committee will discuss the future strategies and initiatives of the organization, and the AP Committee will highlight the changes in the NACAC Statement of Principles of Good Practice. The conference kicks off on Wednesday with keynote speaker Laurie Guest, whose presentation reflects the theme of the conference, and concludes on Friday with a speech and poetry reading by Illinois Poet Laureate Kevin Stein.

We will again offer two blocks of dedicated vendor sessions for those individuals who wish to learn more about services that can help them work more effectively. The exhibitor area will be open all day on Thursday.

First Time conference attendees will be welcomed at the annual first timers luncheon on Wednesday. Through an entertaining program, the newcomers will learn about the conference and IACAC's role in shaping the future of the students we serve.

IACAC business will be conducted at the Annual Membership meeting on Thursday morning, where we will elect officers and NACAC delegates and vote on bylaw revisions. During Thursday's dinner, the James A. Alexander, Patricia Kasowski, Friend to IACAC and Presidential Service Awards will be presented.

There will be no shortage of "down time" at the conference. Wednesday night will give participants an opportunity to experience "game time," with video karaoke, board and

arcade games, and tests of skill. Thursday after dinner will feature a DJ and dancing as well as the popular IACAC coffeehouse, complete with jazz combo.

This year's conference raffle features one of the best silent auctions in years, with items ranging from art to a laptop computer to tickets to all kinds of events. The basket raffle and the 50/50 draws will give everyone an opportunity to go home a winner.

With registrations on par to have a total participation around 800, I am confident that this year's event will continue our tradition of strong professional development opportunities.

I would also like to thank all of the volunteers and conference chairs again for their assistance. Without them, the conference simply would not happen. A very special thanks, too, to Doris Groves, Marilyn Scholl and Donna Epton, the best conference triumvirate a President-Elect could ask for.

STRATEGIC PLAN: Ethics and Professional Practices, Image and Recognition, Inclusive Community, Professional Development, Fiscal Responsibility

FUTURE:

- Continue offering dedicated vendor sessions
- Ensure that all constituents of IACAC are served by conference sessions
- Continue to utilize the expertise of the Event Coordinator
- Increase sponsorship levels
- Continue to invest in quality keynote/endnote speakers
- Provide an online evaluation for participants
- Develop committee chairs from the committees themselves.

2006 Annual Conference
“It’s Your Time”

Conference Committee Co-Chairs

Evaluations

Stephanie Dudzinski,
Homewood-Flossmoor. H. S.
Rob Weierman, St. Xavier Univ.

Exhibitors

Maryanne Kelly, Maine South H. S.
Brian Pumilia, Northern IL Univ.

On-Site

Steve Held, SIU Edwardsville
Bill Morrison, Highland Park H. S.
Hilary Oswald, Cornell College

Registration

Doris Groves, IACAC
Michelle Rogers, St. Louis University
Julie Marlatt, Lincoln College

Program

Michele Brown, Oakton Comm. College
Scott Ham, College Coach
Tom Shorrock, St. Ignatius College Prep.

Hospitality

April Bauer, SIU Edwardsville
Alice Murphy, Andrew High School

Event Coordinator

Donna Epton, Schaumburg H. S.

Entertainment

Rio Almaria, Roosevelt University
Matt Trapani, Bradley University

First-Timers

Kelli Allen, Iowa State University
Sue Maurer, Maine South H. S.
Scott Ozaroski, Hawaii Pacific Univ.

Raffle

Chris Boyle, North Shore Country Day
Meggan Mattson, Northern Michigan Univ.

Tellers

Glynis Hirsch, Deerfield H. S.
Paul Beiersdorf, Peoria Central H. S.

Credentials

Boyd Bradshaw, SIU Edwardsville

Conference Photographer

Lisa Micele, Univ. of IL Lab. H. S.

2005-2006 NACAC ASSEMBLY DELEGATION

Chief Delegate
Bob Murray, Illinois Wesleyan University

PURPOSE: To serve as elected representatives of Illinois to vote on NACAC business at the annual conference and to assist in furthering the mission throughout the year.

ACTIVITIES: As always, the IACAC delegates were well-prepared and very involved in the 2005 Assembly.

Voted on, and approved, the following:

1. Revisions to SPGP:
 - Statements of Core Values and Member conventions.
 - Added three sections: 1) Mandatory Practices, 2) Interpretations of Mandatory Practices and 3) Best Practices
 - Incorporated the Definitions of Admission Options
2. Revisions to the NACAC Bylaws Articles VII and VIII that will allow the association to expand the size and change the composition of the NACAC governing board and will change the name from Executive Board to Board of Directors.
3. Revisions to the NACAC Bylaws Article IX changing the name and the purpose of the Marketing and Technology Committee to Technology Committee to reflect its focus on technology.
4. Changes to Article XI which calls for the requirement to call the annual meetings of the Assembly and General Membership from two months to one month in advance.
5. The Proposed 2006 Budget for NACAC as presented by the Fiscal Oversight Committee.
6. To direct the Admission Practices Committee to consider adding the following principle to "All Members-Mandatory Practices," Section I.B. of the SPGP: "not use minimum test scores for the awarding of financial aid."
7. To establish an ad hoc committee to work with NACAC staff and the appropriate NACAC standing committees in an on-going effort to define the needs of high school and college students who are displaced by Hurricane Katrina.

Also discussed how NACAC should address issues regarding the use of testing in college admission. A summary of delegate activities can be found at www.nacacnet.org under "Governance" and "Assembly".

ELECTION OF NEW NACAC OFFICERS:

President-elect (Term 2005-2008):

Mary Lee Hoganson
Retired member
Homewood, IL

Vice-President for Diversity, Equity and Access (Term 2005-2008):

Jim Miller
Director of Admissions
University of Wisconsin - Superior, WI

FUTURE: Consider having the chief delegate or another member of the delegation serve on the Admission Practices committee to better grasp the issues of the membership.

Continue to consider the benefits of not having the president elect serve as the chief delegate. There are pros and cons, but many feel some "separation of power" may serve the IACAC membership best.

2005-06 DELEGATES:

Molly Arnold	Illinois State University
Chris Boyle	North Shore Country Day School
Denise Brown	Evanston Twp. High School
Naomi Ewing	Woodlands Academy of the Sacred Heart
Jennifer Paar	University of Denver
Joe Prieto	Hinsdale Central High School
Michelle Rogers	St. Louis University
Iris Schrey	Jones College Prep
Carin Smith	Lawrence University
Homer Turner	Homewood-Flossmoor High School

This was a great group to be a part of and they served IACAC with great passion!

2005-2006 COMMUNICATIONS COMMITTEE

Chairpersons

Michele Brown, Oakton Community College

Paul Cleary, William Fremd High School

PURPOSE: The Communication Committee is responsible for increasing the visibility of IACAC to education institutions, the media and to students and families who are involved in the transition to post-secondary education. The committee is also charged with promoting programs, services and activities of IACAC through media and marketing outlets.

ACTIVITIES: The Communications Committee spent a significant amount of time early in the year soliciting articles for the Pioneer Press Education Guide. After extensive review, it was decided that this project would no longer be an immediate priority of our committee. Other avenues will be used to disseminate information about IACAC and the accomplishments of its members.

The Communications Committee is partnering with the Technology Committee to create a new presence on our website for IACAC initiatives. We currently envision a "Parent Corner," a Student Corner," and a possible section for high school counselors throughout the state to use. This section could include .pdf files that counselors can use as handouts at their own college search and financial aid programs. Our eventual goal is to provide a seminal website for college information that could be used throughout Illinois by all of our schools.

STRATEGIC PLAN: Ethics and Professional Practices- Objective 3, Image and Recognition, Objectives 1-5, Inclusive Community- Objective 6, Outreach and Alliance- Objective 3, Public and Professional Advocacy- Objective 4.

Each of these objectives involves developing more effective means of communicating with one or more constituent groups. We hope that our initial presence on the website that is designed to be used by groups other than our own membership will provide a starting point. Revisions and enhancements to the website will expand our offerings and position us as a professional resource to be consulted on an ongoing basis. These objectives will serve as a framework for development of content on our section of the website.

FUTURE:

- Reconfigure the Communications section of the web page to allow IACAC to take a leading role in distributing current information to school and community members.
- Incorporate the "Guide to the Experts" into the Communications section of the web so that the persons who have volunteered to be resources can be contacted more easily.
- Actively partner with the Technology Committee to maximize the visibility and credibility that our organization has within the college counseling field.

2005-06 COMMITTEES MEMBERS:

Alicia Gilmore-Catching	University of Illinois at Urbana-Champaign
Jennifer Harbaugh	University of Illinois at Urbana-Champaign
Celia Johnston	Millikin University
Colleen Magnifico	Robert Morris College
Terri McLaughlin	Western Illinois University
Sarah Miller	Millikin University

2005-2006 CREDENTIALS COMMITTEE

Chairperson

Boyd Bradshaw, Southern IL University Edwardsville

PURPOSE: The purpose of this committee is to review the by-laws of the Illinois Association for College Admission Counseling to ensure that they are consistent with the mission and with the procedures of the organization. They are also reviewed so that they are in compliance with the by-laws of NACAC.

ACTIVITIES: A call goes out to the membership to review the by-laws and to report any revisions or deletions that may need to be reviewed so that our by-laws accurately reflect the mission and the working of IACAC.

A committee is formed and a committee meeting is held to discuss all recommendations and to re-write those by-laws needing revisions and to review by-laws that either need to be deleted or added.

The committee reviews votes on the by-law changes and our Parliamentarian Marilyn Scholl puts them in a format to be presented to the Executive Board.

The Executive Board reviews the by-law recommendations and votes on them. Once approved, the by-laws recommendations are voted on by the membership at the annual membership meeting which is held at the conference.

STRATEGIC PLAN: The overall goal is to make sure our by-laws are in line with our mission to ensure the Association meeting the needs of the membership.

FUTURE: It is recommended that the committee consist of members who are familiar with the by-laws of IACAC, including past-presidents. It is important for committee members to have an understanding of how the organization is structured. In addition, it is important to include members who are good at detail and editing documents for clarity and grammatical consistency.

2005-06 COMMITTEE MEMBERS:

Judy Becker	Loyola University
Robin Bedwell	St. Thomas More High School
Sharon Evans	Governors State University
Anne Kremer	Bradley University
Sandie Gilbert	Highland Park High School
Doris Groves	IACAC Executive Assistant
Grant Thatcher	Northwestern Illinois University
Gwen Kanelos	Roosevelt University
Julie Nelson	Bradley University
Jennifer Paar	University of Denver
DeEnna Wisdom Holohan	DWH Educational Cons.

2005-2006 EVENT COORDINATOR

Donna Epton, Schaumburg High School

PURPOSE: The role of the event coordinator is to research sites and negotiate contracts at properties for future IACAC Annual Conferences. In addition, the event coordinator works with the current president-elect in developing the annual conference budget and works closely with the on-site chairs regarding the facility set-up. Throughout the conference planning, the event coordinator is the primary liaison between the president-elect, the conference committee chairs and the hotel.

ACTIVITIES: Within the past few years, contracts have been negotiated and signed for the IACAC Annual Conference at the following sites:

May 2 – 4, 2007	Wyndham Northwest Chicago, Itasca
April 30–May 2, 2008	Wyndham Northwest Chicago, Itasca

As the IACAC Executive Board looks at the future locations for conferences additional contracts will be negotiated. It is important that the membership is aware that conference locations and dates may not always be the perfect match. However, the executive board and event coordinator do their utmost to meet the needs of the membership and conference attendees. Additionally, with new sites used, it is helpful to hold a conference at a site before additional contracts are signed for future conferences. In addition, the event coordinator assists in the set up of the summer LDI and other events as requested by any of the three IACAC presidents.

FUTURE: It is important for the association to plan a number of years in advance for conference sites in order to acquire the best dates, prices and sites for the annual conference. It is very helpful to have the consistency of an ongoing event coordinator to develop relationships with properties, become familiar with contracts and to help the president-elect understand how to develop a budget and put together a successful conference. As an appointed position, rather than elected one, this can be effectively accomplished.

2005-2006 FINANCE COMMITTEE

Chairperson

Patrick Hughes, Millikin University

PURPOSE: The purpose of the IACAC Finance Committee is to advise the Executive Board on budgetary policy and issues, on revenue-generation, and on dues and fees. The Finance Committee is also responsible for the development of the IACAC annual budget, which is approved by the general membership at the annual conference.

ACTIVITIES: As in previous years, the Finance Committee was charged with reviewing and, if necessary, making changes to the IACAC Fiscal Policy Manual. The Finance Committee also developed and will present the Annual Budget. Members of the Finance Committee were responsible for the oversight of the Grant Committee. The committee continued the work of previous Finance committees in areas of: establishing guidelines for IACAC Corporate Credit Cards, continued collaboration with the Technology Committee on most cost effective and efficient methodologies of on-line registration and payments.

STRATEGIC PLAN: The Finance Committee is responsible for the fiscal responsibility of the Association and for that reason encompasses all of the goals found in the IACAC Strategic Plan.

FUTURE: Future recommendations for the Finance Committee include continued monitoring of the Grant Committee. The committee will also review and attempt to generate possible new avenues for revenue generation. The committee is committed to working collaboratively with the Technology and Communications committees respectively to more effectively develop policies and delivery methods for advertisements.

2005-06 COMMITTEE MEMBERS:

Debbie Michelini	Eastern Illinois University
Boyd Bradshaw	Southern Illinois University Edwardsville
Julie Nelson	Bradley University
Sandie Gilbert	Highland Park High School

**2005-2006 FINANCIAL AID/ADMISSION AWARENESS
MONTH COMMITTEE***

Chairpersons

**Michelle Birk, Southwestern Illinois College
Chris Boyle, North Shore Country Day School
Mark Campbell, McKendree College**

*** The name of the joint venture of IACAC, ISAC, and ILASFAA has been changed from FAAM to College Awareness and Preparation Committee (CAP). This By-Law change will be presented at the May 4, 2006, Annual Membership Meeting.**

PURPOSE: The mission of the College Awareness and Preparation (CAP) Committee is to provide the people of Illinois with practical, timely, and accurate information on the college process. Its work focuses on improving student, family, and community awareness of the wide range of college selection and admission processes. The committee will make service and outreach to nontraditional, under served, and under represented populations a particular emphasis of its work. CAP is a cooperative effort of IACAC, the Illinois Association of Student Financial Aid Administrators (ILASSFA), the Illinois Student Assistance Commission (ISAC) and select lending institutions.

ACTIVITIES: Workshops to assist families in completing the FAFSA and sharing other admission and financial aid information were held at over 60 sites around the state with an estimated attendance of 3,500. These events included FAFSA Workshops, Early Awareness Seminars, College Choice, Diversity groups serving the Hispanic Community, and College Goal Sunday FAFSA Completion Workshops.

At select College Goal Sunday events (also a CAP activity but part of a national organization), admissions professionals provided general information to families about higher education opportunities in Illinois and the college admission process. Ten of these programs were held this year at locations throughout the state.

STRATEGIC PLAN:

Ethics and Professional Practices

Objective: Educate students and parents about the ever-changing college transition process.

Inclusive Community:

Objective: IACAC will develop models of programs and other services that would directly assist under represented students and families in learning about post secondary options.

Outreach and Alliance

Objective: Develop partnerships with organizations that have goals compatible with IACAC and make IACAC resources available to educational and community organizations.

Public and Professional Advocacy

Objective: Create an atmosphere of mutual trust and support with related educational organizations that recognizes the common goals shared across the groups.

FUTURE:

- Continue to raise the visibility of CAP as the evolution of FAAM through on-going work with our cooperating organizations and utilization of the CollegeZone and Illinois Mentor websites.
- Continue to foster renewed relations with ILASSFA and ISAC in establishing quality CAP Programs throughout the State of Illinois.
- Focus additional effort on identification of information about programs previously held throughout the state that have not made requests of the CAP Committee. Continue to increase the visibility.
- There is a general agreement that the volunteer solicitation, distribution, and utilization greatly improved this year. If the number of programs increases again in future years, there will be a greater need for volunteers. This is something that the committee will need to consider in advance of the push for volunteers in the 2006 - 2007 programs.
- It is important that the calendar of CAP events increasingly reflect the group's mission to provide programming throughout the year. Direct focus on how to move existing and new programs across the calendar.

2005-06 Volunteer Coordinators:

Stephanie Levenson	Elmhurst College
Mike Melinder	McKendree College

2005-2006 GOVERNMENT RELATIONS COMMITTEE

Chairpersons

Robert Freitag, St. Charles North High School
Allen Lentino, Northwestern University
Larry Polselli, National-Louis University

PURPOSE: The primary focus of the Government Relations Committee is to advance the legislative priorities set forth by NACAC and IACAC. Our goal is to advocate for students and those involved in the transition process from high school to college. We seek to inform legislators about the important role played by counselors in this transition as well as to advocate for students in regard to college preparation, admission and financing. We are also committed to keeping the IACAC members informed about public policy and legislative issues that affect them and their work with students. Committee members actively participate in communication with legislators and government officials at the state and federal levels to promote the objectives of IACAC.

ACTIVITIES: Seven members from Illinois ACAC attended the NACAC Legislative Conference in Washington, DC from February 28-March 1, 2006. They made visits to the House and Senate offices of all 21 members of the Illinois Congressional delegation to discuss their support of these legislative priorities:

- Access to College Counseling through support of increased funding to Higher Education Act programs including Gear Up and TRIO, the Elementary and Secondary Counseling Program, and reduction of student to counselor ratios.
- Rigorous Curriculum by expanding ESEA Title I funding and helping to make K-12 funding more equitable.
- Need-Based Financial Aid through increases in the maximum Pell Grant, as well as increased investment in SEOG, Work Study and the LEAP program.

Ten IACAC members participated in our annual visit to Springfield on March 22-23, 2006 to meet with members of the Illinois General Assembly. Visits were made to all 177 members of the General Assembly, with a number of discussions directly with state senators or representatives. The IACAC delegation advocated for MAP funding, lower student-counselor ratios and promoted ISAC as a resource to the members.

The committee sponsored a session at the 2006 IACAC Annual Conference entitled "Educational Funding and Legislation: How You can Make A Difference," at which Professor Paul Green from Roosevelt University discussed the future of higher education funding in a time of budget cuts and provided some ways that IACAC members can influence these issues.

STRATEGIC PLAN:

Public and Professional Advocacy: Policymakers and education leaders will recognize Illinois ACAC as an authority and resource on secondary and postsecondary transition issues.

- Objective 1. Provide visible and vocal leadership in advancing Illinois ACAC's views in regard to public policy affecting students and counselors at both the secondary and post secondary level.
- Objective 2. Establish an on-going relationship with state and federal legislators that fosters communication regarding educational issues that impact students and counselors.
- Objective 3. Encourage Illinois ACAC members to proactively communicate with state and federal legislators on issues that impact students and counselors.
- Objective 4. Cultivate relationships with appropriate educational organizations that recognize and address shared goals.

FUTURE:

- Continue representation at the NACAC Legislative Conference
- Increase participation among IACAC members to the annual visit to Springfield
- Encourage the membership to respond to Action Alerts from NACAC in regard to legislative issues
- Inform the membership through the IACAC NewsBrief, On Second Thought, and the IACAC web site of important public policy and legislative issues.
- Sponsor an session at the 2007 IACAC Annual Conference

2005-06 COMMITTEE MEMBERS:

Karen Bollinger	Southern Illinois University-Edwardsville
Lindsay Cheney	Bradley University
Jaime Contreras	Columbia College Chicago
Glenn Hamilton	Dominican University
Joseph Havis	Millikin University
Mary Lee Hoganson	Retired Member
Ashley Hueber	Aurora University
Trisha Hurst	Knox College
Gwen Kanelos	Roosevelt University
Maryanne Kelly	Maine South High School
Maxine Levy	Buffalo Grove High School
Christine Litoborski	Ripon College
Vanessa Morales	DePaul University
William Morrison	Highland Park High School
Scott Ozaroski	Hawaii Pacific University
Jenn Paar	University of Denver
Rodney San Jose	Bradley University
Peter Senechalle	National Louis University
Sheldon Smith	Testwatch Research
Sacha Thieme	DePaul University
Amy Thompson	York Community High School
Philip Trout	Illinois Mathematics and Science Academy

Donna Virklan
Patrick Walsh
Rob Weierman
Theresa Wright

Niles North High School
Illinois State University
Saint Xavier University
Benet Academy

2005-2006 GRANTS COMMITTEE (ad hoc)

Chairperson

**Naomi Ewing, The Woodlands Academy
Patrick Hughes, Millikin University**

PURPOSE: The purpose of the IACAC Grant Committee is to provide a standard application for grants for IACAC professional development opportunities. The Committee is also responsible for the coordination of the selection and notification processes. The Committee is also responsible for all pertinent communication to the IACAC membership in regard to the grant availability and processes.

ACTIVITIES: Activities for the 2005-06 year include:

- Establish and monitor the online application process for IACAC Grants.
- Implementation of Grant selection process.
- Development and monitoring of Grant opportunities and application deadlines.
- Determine and implemented the vehicles for publicity of the Grants.

STRATEGIC PLAN:

- Ethics and Professional Practices- By allowing opportunities for members to participate in IACAC events, they become better informed about the ethics and practices in the profession.
- Inclusive Community- The Grants committee feels that the grant opportunities make the IACAC a more inclusive community.
- Professional Development- By definition, the Grant Committee is most specifically aligned with the professional development goal of the Strategic Plan
- Fiscal Responsibility- The oversight of the committee is done largely by members of the Finance Committee.

FUTURE: Future goals of the committee will be to continue to streamline the application, selection and notification processes for IACAC grants and to develop additional modes to communicate IACAC Grants, including articles in NewsBrief

2005-2006 HUMAN RELATIONS COMMITTEE

Chairpersons

Eric Avila Hayes, McKendree College
Chevonne Totten-Garner, Bradley University

PURPOSE: The Human Relations Committee strives to be a catalyst - heightening awareness, consciousness and sensitivity to the issues of culture, human rights, gender, age and other differences. The Human Relations Committee strives to infuse this mission in all aspects of the association and to serve as the communicator, spokesperson and advocate for "people issues". We also continue to address issues regarding traditionally underrepresented students and college admission professionals. The committee develops policy recommendations to assist those who, for reasons of poverty or other disadvantaged experiences, have been denied access to post secondary educational opportunities. It develops educational programs for students and members.

ACTIVITIES: This year the HRC attempted to establish a working relationship with CPS. We as a committee are aware of the need for assistance with students transitioning to college from most public high schools in Chicago.

We will host a reception at the annual conference. We hope to attract counselors from CPS so that we can get a better understanding of their individual and collective needs.

STRATEGIC PLAN:

- **Ethics and Professional Practices:** Provide information to and support high school counselors from underrepresented/underserved communities (i.e. CPS & rural) in various ways including, but not limited to, grants and attending professional development workshops/conferences
- **Image and Recognition:** Create a more stable identity/awareness to others of our purpose & resources (i.e. Web)
- **Outreach and Alliance:** Build a relationship with community organizations to reach out to a larger population and inform about IACAC and its services. Provide high school information to IACAC members through the HRC website, including links to CPS and other resources
- **Professional Development:** Continue working and building a relationship with CPS postsecondary counselors, including participating with CPS orientation for students and advising them about the college process through presentations from IACAC volunteers. Propose annual conference sessions and host a reception. Present a pre-workshop or session at conference (similar to the NACAC Guiding the Way to Inclusion/Counselors of Color workshop). Present a session at Summer Institute (a hands-on session to serve as a follow to the Jerry Pope presentation).
- **Public and Professional Advocacy:** Provide CPS and rural schools with plenty of college material from our institutions (the Annual Information Initiative), as well as reminding institutions through list-serve and letters to directors to update college files, especially at those schools that representatives are not visiting
- **Fiscal Responsibility:** Provide scholarships to students

FUTURE: The duties of the HRC often carry over into other committees within IACAC. We are still searching for our own “identity”.

We recommend that the HRC continue to be comprised of individuals who are passionate about education as well as being able to think outside the box.

2005-06 COMMITTEE MEMBERS:

Regina Charles	Daniel Murphy Scholarship Foundation
Melanie Davis	Michigan Tech
Tonnetta Jones	Northern Illinois University
Gwen Kanelos	Roosevelt University
Glena McDonald	Retiree
Luis Alfredo Narvaez-Gete	University of Illinois at Urbana-Champaign
Dean Strassburger	Lincoln Park High School
Bryan Coy	St. Olaf College

2005-2006 ICE/CALENDAR COMMITTEE

Chairperson

Carin Smith, Lawrence University

PURPOSE: The ICE/Calendar Committee shall be responsible for establishing the ICE/calendar schedule, overseeing policy and procedures, and promoting the ICE/calendar. The ICE Coordinator shall be the chairperson and the committee shall consist of nine members, each of whom shall serve a three-year term.

ACTIVITIES:

College/Day Night Calendar-

- Going with a paperless calendar -
The calendar will be available on the IACAC website on April 1, just as it has been in the past. A postcard announcement will be mailed to all IACAC members on April 1. An announcement will be placed on the IACAC listserv on April 1 as well, and again May 1 and June 1. A brief announcement will appear in Newsbrief - spring and fall editions.
- November will be advertised as CPS month
We have encouraged CPS schools to schedule their programs during the month of November and late additions (and there tend to be several) will be steered toward November as well. We are hoping that this will bring some sanity to college reps' schedules as they try to cover all of the CPS fairs, and possibly lead to increased attendance at many of these programs.
- Excel spreadsheet
In addition to the separate listings of ICE/NACAC programs, the City of Chicago fairs and the IACAC-Approved fairs on the website, we will also include a link (members-only area) to an excel spreadsheet that will list ALL programs in date order. It is the feeling of many of the college & university reps. that one comprehensive list would be very valuable to their in-office operations.

ICE Registration Form-

- Going paperless with registration form as well -
As before, the ICE registration form will be available on the IACAC website, both in a PDF, downloadable version and in an online version. A postcard announcement will be mailed to all IACAC members and past ICE registrants on June 1. An announcement will be placed on the IACAC listserv on June 1 as well, and again July 1 and August 1. A brief announcement will appear in Newsbrief - spring and fall editions.
- We will be adding one new ICE program in the Spring of 2007 (DePaul University) and potentially 2nd & 3rd new programs - Fall of 2007 at Lake Land College and Spring of 2008 at Millikin University. This brings us to a total of 22 programs on the 2006/07 schedule and 24 in 2007/08.

- Fee increase to cover the cost of the new programs:

# of programs	Member fee	Non-member fee
1	\$150	\$205
2-6	\$300	\$355
7-12	\$400	\$455
13+	\$500	\$555

- We have designed a revised reimbursement procedure for ICE hosts that we feel will be both, more financially responsible and an easier system to work with for all involved.

STRATEGIC PLAN:

1. Ethics and Professional Practices
2. Image and Recognition
3. Inclusive Community
4. Outreach and Alliance
5. Fiscal Responsibility

FUTURE:

1. Continue to monitor quality of all ICE programs.
2. Work with new sites to get ICE programs up and running.
3. Evaluate effectiveness of paperless Calendar and ICE registration form.
4. Evaluate CPS Month of November project.
5. Increase IACAC membership of ICE planning participants from the high school side.
6. Edit ICE "How-To" Booklet.
7. Evaluate new ICE site reimbursement system.

2005-06 COMMITTEE MEMBERS:

Kelli Allen	Iowa State University
Andrew Sison	Lewis University
Debbie Lamb	Illinois State University
Laura Beacom	Barrington High School
Ron Weimer	St. Mary's University of MN
Michele Darnell	Illinois Wesleyan University
April Bauer	Southern Illinois University Edwardsville
Abel Montoya	Univ. of Illinois at Urbana/Champaign
Joyce Brown	Chicago Public Schools
Doris Groves	IACAC
Molly Arnold	Illinois State Univ., Strategic Planning Committee Liaison

2005-2006 MEMBERSHIP COMMITTEE

Chairpersons

April Bauer, Southern Illinois University Edwardsville
Bonnie Dolson, John Hersey High School

PURPOSE: Membership committee coordinates membership within IACAC. The committee is involved with the recruitment of new members and the retention of current members through a variety of activities.

ACTIVITIES: The membership committee members made contact with all members who had not renewed by September 2005.

Follow-up contacts were made to non-member participants from Summer Institute, conference First-Timers.

Committee members gave membership presentations at all of the District Seminars. Pro-rated, limited memberships were offered for \$10.

The committee met three times to discuss recruitment, retention and board assigned activities.

Committee members attended the state university articulation conferences across the state and staffed membership tables.

The Membership subcommittee on graduate counseling programs presented "The ABC'S of College Counseling", a half day workshop at DePaul University.

STRATEGIC PLAN: The Strategic Plan calls for encouragement of diversity through the recruitment and support of admission professionals living and working in geographically underrepresented areas of Illinois.

The Membership Committee was actively involved in recruitment and professional development activities in all districts within Illinois.

Membership committee members were in contact with high school administrators promoting involvement of high school counselors in IACAC in keeping with the goal of communicating the role of the association and its members in the college transition process.

FUTURE:

1. Continue to support the Graduate School Outreach program in an effort to grow new members in the profession.

2. Develop stronger communication with NACAC and convey importance of membership in the national association.

3. Keep the membership committee intact, as much as possible, for at least one more year, to build on what has been accomplished these past two years.

2005-06 COMMITTEE MEMBERS:

Beth Arey	St. Rita High School
Ray Barnett	Univ. of Illinois Springfield
Maureen Barney	Seton Hall University
Lisa Barry	DePaul University
Robin Bedwell	St. Thomas More High School
Wendy Biggs	Wheaton North High School
Veniese Bradley	Kenwood High School
Frank DuBois	Lewis University
Stephanie Dudzinski	Homewood-Flossmoor High School
Marlene Jacks	Grinnell College
Susan Janes	Neuqua Valley High School
James Malley	Concordia University River Forest
Julie Marlatt	Lincoln College Normal
Molly McBride	Homewood-Flossmoor High School
Mary O'Malley	Knox College
Iris Schrey	Jones College Prep.
Sacha Thieme	DePaul University
Rob Weierman	St. Xavier University
Bob Zigmund	Valparaiso University

2005-2006 MENTORSHIP COMMITTEE

Chairpersons

Sue Maurer, Maine South High School
Scott Ozaroski, Hawaii Pacific University

PURPOSE: The Mentorship Committee serves as an outreach committee to IACAC to provide new and veteran members with the opportunity to form professional partnerships, thus offering a comfort zone for problem solving and support in a profession that is constantly presented with new challenges.

ACTIVITIES: The Committee met five times during the year. This year, we had many mentor matches, with a total of more than 70 individuals serving as either mentors or mentees. We made matches throughout the year, and continue to receive requests. The majority of applications were submitted online this year, indicating increased use of the IACAC website. The Committee sent an evaluation to all participants in December, and intends to seek additional feedback at the end of the year.

Opportunities to interact with matches were provided at the Annual Conference and at the T-shirt exchange after the District 214 College Fair. Mentorship thank you notes were available at the Annual Conference for delivery at the conference, or to be mailed to retired members, or members who were not able to attend the conference.

An updated and extensive Mentorship website was created, featuring mentorship relationships, meeting times and dates, as well as minutes to keep interested members informed regarding Mentorship activities.

The Mentorship Committee and the First Timers Luncheon Committee worked together to reach out to new members. This year's theme is "The Olympics", which will provide information about IACAC in a humorous and energetic format to all of the new attendees at the Annual Conference.

The Mentorship Committee will assist in producing the High School and Community College Directory, which produces revenue for the organization and helps members organize and navigate their travel schedules. After many years of being in an outdated format, they are working closely with the publishers to update the look of the Directory, streamline the layout, and make the information more helpful and focused on high school visits. Also, they are making a concerted effort to get new schools included in the Directory, which has not been happening on a consistent basis over the years.

The Committee also updated the Mentorship brochure, streamlining information and highlighting the Mentorship website. The updated brochure will now serve as the primary piece of information given to interested members, replacing the triplicate applications, since most people have moved to using the online application to apply.

STRATEGIC PLAN: Continue to promote involvement in IACAC and Mentorship through improved website and outreach via listserv, college fairs and Conference.

Promote and enhance Mentorship relationships through eliciting feedback and encouraging increased contact with mentors/mentees. Continue to compile and distribute useful tips for mentors/mentees, and promote Mentorship session at Conference.

Enhance communication between college and high school counselors through the updated High School and Community College Directory, as well as new brochure which encourages members to visit the improved IACAC website.

FUTURE:

1. Continue to get more high school members involved in the Mentorship Committee.
2. Continue to elicit feedback regarding Mentorship matches, seeking out new ways to enhance mentoring relationships.
3. Continue to increase the number of mentorship matches from areas outside the Chicago suburbs.

2005-06 COMMITTEE MEMBERS:

Kelli Allen	Iowa State University
Nathan Ament	Northern Michigan University
Alison Crowley	Northern Michigan University
Amanda Dipman	Loyola University Chicago
Naomi Ewing	Woodlands Academy
Stacey Garber	Warren Township High School
Allegra Giulietti-Schmitt	Bradley University
Patricia Grawey-Beeler	Minooka Community High School
Scott Ham	College Coach
Jodie Hood	Illinois Institute of Technology
Maureen Kennedy Barney	Seton Hall University
Anne Kremer	Bradley University
Susan Langner	Lake Forest College
Matthew Leighty	Concordia University
Bari Lemmon	Kendall College
Stephanie Levenson	Elmhurst College
Christine Litoborski	Ripon College
Julie Marlatt	Lincoln College
Meggan Mattson	Northern Michigan University
Kathy McSherry	Eastern Illinois University
Sarah Miller	Millikin University
Jennifer Motzer	Lake Forest College
Luis Narváez-Gete	University of Illinois - Urbana-Champaign
Julie Nelson	Bradley University
Leticia Nieto	Loyola University Chicago

Jennifer Paar	University of Denver
Christa Raska	Dominican University
Eliza Sherr	Loyola University Chicago
Gretchen Snape	Lewis University
Chevonne Totten-Garner	Bradley University
Matt Trapani	Bradley University
Amanda Virzi	DePaul University
Rob Weierman	St. Xavier University
Kate Wymore	Roosevelt University

2005-2006 NATIONAL COLLEGE FAIR

Chairpersons

Erin Perez, Northwestern University

Iris Schrey, Jones College Prep

Andrew Sison, Lewis University

PURPOSE: To organize, promote, and coordinate the Chicago National College Fair at Navy Piers, the largest college fair event in the state of Illinois, which assists over 5,000 students and their families in their transition from high school to college.

ACTIVITIES: Committee meetings begin about six months prior to the event. The planning committee is responsible for organizing the logistics of the event. Volunteers are both IACAC and non-IACAC members. Chicago Public Schools is an important partner for this event. They coordinate publicity, volunteers, and transportation of their constituency to the event. Challenges include promotion of the event to inform the public that the event is now only one day when most of the area high schools were familiar with the two day format. We are working to expand the workshop opportunities offered. Orientation workshops offered prior to the opening of the event was very successful. The creation of a publicity subcommittee was necessary to begin the work of promoting the event on a larger scale involving print and news media.

STRATEGIC PLAN: Each of the Goals of the Strategic Plan are addressed by our committee work. This is THE most visible event that Illinois ACAC offers to the general public. In the past, the public has confused the organizers to be the Mayor's Office to Chicago Public Schools exclusively. We will work to promote the partnership of many constituencies under the leadership of NACAC and IACAC in order for the public to begin recognizing the work of IACAC as a resource for college admission issues.

FUTURE:

- Working to increase the number of attendees to our Saturday event through better promotion strategies.
- Working with the Chicago Sun Times, who donates the insert with the booth locations, to utilize the insert as a resource for college admission in general. More useful articles on college admission issues for the public. Promote NACAC and IACAC as resources in college admission.
- Expand workshop opportunities to offer public more information since this may be the only opportunity for some families to hear about college admission opportunities
- Offer professional development opportunities for CPS and other area counselors who normally find it difficult to attend IACAC district seminars, conferences, and workshops.
- Partner with ICE/Calendar Committee to coordinate promotion of college fair events
- Offer a more formal reception for out of the area college and university representatives and local high school guidance counselors before the event.

- Working with the Human Relations Committee and with CPS, offer an opportunity for middle school and junior high school to attend the fair as an early outreach initiative.
- Offer a transportation option for out of the area recruiters to travel together on a shuttle bus from the Chicago NCF to the Milwaukee NCF since they are scheduled for the same weekend.

2005-06 COMMITTEE MEMBERS:

Peggy Allen	Bartlett High School
Stefanie Andrews	Proviso West High School
Maureen Barney	Seton Hall University
Amber Bolden	Lake Zurich High School
Eddie Bramila	Illinois Student Assistance Commission
Bob Carr	Stephen H. Mather High School
Regina Charles	Daniel Murphy Scholarship Foundation
Jaime Contreras	Columbia College
Greg Darnieder	Chicago Public Schools
Mike Dessimoz	Roosevelt University
Larry Gainey, Jr.	Lewis University
Alicia Gilmore-Catching	UIUC
Eric Hayes	McKendree College
Marlene Jacks	Grinnell College
Maryanne Kelly	Maine South High School
Barb Levin	National Education
Brian Lynch	National Catholic College Admission Association
Coleen Magnifico	Robert Morris College
Regina Manley	Chicago Public Schools
Tamara McClain	Illinois Institute of Technology
Bernard McCune	Chicago Public Schools
Romelia Mercado	DeVry University
Larry Polselli	National Louis University
Freda Richmond	College Summit
Sheldon Smith	Testwatch
Dean Strassburger	Lincoln Park High School
Roberto Suarez	Lewis University
Grant Thatcher	Northwestern University
Shawn Warden	Chicago Public Schools
Donna Virklan	Niles North High School
Sharon Williams	Elgin Academy

The committee would like to recognize Iris Schrey, from Jones Academic College Prep, and Erin Perez, from Northwestern University, for their leadership of the committee for the past year. In addition, we would like to recognize the generosity of Sheldon Smith, from Testwatch, who is stepping down from the committee after many years of service.

2005-2006 NOMINATIONS COMMITTEE

Chairperson

Boyd Bradshaw, Southern Illinois University Edwardsville

PURPOSE: The purpose of this committee is to solicit from the membership names of potential candidates to serve on the Executive Board. This committee then takes all the nominations from the membership, reviews them, and then makes recommendations to the Executive Board for the upcoming year's slate of officers. Many criteria are taken into account when putting together the slate to ensure that it represents the diversity of our organization.

ACTIVITIES:

- A call for nominations is made through the IACAC Newsbrief and through membership email. Executive Board members are also encouraged to submit nominations as represented leaders of the organization
- The Past President selects the Nominating Committee based on the IACAC by-laws.
- A committee meeting is held to review all nominations and to place calls to each prospective candidate to receive his/her approval. Additional follow-up among committee members takes place as candidates are solicited.
- The IACAC Slate of Candidates is presented to the Executive Board at the January Board Meeting.
- Candidates are invited to the March Board Meeting; and a special orientation is held prior to the board meeting to provide feedback on the candidate process and to answer any questions the candidates have. The President-Elect, President and Past-President are all in attendance.
- The Slate of Candidate is voted on by the IACAC membership at the annual conference membership meeting. Proxy ballots are collected by members who cannot attend the conference.

STRATEGIC PLAN: To nominate a group of professionals representing cultural, geographic, institutional type and academic diversity of our organization.

FUTURE: Continue to host an orientation meeting with the candidates prior to the March Board Meeting. This orientation helped the candidates understand the candidacy process and answered any questions they may have had.

2005-06 COMMITTEE MEMBERS:

Bruce Scher	Chicagoland Jewish High School
Frank Dubois	Lewis University
Sandie Gilbert	Highland Park High School

Gwen Kanelos
Patrick Hughes
Julie Nelson
Michelle Rogers
Steve Puck
Wendy Biggs

Roosevelt University
Millikin University
Bradley University
Saint Louis University
Illinois College
Wheaton North High School

2005-2006 PROFESSIONAL DEVELOPMENT COMMITTEE

Region 1 Professional Development Director Steve Puck, Illinois College

PURPOSE: To provide regional professional development and networking opportunities for counselors in the four districts of Region 1.

ACTIVITIES: Successfully completed four regional seminars:

- February 24, 2006 Western District- Monmouth College
- February 24, 2006 Eastern District- University of Illinois at Urbana/Champaign
- February 24, 2006 Southern District- Rend Lake
- March 17, 2006 West Central District- Illinois College

FUTURE

- Rotation of sites within the individual districts continues to make sense. Although it might be worth IACAC's efforts to investigate the consolidation of seminars, specifically Region 1's Western, West Central and Eastern District with Region 2's North Central District. If everyone agrees, it could be a fantastic outreach for an under-represented area of the organization.
- It is imperative to name the district coordinators for the upcoming year in May and their attendance at the August LDI should be strongly encouraged.
- Budget issues continue to be a source of confusion and frustration, with the quality of the program potentially being affected.
- Evaluations continue to be extremely positive and supportive of the efforts of both the individual district efforts and IACAC.

2005-06 REGION 1 DISTRICT COORDINATORS:

East Central District:	Jennifer Harbaugh, Univ. of Illinois at U/C
Southern District:	April Bauer, Southern IL University Edwardsville Annette Braden, Norris City-Omaha-Enfield High School
West Central District:	Danielle Stoll, Illinois College Josie O'Rourke, McKendree College
Western District:	Kristi Hippen, Monmouth College Chris Johnston, Monmouth College

2005-2006 REGIONAL PROFESSIONAL DEVELOPMENT COMMITTEE

**Region 2 Professional Development Director
Judy Becker, Loyola University Chicago**

PURPOSE: To provide regional professional development and networking opportunities for counselors in Region 2.

ACTIVITIES: Successfully completed four regional district seminars:

- March 10, 2006 at Robert Morris College (100 attendees)
- March 14, 2006 at Bradley University (57)
- March 16, 2006 at Northern Illinois University (60)
- March 17, 2006 at Oakton Community College (101)

Promoted \$10 membership initiative to non-members at all seminars. A total of 16 counselors completed registration forms at the 4 seminars.

Continued the streamlined process for CEU credits with NACAC. District seminar topics were pre-approved and awarded CEU credit. Certificates were available at each seminar.

FUTURE:

- Work to successfully implement online registration for next year's seminars in Regions 1 and 2.
- Continue to support efforts by committees to generate new sponsors.
- Aim to offer multiple presentations in each session at all seminars.
- Continue to work with Joyce Brown to encourage CPS counselors to attend the seminars. Send district seminar brochures to all non-member CPS schools.

2005-06 REGION 2 DISTRICT COORDINATORS:

Chicago and South Suburban:	Carol Bivin, Robert Morris College Lianne Musser, Hillcrest High School
North Central:	Rodney San Jose, Bradley University
Northwest:	Jennifer Schrupf, Northern Illinois University Katie Turner, Northern Illinois University
West and North Suburban:	Dale Cohen, Oakton Community College Phyllis Ehret, Taft High School

2005-2006 STRATEGIC PLANNING COMMITTEE

Chairpersons

Molly Arnold, Illinois State University

Barb Levin, National Education

Nickie Roberson, Bradley University

PURPOSE: Create a Strategic Plan that directly reflects the mission statement of the organization. The Strategic Plan should be a living document that is continually assessed and directly utilized by Executive Board, the various IACAC committees and the membership. The Strategic Planning Committee is responsible for ensuring that the Executive Board and each committee understand the Strategic Plan, design and carry out actions that tie into relevant parts of the Strategic Plan, and that an annual assessment is submitted to the IACAC Executive Board at the conclusion of each academic year.

ACTIVITIES: This committee first began as an ad hoc committee two years ago. During the 2005 IACAC Annual Conference, it became a standing committee to ensure that a strategic plan would continue to be a blueprint and be incorporated into IACAC activities in the years to come.

The committee spent the first part of the year developing the strategic plan into further detail. A seventh strategic goal was added, focused on Fiscal Responsibility. The committee identified objectives, actions steps, and committee resources to provide direction and purpose to each of the seven strategic goals. We also determined that the strategic plan needed a friendlier name that the membership could relate to. We came up with C3: Cultivating our Commitment to Counseling and a logo is in the process of being designed.

On November 4, 2005, the Executive Board approved the motion to accept the Strategic Plan - C3: Cultivating our Commitment to Counseling - 2005 to 2010 as proposed.

Our next important task was to take specific steps to integrate the plan into IACAC. We began with the Executive Board and continued by educating the individual committee chairs and its members about the plan and the role the committee would play in working toward the objectives and action steps. Members of the strategic planning committee were assigned committees to be a liaison and resource.

The committee will meet in April to report on the progress of integrating C3 and to develop other sections of the strategic plan.

STRATEGIC PLAN: This committee is responsible for developing the strategic plan as a blueprint for the future and to define IACAC's role in the postsecondary transition process. First we had to develop the details of the plan and gain the approval of the Executive Board. One of our most challenging tasks this year was to find ways to

integrate this plan into the activities of IACAC. We began by introducing the details of the plan to the Executive Board and the committee chairs.

Every standing committee, officer and executive board member has specific responsibilities for meeting key objectives and for completing specific action steps within identified timelines. The goals provide the strategic direction for IACAC to grow in influence and more proactively promote and contribute its expertise in issues affecting postsecondary educational options.

FUTURE: The strategic plan in its current state is an excellent foundation to use for the coming year. It is a tool that should be reviewed annually and adjusted to environmental factors and input from the Executive Board, committees and the membership. The committee should continue to develop sections of the plan that would include an environmental analysis and the history of the association.

Members of the Strategic Planning Committee should continue to work with each standing committee, Executive Board representatives or groups to define its role in bringing this plan to fruition.

Input from leadership and the membership is a lifeline to successfully implementing a strategic plan. The committee should explore and implement new ways to capture this input.

2005-06 COMMITTEE MEMBERS:

Michelle Birk	Southwestern Illinois College
Rhonda Cors	MacMurray College
Michael Dessimoz	Roosevelt University
Doris Groves	IACAC Executive Assistant
Mike Henry	Parkland Community College
Allen Lentino	Northwestern University
Stephanie Levenson	Elmhurst College
Michael McGuckin	Pontiac Township High School
Kathy McSherry	Eastern Illinois University
Bruce Scher	Chicagoland Jewish High School
Tony Schilling	Lincoln College
Iris Schrey	Jones College Prep
Dean Strassburger	Lincoln Park High School

2005-2006 SUMMER INSTITUTE COMMITTEE—COLLEGE COUNSELORS

Chairpersons

Chris Hall, McKendree College

Josie O'Rourke, McKendree College

PURPOSE: The purpose of Summer Institute 2005 was not only to help facilitate the learning process for new college admission counselors, but also to learn more about what types of professional development opportunities IACAC can provide for them.

ACTIVITIES: New counselors had the opportunity for lots of interaction with both fellow counselors and guidance counselors at Summer Institute '05.

The new counselors were a part of important professional education sessions including topics such as: 'Understanding the Admission Profession', 'How Comfortable are You?', a mock college fair, and 'Your Future in Admission'.

Counselors were also given the opportunity to interact socially with each other and guidance counselors that were visiting the campus with the Bus O' Fun trip during planned social activities. We visited such places as the Morgan Street Brewery in downtown St. Louis, The Big Bang, and Dave & Buster's.

STRATEGIC PLAN:

1. Introduce new counselors to diverse topics that were both important to their profession and presented in an entertaining way.
2. Create an atmosphere which allowed counselors to feel comfortable with each other on a social level.
3. Work to provide options to the attendees and make Summer Institute a financial success for IACAC.
4. Involve all aspects of college admission counseling.

FUTURE: We would recommend adding a session(s) designed to cover millennial students AND their parents. It is important to cover both the use of technology by millennials and suggestions on dealing with 'helicopter' parents. These are aspects that might really surprise new counselors.

Working to provide more sessions for counselors that may have been in their position a little longer than others. These counselors, even though they have not been through an entire cycle might have different opinions and suggestions about areas within admission counseling.

2005-06 COMMITTEE MEMBERS:

Keith Vassal	Lake Forest College
Jennifer Schrumpf	Northern Illinois University
Mary Norris	St. Ambrose University
Steve Lapington	Hamilton County High School
Dave Shafron	North Central College
Katie Granholm	Illinois State University (student)
Matt Trapani	Bradley University
April Bauer	Southern IL Univ. Edwardsville
Jill Tomaszewski	Kaskaskia College

2005-2006 SUMMER INSTITUTE COMMITTEE—BUS/PLANE O’FUN

Chairperson

George Kazlusky, Hoffman Estates High School

PURPOSE: The purpose of the IACAC’s Summer Institute Committee is to provide a workshop that serves two populations: high school guidance counselors and new college admission representatives. For high school counselors the Institute provides an opportunity to augment their skills and exchange ideas in an effort to better accommodate their guidance programs and students. In addition, it offers tours of colleges and universities in order to better acquaint the participants with the specific opportunities and programs each school offers. For new college admissions counselors and those with minimal experience, the Institute provides an opportunity to learn the basics of college admission counseling. The Institute addresses topics such as high school visits, college night programs and fairs, financial aid, interview situations, professional ethics and cultural diversity in order to prepare counselors to perform as effectively and professionally as possible. This year’s Summer Institute will begin on Sunday, July 23, 2006, at Roosevelt University in Chicago, Illinois.

The Summer Institute Committee Chairs have determined that interaction and dialogue between high school counselors and admission counselors is an important component of the Institute. The chairs have coordinated a workshop session that will acquaint participants with issues on “both sides of the desk” and, hopefully, foster an understanding of how they can assist one another and establish a networking base.

ACTIVITIES: The 2005 IACAC Summer Bus Tour, the 16th Bus O’ Fun, began on July 22, 2005, at McKendree College in Lebanon and subsequently visited ten other schools in Illinois, Missouri, Kentucky and Kansas over the next five scorching days. Despite the heat, the counselors thoroughly enjoyed the campuses of St. Louis College of Pharmacy, Washington University, Saint Louis University, Webster University, Murray State University, Southern Illinois University-Carbondale, The University of Missouri-Columbia, The University of Kansas, The University of Missouri-Kansas City, and The University of Missouri-Rolla. Highlights included a night in Saint Louis (courtesy of McKendree College) and wonderful dinner/receptions at Saint Louis University, Murray State, Mizzou, and UMKC.

Evaluations for these tours were overwhelmingly positive, with the snacks and COLD water on the bus, trip organization, and selection and variety of schools leading the way. In fact, these trips were so enjoyable that 8 participants wrote NONE when asked to suggest improvements! In addition to the comments regarding the 2005 tours, participants also gave input on their choices for schools to visit on the 2006 Plane O’ Fun VI next summer.

The tour this summer produced revenues for IACAC of over \$6600.

FUTURE:

1. That the 2006 Plane O’ Fun VI begin on Sunday, July 16, 2006, at Roosevelt University in Chicago, IL, in conjunction with the 2006 IACAC Summer Institute and travel, over the subsequent five days, to Bowdoin College, Bates College, Colby College, The University of New Hampshire, The University of Maine-Orono, The University of Vermont, Middlebury College, and Dartmouth College. Cost for the trip would be \$700 for IACAC members and \$750 for non-members. George Kazlusky (Hoffman Estates High School) and three additional committee members will lead this tour.

2. That IACAC once again provide opportunity for minority counselors and those serving underrepresented populations to have access to half-fare scholarships. I am recommending two (2) half-fare scholarships. The total expenditure for these scholarships would be \$700.

3. That IACAC offer once again the “Micro” tour, designed for 1st and 2nd year high school counselors in Illinois, counseling interns, and veterans counselors who have never gone on any IACAC-sponsored bus or plane tour. The tour would visit Eastern Illinois, Illinois State, University of Illinois-Urbana, Millikin, and Illinois Wesleyan over a three-day period beginning Tuesday, July 27, 2006. Participants would pay a special fee of \$100 that would include a 2006-07 membership in IACAC.
Mike McGuckin (Pontiac High School) and two other additional committee members will lead this tour.

4. That the 2006 Bus/Plane Tour applications, once again, be placed on the IACAC website at www.iacac.org after December 1, 2005.

2005-06 COMMITTEE MEMBERS:

Kathy Faber	Glenbard East High School
Kathy Holmberg	Glenbard South High School
Sue Maurer	Maine South High School

2005-2006 TECHNOLOGY COMMITTEE

Chairpersons

William Morrison, Highland Park High School

Brian Pumilia, Northern Illinois University

PURPOSE: The Purpose of the Technology Committee is to research and implement methods that streamline the use of technology with the mission and strategic goals of IACAC. This responsibility includes finding ways to generate revenue and increase cost efficiency, continuing to update and improve the website, and collaborating with other IACAC committees to assist them in accomplishing their respective goals and missions.

ACTIVITIES: The Technology Committee began the year with a number of goals including updating and unifying the website, negotiating terms with our online registration provider to improve cost efficiency, expanding online registration capabilities for events and membership, and researching and implementing the sale of advertising on the website. In terms of these goals, we have had a productive year.

Website improvements included creating a standard format for committee webpages, the creation of pages for 'resources' and 'guiding principles,' and improving the 'about' page to include a short history, award winners, and executive officers, among other adjustments.

Because we are moving toward all registrations going online, resulting in an increased cost, the Technology Committee engaged in research on other possible online registration services. After this research, it was concluded that SPORG is our best option, and negotiations ensued resulting in an agreement.

Online registration and payment has been made available for ICE participants and for attendees of the Annual Conference at this time. Over the next two years, we aim to put all of our event and membership registrations online.

In effort to create additional revenue for the organization, we have been planning to begin running advertisements on the IACAC webpage. We will continue with this initiative through the next year. An advertising packaging proposal for the Newsbrief and directory has been presented, and when we are ready to begin the sale of online advertisements, we will consider adding them to these packages.

In conjunction with the Communications Committee, we are in the process of developing a student/parent portion of the website, which we hope to have ready for '06-'07.

STRATEGIC PLAN: Concurrent with our purpose, the Technology Committee is committed to remain in sync, and to assist however possible, with the strategic goals of the organization. Through our website initiatives, such as the development of the student/parent portion, we have a direct role in promoting IACAC as respected source of expertise on programs and services related to the postsecondary transition. We also

continually strive to assist the organization in generating revenue and reducing long-term expenses, thus contributing to IACAC's goal of Fiscal Responsibility.

FUTURE: For the future, the Technology Committee must continue to set the example for other state and regional organizations in terms of technology and how its uses can benefit our members, and our profession. Our goals for the near future are to make all event and membership registrations available online, to create revenue through the sale of advertising on the website, and to develop a website that is friendly and useful to students and parents as well as professionals who assist students in the postsecondary transition process.

2005-06 Committee Members:

Dan Saavedra

IACAC Webmaster