



Serving Students by Connecting Counselors,
College Admission, and Financial Aid Professionals

2004-2005 Annual Report

Submitted to Membership:
Annual Membership Meeting
Thursday, May 5, 2005
Sheraton Chicago Northwest



2004-2005 Annual Report

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**Illinois Association for College Admission Counseling
2004-2005 Executive Board**

President

Boyd Bradshaw
Southern Illinois University Edwardsville

President-Elect

Sandie Gilbert
Highland Park High School

Treasurer

Debbie Michelini
Eastern Illinois University

Secretary

Annette Braden
Rend Lake College

Past President

Bruce Scher
Chicagoland Jewish High School

National ACAC Delegates-One Year

Patrick Hughes
Lewis University

Joe Prieto
Hinsdale Central High School

Steve Puck
Illinois College

Barbara Selvaggio
Lake Forest High School

National ACAC Delegates-Two Year

Denise Brown
Evanston Township High School

Manuel Garcia
University of Illinois-Urbana/Champaign

Michelle Rogers
Saint Louis University

National ACAC Delegates-Three Year

Bob Murray
Illinois Wesleyan University

Iris Schrey
Jones College Prep High School

Homer Turner
Homewood-Flossmoor High School

Directors

Regional Professional Development

Judy Becker
Loyola University-Chicago

Scott Belobrajdic
Illinois College

One Year

Michelle Birk
Southwestern Illinois College

Lisa Hikes
Hinsdale Central High School

Julie Nelson
Bradley University

Two Year

Bonnie Dolson
John Hersey High School

IACAC Executive Assistant

Doris Groves

Illinois Association for College Admission Counseling 2004-2005 Committee Chairs

Active Retirees

Nancy Monken, Retired Member
Dale Wolf, Retired Member

Administrative Structure (ad hoc)

Boyd Bradshaw, SIU Edwardsville
Deb Michelini, Eastern Illinois University

Admission Practices

Marsha Hubbuch, Riverside-Brookfield H.S.
Joe Prieto, Hinsdale Central High School

Annual Conference

Sandie Gilbert, Highland Park High School

Chief Delegate

Michelle Rogers, Saint Louis University

ICE/Calendar Committee

Carin Smith, Lawrence University

Communications

Denise Brown, Evanston Twp. High School
Tracy Mehr, Naperville Central High School
Jill Sangl, Southern Methodist University

Event Coordinator

Donna Epton, Schaumburg High School

Finance

Deb Michelini, Eastern Illinois University

Financial Aid/Admission Awareness Month

Michelle Birk, Southwestern Illinois College
Mark Campbell, McKendree College
Patrick Elliott, ISAC
Al Hogan, ISAC

Government Relations

Kate Granholm, Student Member, ISU
Larry Polselli, Governors State University
Theresa Wright, Benet Academy

Grants (ad hoc)

Deb Michelini, Eastern Illinois University

Human Relations

Eric Hayes, McKendree College
Dean Strassburger, Lincoln Park High School

IACAC Newsbrief

Marilyn Scholl, Scholl Communications

ISAC Liaison

Al Hogan, IL Student Assistance Commission

Membership

April Bauer, SIU Edwardsville
Bonnie Dolson, John Hersey High School
Billie Mitchell, Parkland Community College

Mentorship

Lisa Hikes, Hinsdale Central High School.
Amy Stark, Drake University

National College Fair

Julie Nelson, Bradley University
Iris Schrey, Jones College Prep High School

Nominations/Credentials/Recognitions

Bruce Scher, Chicagoland Jewish High School

Strategic Planning (ad hoc)

Barb Levin, National Education
Bruce Scher, Chicagoland Jewish High School

Summer Institute

Chris Hall, McKendree College
Angelica Hughes, SIU Edwardsville
George Kazlusky, Hoffman Estates H. S.
Josie O'Rourke, McKendree College

Technology

Patrick Hughes, Lewis University
Bill Morrison, Highland Park High School

Illinois Association for College Admission Counseling 2004-05 PRESIDENT'S REPORT

Dr. Boyd Bradshaw

PURPOSE: The President shall preside at the annual membership meeting, all other general membership meetings, and all Executive Board meetings. The President shall have overall supervision of the plans for any special general membership meeting. The President, or an Executive Board member appointed by the President, shall be the official representative of IACAC at meetings of other organizations or on such occasions where representation has been requested or is deemed desirable. The President shall perform such other duties as are provided for in the organization's By-Laws or as assigned by the Executive Board or the general membership and shall submit an annual report to the general membership at the annual membership meeting. The President, if eligible, shall serve as a delegate to the NACAC Assembly in accordance with the NACAC By-Laws.

ACTIVITIES: One year ago, I stepped into a position of great responsibility, accountability, and commitment with a focus "To Inspire; To Challenge; To Lead" our organization through a transition period. The number of students we serve was continuing to grow; our obligations to our schools and to our families had broadened significantly; and our goals as an organization were lofty, but attainable.

When I attended the NACAC Leadership Development Institute in Omaha, Nebraska, in July 2004, I witnessed the great respect that other state and regional ACAC organizations have for Illinois ACAC members. It was evident that our membership continues to be a presence among the 23 states and regions. My main goal was to preserve this presence and, at the same time, to continue our efforts to provide quality benefits and services to both members and nonmembers within our state.

In August 2004, at North Central College in Naperville, elected board members, appointed committee chairs, and district coordinators came together for a two-day Leadership Development Institute to kick off the year. The theme, "Our Membership, Our Mission," was presented as a reflection of our efforts to complete a strategic plan that would ensure we could meet the needs of each and every member.

Initiatives were set in place and implemented throughout the year. Results of these initiatives included:

- Increased IACAC membership to more than 1,700. Increased NACAC voting membership to more than 500.
- Successful summer professional development activities, including the Summer Institute at Lewis University, Plane O' Fun V to California, and Bus O' Fun XV to Illinois and Missouri.
- Advocated for the association during the NACAC Assembly in Milwaukee. Led by Michelle Rogers, the Illinois delegation continued to be one of the strongest and most vocal among the 23 states and regions.

- Held one of the most successful National College Fairs in the country on October 22 and 23, 2004.
- Increased mentorship participation, particularly that of secondary counselors, thanks to efforts of the Mentorship Committee.
- Raised the awareness of retired members of how to get involved. Active Retirees Committee also created information for the website.
- Continued a focus on Admission Practices as the committee raised awareness of ways to get involved and enhanced its section of the website.
- Completion of an education guide and created of a listserv for internal communication among board members as the Communications Committee focused on both internal and external communications.
- Broadened the scope of the FAAM Committee as IACAC took on a more active role with College Goal Sunday and FAFSA completion.
- Continued to raise awareness of legislative issues as the Government Relations Committee used technology and made visits to Washington, DC and Springfield, Illinois.
- Increased outreach efforts in underrepresented areas throughout the state as the Human Relations Committee expanded its membership.
- Presented eight successful District Seminars throughout the state, many with record attendance, thanks to leadership provided by the Regional Professional Development Directors and District Coordinators.
- Expanded the composition of the Nominations Committee and presented a strong slate of candidates for Executive Board.
- Increased professional development offerings provided at the annual conference thanks to leadership of Sandie Gilbert.

Strategic planning efforts remained at the forefront and were spearheaded by Bruce Scher and Barb Levin. Two “Talk-to-Us” surveys which members completed online were developed. Additional surveys are to be presented in the year ahead.

In November 2004, the Executive Board renamed the Newcomer Recognition Award to honor Jim Alexander for his more than 30 years of exemplary service. Jim died in December 2004 and the admission counseling profession lost a giant.

Throughout the year, the Executive Board and our committees have worked to refine our website offerings to better serve our members. In looking forward, plans are in the works to increase the number of events for which members can register online, as is the implementation of online membership renewal and payment. The publication of this Annual Report online is another example of increased use of technology.

The ad hoc committee on administrative structure completed its work and will present a report, dealing particularly with the Executive Assistant’s position, at the annual conference. The Executive Board will continue this discussion with a recommendation planned for 2006. Other ad hoc committees active during the year included strategic planning and grants.

Additional recommendations awaiting implementation include a recommendation to raise strategic planning to standing committee status and to change the Chicago National College Fair to a one-day event for 2005.

In closing, I need to say thank you many times. I am dedicating this presidency year in loving memory of my late wife, Heather. My thanks go to everyone who sent cards, flowers, memorials, phone calls, and visits after our tragic loss. I am especially grateful to those of you who took over my responsibilities so unselfishly to make sure everything got done. I am truly blessed to work with colleagues who are so caring and who have shown love above any expectation. Heather was a tremendous wife, very supportive of all that I did. Your tribute and support for both of us and our families during this time will always hold a special place in my heart. My thanks!

2004-2005 Executive Assistant's Report
Summary of Activities
Doris Groves

Membership

- Maintained the IACAC membership database.
- Prepared monthly and annual Membership Reports.
- Produced, along with Scholl Communication, the 2004-05 Membership Directory
- Produced and mailed membership certificates.
- Supplied mailing labels/lists/databases to support the Association activities.

Financial

- Maintained IACAC checking account and Money Market account, opened Certificates of Deposit, paid all bills and processed all deposits.
- Maintained computerized spreadsheets of financial records.
- Prepared monthly and annual Treasurer's Reports.
- Prepared End-of-Year and other financial reports as needed by officers.
- Prepared budgeting spreadsheets and worked with the Finance Committee.
- Submitted financial records to accountant for review and tax filing.
- Prepared 1099s, as needed
- Worked with insurance agency regarding coverage needs.
- Acted as the Registered Agent for the Association and prepared annual corporate report.

Conference

- Maintained computerized conference registration database.
- Produced confirmation letters and nametags for all registrants.
- Prepared various reports for conference committee chairs.
- Assisted in the preparation of the registration packets.
- Assisted in on-site registration process.
- Prepared voting materials.
- Will produce final financial and registration reports.

Committee

- Produced the College Admission Update.
- Assisted Credentials Committee with By-Law revisions.
- Maintained database of state and federal legislators.
- Maintained log of donated services of all Executive Board members and committee chairs in support of Finance Committee.
- Produced Donated Services reports, as requested.
- Participated in the Illinois College Exposition (ICE)/Calendar Committee.
- Worked with Technology Committee and webmaster in the implementation of on-line conference registration, e-list and Members Only area.

- Prepared and maintained volunteer database.
- Participated in the Strategic Planning Committee.
- Compiled the 2004-05 Annual Report.

Office

- Responded to IACAC telephone, email and web site inquiries.
- Maintained IACAC's post office box and responded to mail inquiries.
- Produced correspondence to support above activities.
- Sorted, reorganized and continue to maintain historical records for the Association.
- Attended Executive Board, LDI, NACAC Conference and other meetings, as needed.

Illinois Association for College Admission Counseling 2004-2005 Executive Board Meeting Minutes Log

June 11, 2004, the Executive Board agreed to:

1. Approve minutes of the May 5, 2004 board meeting (S. Ham/J. Becker)
2. Appoint Julie Nelson to the position of One-Year College Director (S. Puck/I. Schrey)
3. Increase delegate reimbursement for NACAC conferences from \$500 to \$800 (B. Murray/J. Nelson)
4. Recognize retiring past presidents at the annual conference closest to their retirement (S. Gilbert/D. Michelini)
5. Adjourn the meeting (S. Ham/M. Rogers)

September 10, 2004 the Executive Board agreed to:

1. Approve minutes of the June 11, 2004 board meeting (P. Hughes/B. Selvaggio)
2. Approve 2005 Conference vendor proposal (J. Nelson/B. Murray)
3. Move from new business to committee reports to allow time for micro bus tour proposal revision (B. Selvaggio/S. Gilbert)
4. Move back to new business (J. Nelson/P. Hughes)
5. Approve micro bus tour proposal (B. Selvaggio/L. Hikes)
6. Adjourn the meeting (P. Hughes/S. Puck)

September 30, 2004 the Executive Board agreed to:

1. Approve minutes of the October 2, 2003 general membership meeting (S. Puck/I. Schrey)
2. Adjourn the meeting (B. Selvaggio/M. Rogers)

November 12, 2004 the Executive Board agreed to:

1. Approve the minutes of the September 10, 2004 board meeting (J. Becker/I. Schrey)
2. Approve the 2005 Conference budget (B. Murray/J. Nelson)
3. Name the IACAC Newcomer Recognition Award after Jim Alexander, long-time member who was dedicated to mentoring new members within the organization (B. Scher/J. Becker)
4. Fund one additional GRAC Committee Member to attend the Legislative Conference in Washington DC, February 26 – March 1, 2005; expenses to include _ hotel room (4 nights), transportation, and meals (S. Gilbert/B. Scher)
5. Adjourn the meeting (B. Selvaggio/J. Becker)

January 21, 2005 the Executive Board agreed to:

1. Approve the minutes of the November 12, 2004 board meeting (J. Becker/P. Hughes)
2. Approve the recommendation to revise by-law Article V, Section 1, Item O, moving current Item O to P, and current Item P to Q (J. Prieto/S. Puck)
3. Approve the slate of candidates for the 2005 elections (J. Becker/B. Murray)
4. Approve Listserv guidelines (P. Hughes/M. Garcia)
5. Support the grant put forth by Robin Bedwell and the Human Relations Committee to the NACAC State/Regional President's Council in an amount not to exceed \$2,000 (J. Nelson/P. Hughes)
6. Adjourn the meeting (J. Becker/J. Nelson)

March 3, 2005 the Executive Board agreed to:

1. Approve the minutes of the January 21, 2005 board meeting (J. Becker/S. Puck)
2. Approve expense of \$1000 for the family of Jim Alexander to attend the inaugural awarding of the James A. Alexander Newcomer Award (P. Hughes/B. Murray)
3. Approve recommending the 2005-2006 budget to the general membership at the 2005 conference (S. Gilbert/S. Puck)
4. Accept Fiscal Policy Manual and addendum changes as indicated in the Manual (J. Nelson/B. Scher)
5. Appropriate \$300 for the Mentorship Committee to defray the costs of their social at the annual conference (J. Nelson/B. Scher)
6. Allow IACAC 2005 Annual Conference non-member attendees, who pay the \$30 additional fee with their conference registration, to have the option to apply that \$30 toward their 2005-2006 membership dues if not covered by the individual's institution (B. Dolson/J. Becker)
7. Adjourn the meeting (B. Murray/S. Puck)

**Illinois Association for College Admission Counseling
Annual Membership Meeting
May 6, 2004
Wyndham Hotel, Itasca, IL**

President Bruce Scher called the meeting to order at 9:10 a.m. He asked for a quorum count from head teller Dottie Coppock. D. Coppock reported that a quorum was present. Scher then introduced the board members seated at the head table (Past President Pro-Tem Gwen Kanelos, Treasurer Homer Turner, Treasurer-Elect Deb Michelini, Secretary Erin Perez, President-Elect Boyd Bradshaw, and Parliamentarian Marilyn Scholl)

A motion was made and seconded to adopt the agenda and ground rules for the 2004 Annual Membership Meeting (M. Kelly/D. Epton). Motion carried.

A motion was made and seconded to accept the minutes from the 2003 Annual Membership Meeting (S. Ham/D. Epton). Motion carried.

Membership Report

Treasurer-Elect Deb Michelini presented the membership report. As of the morning of May 6, IACAC membership had reached 1,670, surpassing its yearly goal of 1,650. The membership committee members were acknowledged. Michelini reported that membership was up in each of the three main categories. She also pointed out that NACAC membership had also increased, and encouraged individual members to become NACAC voting members to increase our delegate count.

Treasurer's Report and Donated Services Report

Treasurer Homer Turner presented the treasurer's report, and began by recognizing the hard work of Doris to keep the finances updated. He reported current net worth at \$358,774.48 and noted that not all expenses for items such as the conference had yet been paid. Turner also presented the donated services report for the year.

A motion was made and seconded to adopt the 2004-2005 budget as proposed (H. Turner/I. Schrey). Turner specifically noted the increasing investment account, and increasing expenses for items such as the directory, accounting/audit requirements, and office operations (increase in hours for executive assistant position). He also noted the increase in certain committee budgets due to increasing responsibilities and demands.

Discussion ensued from the membership regarding questions/issues such as trying to get the audit donated, eliminating the directory expenses by only making it available from the web, and about the relation of gross receipts/net assets to our non-profit status.

The motion to approve the 2004-2005 budget as proposed carried.

Nominating Committee Report

Past President Pro-Tem Gwen Kanelos presented the report and thanked the members of the nominating committee. She stressed the diversity in both the committee and in the candidate pool, and she thanked the candidates for accepting nominations. She announced the candidates for board positions: for High School director, B. Dolson and V. McCabe; for College Director, E. Perez and M. Pickett; For Region 2 Professional Development Director, J. Becker and T. Richmond, for two 3-year term NACAC High School Delegate positions, J. Prieto, I. Schrey, and H. Turner; for 3-year term NACAC College Delegate, P. Hughes and B. Murray, for 1-year term NACAC College Delegate, S. Puck; for Secretary, B. Mitchell and A. Braden; and for President-Elect, S. Gilbert.

Scher asked for further nominations from the floor. Seeing no nominations, Scher closed the nominations and presented voting instructions. Election ballots were collected.

Credentials Committee Report

Past-President Pro Tem Gwen Kanelos proposed several by-law changes on behalf of the credentials committee.

1. It was moved and seconded to amend the IACAC By-Laws, Article 1. Section 1. Voting Membership, Item G. to read (G. Kanelos/B. Murray):
“Any individual who was actively engaged in providing counseling, admission, or financial aid services at one or more National Association for College Admission Counseling (NACAC) or ACAC members institutions for an aggregate of at least 10 years and who is deemed retired under the retirement program of an institution formerly employing said individual; provided in each case, that such individual is not otherwise employed providing counseling, admission, or financial aid services.”
The amendment required a _ vote. The motion carried.
2. It was moved and seconded to amend the IACAC By-Laws Article 1. Section 2. Nonvoting Membership. Item A. to read as follows (G. Kanelos/P. Hughes):
“Two- and four-year colleges, universities, and other not-for-profit postsecondary and secondary educational institutions which, in the opinion of the Executive Board, are in accord with the purposes of IACAC and do not qualify for membership under Section 1 of this article.”
The amendment required a _ vote. The motion carried.
3. It was moved and seconded to amend the IACAC By-Laws Article 1. Section 2. Nonvoting Membership. Adding a new item “B” to read:
“Any not-for-profit two- or four-year college or university, or any primary or secondary school in the State of Illinois, which is degree-granting or which awards a diploma, which is newly established or has not attained accreditation, which meets the professional criteria that shall be established by the Executive Board from time to time, and which is in agreement with the purposes of IACAC. A member institution shall be represented by a person or persons charged with the responsibility for

admitting students or for guiding students in planning for postsecondary education.”

And to reorder previous item B. to item C; and to reorder previous item C. to item D. (G. Kanelos/S. Puck).

The amendment required a _ vote. The motion carried.

4. It was moved and seconded to amend the IACAC By-Laws Article III. Officers and Directors. Section 1. Duties of Officers. Item F. to read (G. Kanelos/B. Murray):

“Each officer, other than the President, shall perform such other duties as are provided for in these By-Laws or as assigned by the President or the Executive Board.”

The amendment required a _ vote. The motion carried.

5. It was moved and seconded to amend the IACAC By-Laws by deleting Article III. Section 4. B.4. and renumbering previous number 5 to number 4; and renumbering previous number 6 to number 5 (G. Kanelos/B. Selvaggio).

The amendment required a _ vote. The motion carried.

6. It was moved and seconded to amend the IACAC By-Laws Article IV. Nominations and Elections. Section 4. Voting and Election. Item A. by deleting the words “Treasurer-Elect” and adding the words “Treasurer (alternate years).” (G. Kanelos/J. Becker).

The amendment required a _ vote. The motion carried.

Past President’s Report

Past President Pro-Tem Gwen Kanelos thanked Sandie Gilbert for having served as chief delegate the past year. She asked people who were willing to volunteer for a committee to continue to fill out the volunteer forms so that they could be contacted. And she thanked several people, including Doris Groves, Marilyn Scholl, and Bruce Scher, for helping her over the past months.

President’s Report

President Bruce Scher discussed several topics in his report including: increasing membership, work of the legislative committee, the IACAC branding efforts with new goals and logo, the upcoming member and non-member surveys, increasing professional development opportunities, web site developments and improvements, ICE fairs growth, financial stability (allowing for increased grant opportunities), the important work of the GRAC and human relations committees, the strength of the mentor/mentee programs, the activity of the retirees, the strong ties to NACAC (including 14 IACAC members currently serving on NACAC committees, a special recognition to Maryanne Kelly, recognition of the NACAC officers attending the conference, the work of the Admission Practices committee, a remembrance of Silas Purnell, and looking to the future and the challenges it brings.

Annual Conference Report

President-Elect Boyd Bradshaw presented the annual conference report. He recognized the hard work of the entertainment committee and encouraged everyone to participate in the evening's events. He also encouraged everyone to visit the exhibitors and other special interest tables including mentorship, summer institute and GRAC.

Old Business

A concern was raised about volunteers who give so much to the organization, and making sure the organization gives back to the membership (regarding financial status). More professional development opportunities should be looked at for the membership. Scher responded about new downstate initiatives that had been offered this year and continued efforts to look for new opportunities for the membership to participate in.

New Business

It was moved and seconded that the Nominating Committee shall be added to any and all mechanisms used to generate volunteers for any standing IACAC committee (S. Smith/R. Teuber). A brief response followed about this option could be added to volunteer forms and that people could volunteer at any time for any committee. The motion carried.

It was moved and seconded that:

“An Ad Hoc Committee shall be appointed by the incoming President, subject to approval by the Executive Board, to thoroughly study the feasibility, advantages, and disadvantages of employing a full time administrator for the association. This committee shall be formed no later than the first board meeting of the fiscal year, and shall be comprised of no fewer than six members with half the members being former presidents and half being former Treasurers. All committee members shall be IACAC voting members in good standing. The President and Treasurer shall co-chair this committee. The committee will report its recommendations at the Annual Membership Meeting in 2005.” (S. Smith/R. Teuber).

A discussion followed with opponents and supporters of the motion speaking out. The motion carried.

It was moved and seconded that:

“The Credentials Committee be charged with carefully reviewing the composition and procedures of the Nominating Committee and is further charged with producing a written report on their findings. Said report shall be made available to the membership no later than 30 days prior to the 2005 Annual Conference. Topics should include, but not be limited to 1) Requiring geographic diversity in the composition of the Nominating Committee, 2) mandating the acceptance to the nominating committee of any voting member of IACAC (subject to any reasonable standards applied to any other committee, 4) (sic) mandating that the committee have no MINIMUM or MAXIMUM number of members, 5) (sic) Notifying any individual whose name has been submitted to the committee of this fact and of the results thereof.

Discussion ensued with both questions and comments from opponents and supporters of the motion. The motion failed.

Recess

It was moved and seconded to recess the annual membership meeting until Friday morning at 9:30 a.m. (S. Ham/S. Puck). The motion carried.

Reconvened Annual Membership Meeting

President Bruce Scher called the meeting to order at 9:35 a.m. on Friday, May 7. A quorum was present.

Scher introduced Joyce Smith, members of NACAC and the admission standards committee who led a discussion about work on the Statement of Principles of Good Practices.

The meeting moved into brunch, where Scher recognized committee chairs and board members for their hard work. He then passed the gavel to incoming President Boyd Bradshaw.

A motion was made and seconded to adjourn the annual membership meeting (D. Simpson/B. Smith). The motion carried.

2004-2005 ACTIVE RETIREES COMMITTEE

Chairpersons

Nancy Monken, Retired Member

Dale Wolf, Retired Member

PURPOSE: The Active Retirees Committee was created in 1993 for the purpose of integrating the services of and services for the retired members of IACAC into the activities of the association.

ACTIVITIES: Active most assuredly describes IACAC's "retired" members. Several of the retirees are job-sharing or working or volunteering part time in local schools, continuing to share their knowledge and expertise. Others have found new careers to pursue. Many members volunteer in their communities and are involved in civic organizations and community programs. Members also presented programs to civic and professional organizations. A number of the retirees enjoy spending part of the year in warmer climates - and one even ventured north of the border for the winter - while a few have relocated to other states. Yet, the commitment to IACAC remains strong, regardless of where the retirees live. Retirees serve on standing committees, volunteer at the Annual Conference and other IACAC activities. As well, they volunteer at NACAC's Annual Conference, the NACAC College Fair, and functions.

Fifty-three retired IACAC members have been involved this year. Retirees enjoyed four get-togethers, two in October in Park Ridge and Decatur and two in March in Park Ridge and at Martha Moore's home in Champaign. A breakfast for the retirees and those retiring at the end of the current school year was held on Thursday morning at the Annual Conference. Retirees organized and sponsored two sessions at the conference, one of which was presented by several of the retirees. As well, retirees were involved in other conference sessions.

FUTURE: The involvement of retirees in IACAC and its committees and activities, as well as their involvement in NACAC, should continue to be encouraged. Efforts will continue to expand the membership number. Contact with and among the retirees via email, written correspondence, and the get-togethers should also continue. A name change from Active Retirees to IACAC Alumni will be proposed during this next year.

2004-05 COMMITTEE MEMBERS: The committee is comprised of the retired membership, whose names can be found in the 2004 - 2005 IACAC Membership Directory.

2004-2005 ADMISSION PRACTICES COMMITTEE

Chairpersons

Marsha Hubbuch, Riverside-Brookfield High School
Joseph Prieto, Hinsdale Central High School

PURPOSE: The Admissions Practices Committee shall annually review the Statement of Principles of Good Practice of NACAC, the NACAC Monitoring Procedures for the Statement of Principles of Good Practice, the Illinois ACAC Monitoring Procedures and the IACAC Statement of Practices and Courtesies. The committee shall evaluate and determine whether admissions or counseling-related conduct or activities merit referral to the NACAC Admissions Practices Committee. The committee shall also be responsible for dealing with alleged infractions as defined by NACAC guidelines. An additional central function of the committee is to inform and educate IACAC members and its constituencies about ethical issues pertaining to the college selection, admission and financial processes.

ACTIVITIES: The committee remained active throughout the year and met as a whole on four occasions, including the annual conference. Activity included individual case review, correspondence with the NACAC A.P. Committee, and responding to queries regarding ethical conduct in the admissions process.

Discussions on referrals led to a determination that practices were not in compliance with the NACAC Statement of Principles of Good Practice and IACAC Statement of Practices and Courtesies. Two were forwarded to other state and regional AP committees. Each of these allegations revolved around the issue of the solicitation of commitments from candidates through early deposit deadlines.

In keeping with its ongoing commitment to the education of members, the committee made contributions to the IACAC Newsbrief. Beyond this, it was centrally involved in a presentation on ethics at Summer Institute. Committee members were also (at the time of this writing) scheduled to lead the discussion on proposed revisions to the SPGP at the annual IACAC conference. It also provided informational literature to IACAC regional seminar attendees regarding the SPGP, and its importance in the admissions process.

FUTURE: The committee should remain as visible and accessible as possible to all members. This is essential to it being viewed as a supportive resource throughout the Association and in every part of the state. Ongoing revision and implementation of an awareness and educational project/initiative should also remain a first priority of the committee. Also, establishing and maintaining electronic visibility via the IACAC web page would greatly facilitate inquiry and reporting efforts of Association members.

2004-05 COMMITTEE MEMBERS:

Tony Bankston	Illinois Wesleyan University
Dottie Coppock	Evanston Township High School
Mary Lee Hoganson	Homewood-Flossmoor High School
Marsha Hubbuch	Riverside/Brookfield High School
Beth Piskel-Sullivan	Creighton University
Joe Prieto	Hinsdale Central High School
Tony Schilling	Lincoln College
Tom Shorrock	St. Ignatius High School
Robert Quane	Southern Illinois University

2005 ANNUAL CONFERENCE COMMITTEE

Chairperson

Sandie Gilbert, Highland Park High School

PURPOSE:

- To provide a quality and comprehensive, professional development opportunity for the IACAC membership and interested professionals.
- To promote the IACAC mission and to demonstrate the merits of IACAC membership

ACTIVITIES:

The 2005 annual conference will be held May 4-6, 2005 at the Sheraton Chicago Northwest in Arlington Heights. The theme of the conference, "Experience the Fit" was chosen to provide personal and professional development for student, parents, and ourselves. The thirty conference co-chairs and hundreds of volunteers ensure a successful conference for new-timers to veterans alike. Forty-four sessions will span topics from Financial Aid for beginners to transfer student to retirement issues. Joining us from NACAC are President-Elect Beverly Henry Wheeler and Valerie Williams, who, in her role as NACAC Assistant of Public Policy, will co-present a session on advocacy. The IACAC executive board, delegates, and committee chairs will host a session, "Talk With Us", to report on the workings of IACAC and to answer questions for the membership. Admission Practices at the state and national level will lead sessions on AP Issues and the proposed revision to the Statement of Principals and Good Practice. The keynote will be given by John Powers, noted author and speaker. The endnote speaker, Mary Ann Ahern, NBC anchor, will share her thoughts on how we can work cooperatively and effectively with the media.

New this year, will be eight exhibitor sessions, designed to designate sessions where products may be introduced to participants. These will be conducted at two dedicated time slots at the conference, which will not compete with regular sessions.

IACAC business will be conducted at the Annual Membership Meeting, which will include election of executive board members and assembly delegates, as well as the passing of by-law changes. Awards will be given at dinner on Thursday, May 5th. The newcomer award will be officially changed to The James A. Alexander Newcomer Award. Gita, Karen, and Jim Alexander Jr. will be honored guests. After newcomer awards are given, presidential awards and the Patricia A. Kasowski Recognition Award will be presented.

In addition to six sessions designed for personal fit, entertainment will include gatherings by Human Relations, Mentorship, and a Cinco De Mayo reception before dinner on Thursday. In addition, physical and mental challenges will adorn entertainment on Wednesday evening, as members return after dinner on their own for friendly

competitions and Karaoke. After dinner Thursday, participants may be entertained by a D.J. and a coffee house complete with jazz trio.

In addition to three 50/50 raffle opportunities, this year's conference raffle will introduce raffle theme baskets to be silently bid upon. There will also be separate, larger raffle items for silent bids. Also new this year, was the introduction of the opportunity for "exclusive sponsorship" of conference events.

As of April 27, 2005, 778 conference participants, exhibitors and presenters have been registered. Registrants represent high schools from throughout Illinois and universities from Maine to Texas to Hawaii.

This conference chair would be remiss if I didn't acknowledge the contributions of all the co-chairs and volunteers in ensuring a successful conference. In particular, I would like to note Patrick Hughes, Doris Groves, Marilyn Scholl, and Donna Epton, without whose help this conference could not happen, much less be the success it will be.

FUTURE:

- Continue offering dedicated exhibitor sessions
- Continue to offer opportunity for exclusive sponsorship of conference events
- Continue to provide a diverse array of sessions by creating needed sessions from previous conference feedback
- Continue to solicit the help and guidance of the Event Coordinator
- Make sure that Exhibitor co-chairs work closely with On Site chairs
- Raise advertising and exhibitor rates
- Continue to invest in quality keynote/endnote speakers

2005 Annual Conference
“Experience the Fit”

Conference Committee Co-Chairs

Evaluations

Denise Brown, Evanston H. S.
Laura Beacom, Barrington H. S.

Exhibits

Carlene Klaas , DePaul University
Missy Gillis – Northern IL Univ.

On-Site

Patrick Hughes, Lewis University
Mike McGuckin, Pontiac H. S.
Bill Morrison, Highland Park H. S.

Registration

Doris Groves, IACAC
Michelle Rogers, St. Louis University
Steve Mueller, North Central College

Program

Aliza Gilbert. Highland Park H. S.
David Boyle, Glenbrook North H. S.
Cindy Rodkin, Homewood-Flossmoor H.S.

Hospitality

April Bauer, SIU Edwardsville
Michele Brown, Oakton Comm. College

Event Coordinator

Donna Epton, Schaumburg H. S.

Entertainment

Scott Ham, College Coach
Rio Almaria , Roosevelt University

First-Timers

Amy Stark, Robert Morris College
Jen Paar, University of Denver
Kelli Allen, College of DuPage

Raffle

Stephanie Levensen, Elmhurst College
Mary Beth Kravets, Deerfield H. S.
Donna Virklan. Niles North H. S.

Tellers

Glynis Hirsch, Deerfield H. S.
Sue Maurer, Maine South H. S.

Grants

Michelle Pickett , Northern IL Univ.
Regina Charles, SIU Carbondale

Credentials

Bruce Scher, Chicagoland Jewish H. S.

Conference Photographer

Lisa Micele, Univ. of IL Lab H. S.

2004-2005 NACAC ASSEMBLY DELEGATION

Chief Delegate

Michelle Rogers, Saint Louis University

PURPOSE: To serve as elected representatives of Illinois to vote on NACAC business at the annual conference and to assist in furthering the mission throughout the year.

ACTIVITIES:

The Illinois delegation voted, along with the entire NACAC delegation, and approved:

- A revised statement under the Statement of Principles of Good Practices
- The 2005 Budget
- Directed the Admission Practices Committee to revise the Definitions of Admission Decision Options in Higher Education to include an admission option for Single Choice Early Action.
- Fiscal Oversight Committee will provide the previous year's approved budget and any mid-year revisions in forthcoming budget proposals presented to the Assembly.
- Professional Development Committee will expand the Shared Resources link of the NACAC Web site to include a place where members can post useful and meaningful information to be accessed by NACAC members.
- All NACAC colleges and universities should provide deadline extensions of no less than two weeks for students directly impacted by the natural disasters in Florida and other southern states this season.

ELECTION OF NEW NACAC OFFICERS:

- Beverly Henry Wheeler, University of Tulsa, OK (Texas office),
President-Elect
- Sherri Geller, Brandeis University, MA Vice President for Professional
Development

OPEN DISCUSSION ITEMS INCLUDED:

- Continued exchange of information on the delegates' Elist
- Support for issues related to counselor-student ratios
- Engaging Assembly delegates throughout the year

Delegates also participated in, along with the entire NACAC delegation, a survey on how to best utilize our delegates throughout the year.

FUTURE: Delegates should continue to work with NACAC on furthering their role throughout the year. Illinois delegates should attend the September board meeting. This is where the delegation organizes and discusses pending governance issues. Illinois is

one of the best-prepared and most active delegations. In upholding this standard, mandatory attendance at the September IACAC delegation meeting should be a condition for anyone running as a NACAC delegate.

2004-05 DELEGATES:

Boyd Bradshaw	Southern Illinois University Edwardsville
Bruce Scher	Barrington HS
Patrick Hughes	Lewis University
Joe Prieto	Hinsdale Central HS
Steve Puck	Illinois College
Barb Selvaggio	Lake Forest HS
Denise Brown	Evanston HS
Manuel Garcia	University of Illinois at Urbana-Champaign
Bob Murray	Illinois Wesleyan University
Iris Schrey	Jones College Prep HS
Homer Turner	Homewood-Flossmoor HS
Sandie Gilbert (alternate)	Highland Park HS
Michelle Rogers	Saint Louis University

2004-2005 COMMUNICATIONS COMMITTEE

Chairpersons

Tracy Mehr, Naperville Central High School

Jill Sangl, Southern Methodist University

Denise Brown, Evanston Township High School

PURPOSE: The Communication Committee is responsible for increasing the visibility of IACAC to education institutions, the media and to students and families who are involved in the transition to post-secondary education. The committee is also charged with promoting programs, services and activities of IACAC through media and marketing outlets.

ACTIVITIES:

- Secured a total of 12 IACAC authored article for publication in three 2004-2005 issues of the "Pioneer Press Education Guide"
- Utilized IACAC list-serv to invite IACAC members to consider submitting "Education Guide" articles
- Began updating IACAC "Guide to Experts" directory (to be completed June 2005)
- Established website links for the Pioneer Press's article guidelines

FUTURE:

- Continue to secure new "Education Guide" authors from a wide variety of backgrounds
- Add "IACAC In The News" search engine to Communication Committee site
- Gather ideas from other state and national ACAC's regarding their communication plans.

2004-05 COMMITTEES MEMBERS:

Elizabeth Bomgaars,	Lewis University
Jill Ciminillo	Pioneer Press Publications
Gretchen Snape	Lewis University
Karla Gonzalez	Lewis University
Ashley Hueber	Aurora University
Trisha Hurst	Knox College
Elizabeth Rago	Aurora University
Terri McLaughlin	Western Illinois University
Vanessa Schraegle	St. Louis College of Pharmacy
Glenda Townsend	Hillcrest High School

Pioneer Press Contacts:

Tony Ralenkotter (Advertising)

Matt Lachey (Editor, Education Guide)

2004-05 CREDENTIALS COMMITTEE

Chairperson

Bruce Scher, Chicagoland Jewish High School:

PURPOSE: The purpose of this committee is to review the by-laws of the Illinois Association for College Admission Counseling to ensure that they are consistent with the mission and with the procedures of the organization. They are also reviewed so that they are in compliance with the by-laws of NACAC.

ACTIVITIES:

A call goes out to the membership to review the by-laws and to report any revisions or deletions that may need to be reviewed so that our by-laws accurately reflect the mission and the working of IACAC.

A committee meeting is held to discuss all recommendations and to re-write those by-laws needing revisions and to review by-laws that either need to be deleted or added.

The by-laws are brought to the Executive Board for their approval and are then voted on by the membership at the annual membership meeting which is held at the conference.

FUTURE: It is recommended that the committee consist of members who are familiar with the by-laws of IACAC, who have an understanding of how the organization's structure and goals, and who are familiar with the by-laws of NACAC.

2004-05 COMMITTEE MEMBERS:

Judy Becker	Loyola University
Bonnie Dolson	John Hersey High School
Sandie Gilbert	Highland Park High School
Doris Groves	Executive Assistant, IACAC
Maryanne Kelly	Maine South High School
Gwen Kanelos	Roosevelt University
Kathy McSherry	Eastern Illinois University
Ellen Rostker	Independent Counselor

2004-2005 EVENT COORDINATOR

Donna Epton, Schaumburg High School

PURPOSE: The role of the event coordinator is to research sites and negotiate contracts at properties for future IACAC Annual Conferences. In addition, the event coordinator works with the current president-elect in developing the annual conference budget and works closely with the on-site chairs regarding the facility set-up. Throughout the conference planning, the event coordinator is the primary liaison between the president-elect, the conference committee chairs and the hotel.

ACTIVITIES: Within the past few years, contracts have been negotiated and signed for the IACAC Annual Conference at the following sites:

May 3 – 5, 2006 Wyndham Northwest Chicago, Itasca
May 2 – 4, 2007 Wyndham Northwest Chicago, Itasca
April 30–May 2, 2008 Wyndham Northwest Chicago, Itasca

As the IACAC Executive Board looks at the future locations for conferences additional contracts will be negotiated. It is important that the membership is aware that conference locations and dates may not always be the perfect match. However, the executive board and event coordinator do their utmost to meet the needs of the membership and conference attendees. Additionally, with new sites being used, it is helpful to hold a conference at a site before additional contracts are signed for future conferences. In addition, the event coordinator assists in the set up of the summer LDI and other events as requested by any of the three IACAC presidents.

FUTURE: It is important for the association to plan a number of years in advance for conference sites in order to acquire the best dates, prices and sites for the annual conference. It is very helpful to have the consistency of an ongoing event coordinator to develop relationships with properties, become familiar with contracts and to help the president-elect understand how to develop a budget and put together a successful conference. As an appointed position, rather than elected one, this can be effectively accomplished.

2004-05 FINANCE COMMITTEE

Chairperson

Debbie Michelini, Eastern Illinois University

PURPOSE: To make budget estimates and recommendations, investment, and audit policies to the Executive Board, as well as supervising all other IACAC financial matters.

ACTIVITIES: We reviewed the Fiscal Policy Manual and recommended changes and updates for approval to the Board. We established the 2005-2006 Annual Budget to be presented for membership approval at Annual Conference. We established a Professional Development Grant Fund from which all IACAC grants will now be processed. A committee will create an universal application, advertise, make selection, etc. This grant fund available to all IACAC members was increased from \$6000 to \$9000 for the 2005-2006. We worked collaboratively with the Technology Committee to establish Commerce Bank as our online service provider for financial transactions for the Association. We determined the need for an Association credit card for use of the Executive Board. An added benefit of earning airline mileage points can than be utilized for Board member travel to conference, thus saving money for the Association.

FUTURE: We will continue to monitor the Grant committee to assess their progress and needs. We should increase our use of technology for cost effectiveness and timeliness. We want to increase efforts to secure more advertising in the NewsBrief and the Membership Directory. As we see some of our previous revenue generators lagging, we will need to brainstorm new, innovative ideas for generating revenue for IACAC.

2004-05 COMMITTEE MEMBERS:

Debbie Michelini,	Eastern Illinois University
Boyd Bradshaw	Southern Illinois University Edwardsville
Bruce Scher	Chicagoland Jewish HS
Sandie Gilbert	Highland Park HS
Homer Turner	Homewood-Flossmoor HS

**2004-05 FINANCIAL AID/ADMISSION AWARENESS
MONTH COMMITTEE**

Chairpersons

Michelle Birk, Southwestern Illinois College

Mark Campbell, McKendree College

PURPOSE: FAAM is a public service offered in the State of Illinois with a goal to educate students and families about the importance of higher education and to specifically provide information on college admissions and financial aid. This is a cooperative effort sponsored by the Illinois Association for College Admission Counseling (IACAC), the Illinois Association of Student Financial Aid Administrators (ILASFAA), the Illinois Student Assistance Commission (ISAC) and select lending institutions.

ACTIVITIES:

- Workshops to assist families in completing the FAFSA and sharing other financial aid information were held at 100 sites around the state. We expect the total number of families served to be near 5,000 when final tallies are received.
- At select College Goal Sunday events (also a FAAM activity but part of a national organization), admissions professionals provided general information to families about higher education opportunities in Illinois and the college admission process in general.

FUTURE:

- The FAAM project is a massive volunteer activity which requires significant coordination between the organizing parties. The current administration of FAAM continues to present a challenge for all involved. A review of ways to improve coordination between the three main organizing parties is encouraged.
- Continue to develop an increased presence for admissions professional to participate in this important activity.
- Continue to work with State organizations to increase the profile of FAAM as it relates to College Zone and Illinois Mentor with particular focus to the improvement of the FAAM website.

2004-05 GOVERNMENT RELATIONS COMMITTEE

Chairpersons

Larry Polselli, Governors State University

Kathleen Granholm, Student Member

Theresa Wright, Benet Academy

PURPOSE: The primary focus of the Government Relations Committee is the advancement of legislative priorities set forth jointly by NACAC and IACAC. Our goal is to advocate for students and those involved in the transition process from high school to college. We seek to inform legislators of the needs of today's high school students as they relate to public policy while also informing IACAC members regarding significant legislative issues. Committee members actively participate in communication with legislators and government officials at both the state and federal levels in order to promote the objectives of IACAC.

ACTIVITIES: In January of 2005 GRAC was presented with three national legislative priorities. They were:

- communicate NACAC member policy concerns to both state and federal policymakers
- strengthen and broaden NACAC's government relations network by providing mentoring and other services for government relations chairs, enhancing communications with NACAC's full membership
- develop relationships with elected officials that build on current NACAC or S/R ACAC offerings and establish and maintain collaborative relationships and viable coalitions with other associations representing professionals that serve students in the post-secondary transition process

A large contingent from the Illinois ACAC attended the NACAC legislative conference in Washington DC on February 26th to March 1. The issues that were identified and discussed with members of Congress were:

- Ensuring access to rigorous, college preparatory curriculum for all students
- Seeking adequate federal state, and local investment to ensure all students have access to college awareness, counseling, financial aid, admission and career related information and support
- Maintaining diversity in higher education
- Helping all students become prepared for life after high school, including attending college or university, pursuing career or technical education, or entering the workforce

Our other major event was the annual visit to Springfield to meet with members of the Illinois General Assembly. This year, we had almost double the participation as in 2004. We identified our legislative priorities as MAP funding, public school student to counselor ratio, and cuts in the state pension benefits. We also offered the resources of NACAC and IACAC to state legislators. Our delegation visited the capital on April 13

and 14. Our group visited or dropped off packets of materials to every member of the General Assembly.

FUTURE: It is our strong recommendation that we continue our representation at the NACAC Legislative Conference in Washington DC for next year. IACAC should continue to support funding a substantial number of participants at that conference. In addition, the organization should also expand funding for our Springfield legislative delegation.

The committee also developed will sponsor a session at the 2005 IACAC Annual Conference. The topic is entitled, "From amateur to activist: Making sense of legislative issues affecting higher education." A member of NACAC's public policy staff will be presenting.

2004-05 COMMITTEE MEMBERS:

Karen Bollinger	Southern Illinois University Edwardsville
Angela Bross	Northern Illinois University
Lindsay Cheney	Bradley University
Jaime Contreras	Columbia College Chicago
Robert Freitag	St. Charles North HS
David Garcia	Western Illinois University
Brenda Garcia-Searle	Robert Morris College
Sandie Gilbert	Highland Park HS
Glenn Hamilton	Dominican University
Jennifer Hanna	Jones College Prep
Mary Lee Hoganson	Homewood-Flossmoor HS
Maryanne Kelly	Maine Twp. HS South
Gwen Kanelos	Roosevelt University
Joe Klinger	Triton College
Allen Lentino	Northwestern University
Maxine Levy	Buffalo Grove HS
Jennifer Loma	Bradley University
Bill Morrison	Highland Park HS
Dennis Mumaw	Robert Morris College
Julia Nelson	Culinary Inst. Of America
Merry Quinn	Lake Zurich HS
Elizabeth Rago	Aurora University
Ashley Hueber	Aurora University
Rodney San Jose	Bradley University
Vanessa Schraegle	St. Louis College of Pharmacy
Sheldon Smith	Testwatch Research
Sasha Thieme	DePaul University
Amy Thompson	York Community HS
Robert Weierman	St. Xavier University
Roslyn Wolz	
Donna Virklan	Niles North HS

2004-05 GRANTS COMMITTEE (ad hoc)

Chairperson

Deb Michelini, Eastern Illinois University

PURPOSE:

- To establish a standard grant application for IACAC professional development opportunities.
- To coordinate the grant application, selection and notification process.
- To determine appropriate publicity of the grants to IACAC members.

ACTIVITIES:

- Developed and posted on IACAC website an online grant application.
- Established list of grant opportunities and deadline dates.
- Determined and implemented publicity of the grants available to members.

FUTURE:

Committee members will implement the first selection process for grant applications. They will review current grant opportunities and determine further options. They will establish the notification process, as well as the distribution of funds.

2004-05 COMMITTEE MEMBERS:

Judy Becker	Loyola University Chicago
Holly Boyd	Robert Morris College
Sarah Daugherty	Bradley University
Katie Kirby	Grayslake High School
Patrick Hughes	Lewis University

2004-05 HUMAN RELATIONS COMMITTEE

Chairpersons

Dean Strassburger, Lincoln Park High School

Eric Avila Hayes, McKendree College

PURPOSE: During 2004-05, Human Relations continued its ongoing support and outreach to underrepresented and underserved students and professionals.

ACTIVITIES: We had four meetings:

On September 20 at Lincoln Park HS we looked at our goals for the year, and then specifically worked on the counselor reception at the National College Fair.

On November 5 at Riverside-Brookfield HS we had a discussion with their Gay-Straight Alliance, and worked on submitting three sessions for the annual conference.

On February 18 at Lincoln-Way East HS we started on our website development, finalized our proposal request of the Executive Board for conference grants approvals, planned for the HR conference reception, and decided that as the National College Fair changes to Saturday only - we will take that money used on our counselor sponsorship and instead sponsor a student scholarship.

At the conference on May 5, we will look at plans for the future.

FUTURE:

1. Support of counselors from underserved and those who work with underrepresented students by all committee members. This includes working to obtain grants to the annual conference.
2. Continue working specifically with Chicago Public School counselors via sponsorship at regional seminars in addition to the annual conference.
3. Continue proposing annual conference sessions.
4. Propose funding of an undergraduate student scholarship similar to that done by NACAC.
5. Submit articles to the NewsBrief, and write for the Communications Committee - in its efforts to reach larger media.
6. Continue the reception at the annual conference.

2004-05 COMMITTEE MEMBERS:

Brian Coy	Knox College
Eric Avila Hayes	McKendree College
Melanie Davis	Loyola University Chicago
Lisa Hikes	Hinsdale Central HS
Karen Irvine	Lincoln-Way East HS
Tonetta Jones	Northern Illinois University
Glena McDonald	Retired Member from Collins HS

Freda Richmond
Sheldon Smith
Dean Strassburger
Chevonne Totten-Garner
Glenda Townsend
Sylvia Wilson

College Summit Chicago
Testwatch Research
Lincoln Park HS
Bradley University
Hillcrest HS
Governors State University

2004-2005 ICE/CALENDAR COMMITTEE

Chairperson

Carin Smith, Lawrence University

PURPOSE: Responsible for establishing the ICE/Calendar schedule, overseeing policy and procedures, and promoting the ICE/Calendar.

ACTIVITIES:

1. The Committee mapped out all fairs and ICE programs currently taking place in Illinois and identified a few areas where students may not have easy access to a post-secondary program. We further identified colleges in these areas and inquired about their interest in hosting an ICE program. Two schools declined interest, Illinois College will host a new ICE program in 2005/06.
2. The Committee expressed concern over the change being made to the Chicago NACAC Fair for 2005 (one day versus two). We agreed that it is important to have one of the National Fair coordinators as part of our Committee, and Julie Nelson graciously agreed to serve on the ICE/Calendar Committee.
3. We put together the College Day/Night Calendar and ICE schedule for 2005/06, leaving ICE fees unchanged.

FUTURE:

1. Continue to try and establish programs in underserved areas.
2. Work with the National Fair Committee to insure accessibility for Chicago Public School students.
3. Review ICE fee structure.
4. Develop successful on-line ICE registration and payment procedures for 2005/06.
5. Work with the Communications and Technology Committees to establish a way that a list of registrants for individual ICE programs can be available to families and counselors on the IACAC website prior to the event.

2004-05 COMMITTEE MEMBERS:

Abel Montoya	University of Illinois at U/C
Michele Darnell	Illinois Wesleyan University
April Bauer	Southern Illinois University Edwardsville
Kim Myers	Marist High School
Ron Weimer	St. Mary's University of MN
Irene Kovala	Oakton Community College

Debbie Lamb
Laura Beacom
Julie Nelson
Doris Groves

Illinois State University
Barrington High School
Bradley University
IACAC Executive Assistant

2004-2005 MEMBERSHIP COMMITTEE

Chairpersons

Bonnie Dolson, John Hersey High School
April Bauer, Southern Illinois University Edwardsville
Billie Mitchell, Parkland College

PURPOSE: Membership committee coordinates membership within IACAC. The committee is involved with the recruitment of new members and the retention of current members through a variety of activities.

ACTIVITIES: Postcards were mailed at the beginning of August to members who had not renewed their memberships. Phone calls and e-mails were made to those same people to obtain feedback as to the reason for non-renewal.

The membership committee met three times to discuss recruitment and retention initiatives.

Committee members attended the fall state universities' articulation conferences throughout the state to discuss membership benefits and to staff a membership table.

Membership materials and presentations were also part of all the district seminars in March. Members were encouraged to access the IACAC website to stay current with association activities and to help them to get involved on committees.

The Membership subcommittee on graduate counseling programs in Illinois was very active. Contacts were made with directors of all the programs; and professional development opportunities were offered to the schools through IACAC. Several presentations were made to graduate school classes; resulting in an increase in graduate student membership.

FUTURE: Continue to identify new ways to communicate with members.

Members and Non-members should be encouraged to access the website, join the listserv, and stay in touch with the association through involvement on committees.

Continue graduate program outreach. IACAC is a strong professional resource for future and new counselors.

2004-05 COMMITTEE MEMBERS:

Lisa Barry	DePaul University
Veniese Bradley	Kenwood H.S.
Frank DuBois	Lewis University
Stephanie Dudzinski	Homewood-Flossmoor H.S.
Justin Hentges	Univ. of Wisconsin-Milwaukee

Marlene Jacks
Susan Janes
Julie Marlatt
Molly McBride
Joan McEneany
Iris Schrey
Sacha Thieme
Rosalyn Pedraza

Grinnell College
Neuqua Valley H.S.
Lincoln College-Normal
Homewood-Flossmoor H.S.
Western Illinois University
Jones College Prep
DePaul University
Young Women's Leadership Charter School

2004-2005 MENTORSHIP COMMITTEE

Chairpersons

Lisa Hikes, Hinsdale Central High School

Amy Stark, Robert Morris College

PURPOSE: The Mentorship Committee serves as an outreach committee to IACAC to provide new and veteran members with the opportunity to form professional partnerships, thus offering a comfort zone for problem solving and support in a profession that is constantly presented with new challenges.

ACTIVITIES: The committee met six times during the year. This year we had many mentor matches with a total of more than 75 matches serving as either mentors or mentees. We made matches throughout the year and were constantly getting requests. There was an increase in the use of online applications this year. The committee sent an evaluation to all participants in December for feedback and intends to send another at the end of the year.

Opportunities to interact with matches were provided at the annual conference and at the T-shirt exchange after the District 214 College Fair. At the annual conference, we also established a way to thank IACAC members personally for the mentoring they have given. Mentorship thank you notes were available at conference for delivery at the conference, or to be mailed to retired members or members who were not able to attend the conference.

A very extensive Mentorship website was created this year which featured mentorship relationships, meeting times and dates and gave interested members information about the committee.

The Mentorship Committee and the First Timers Luncheon Committee worked together to reach out to new members. This year's theme is "The Apprentice", which will shed some light in a humorous way into IACAC.

The Mentorship Committee will assist in producing the High School and Community College Directory which produces revenue for the organization and helps members.

FUTURE:

1. Continue to get more high school people involved in the mentorship committee.
2. Create a link to let mentors/mentees communicate with each other.
3. Get more mentors/mentees together from areas outside of the Chicago suburbs.

2004-05 COMMITTEE MEMBERS:

Kelli Allen	College of Dupage
Lisa Barry	DePaul University
Holly Boyd	Robert Morris College
Alison Crowley	Northern Michigan University
Amanda Dipman	Loyola University Chicago
Lauren Droz	University of Chicago
Erin Durbin	Bradley University
Naomi Ewing	Woodlands Academy
Ralph Gardner	Eastern Illinois University
Asa Gordon	University of Illinois-Urbana
Kimberly Green	Rush University
Scott Ham	College Coach
Jeff Hayes	Southern Illinois University - Edwardsville
Kassandra Houlihan	DePaul University
Cindi Huck	Rolling Meadows High School
Christine Litboroski	Ripon College
Jennifer Loma	Bradley University
Meggan Mattson	Notern Michigan University
Kathy McSherry	Eastern Illinois University
Jen Motzer	Lake Forest College
Julie Nelson	Bradley University
Scott Ozaroski	Hawaii Pacific University
Jenn Paar	University of Denver
Crystal Pace	Benedictine University
Gretchen Snape	Lewis University
Sue Szala	Fox College
Matt Trapani	Bradley Unviersity
Ron Teuber	Michigan State University
Rob Weierman	St. Xavier University
Dale Wolf	Eastern Illinois University - Retired
Kate Wymore	Roosevelt University

2004-05 NATIONAL COLLEGE FAIR

Chairpersons

Iris Schrey, Jones College Prep

Julie Nelson, Bradley University

PURPOSE: To promote and staff the NACAC College Fair in Chicago and to assist students in their search for the "right fit" for college.

ACTIVITIES: Starting at least six months before the College Fair the committee meets to discuss the logistics of the fair. Additionally, the committee looks to IACAC and other outside groups to staff the fair in the areas of the counseling center, transportation, security, orientation, and hospitality for the college representatives.

FUTURE: That the fair be limited to one day. That the fair stay at Navy Pier. Plan for a shuttle for the representatives from the hotel. Plan to add additional new volunteers from the retirees, graduate students in counseling, etc.

2004-05 COMMITTEE MEMBERS:

Barb Levin	National Education
Sheldon Smith	Testwatch Reserach
Jaime Contreras	Columbia College Chicago
Patrick Elliot	ISAC
Mike Dessimoz	Roosevelt University
Romelia Mercado	DeVry University
Larry Polselli	Governors State University
Brian Lynch	Catholic Colleges of America
Marlene Jacks	Grinnell College
Dean Strassburger	Lincoln Park High School
Erick Hayes	McKendree College
Greg Darnieder	Chicago Public Schools
Shawn Warden	Chicago Public Schools
Bernard McCune	Chicago Public Schools
Robert Carr	Mather High School

2004-05 NOMINATIONS COMMITTEE

Chairperson

Bruce Scher, Chicagoland Jewish High School

PURPOSE: The purpose of this committee is to solicit from the membership names of potential candidates to serve on the Executive Board. This committee then takes all the nominations from the membership, reviews them, and then makes recommendations to the Executive Board for the upcoming year's slate of officers. Many criteria are taken into account when putting together the slate to ensure that it represents the diversity of our organization.

ACTIVITIES:

- A call for nominations is made through the IACAC Newsbrief and through a membership e-mail.
- The Past President selects the Nominating Committee based on the IACAC by-laws and recommendations of the President.
- A committee meeting is held to review all nominations and to place calls to each perspective candidate to receive his/her approval.
- The IACAC Slate of Candidates is presented to the Executive Board at the January Board meeting.
- Candidates are then invited to the March and May Board meetings.
- The Slate of Candidates is voted on by the IACAC membership at the annual conference membership meeting.

FUTURE: It is recommended that the Nominating Committee always be made up of a group of professionals representing the cultural, geographic, and academic diversity of our organization.

2004-05 COMMITTEE MEMBERS:

Boyd Bradshaw	Southern Illinois University Edwardsville
Sandie Gilbert	Highland Park High School
Gwen Kanelos	Roosevelt University
Maryanne Kelly	Maine South High School
Lisa Micele	University High School
Chris Boyle	North Shore Country Day School
Sheldon Smith	Testwatch Research Institute

2004-05 PROFESSIONAL DEVELOPMENT COMMITTEE

**Region 1 Professional Development Director
Scott Belobrajdic, Illinois College**

PURPOSE: To provide regional professional development and networking opportunities for IACAC

ACTIVITIES: Successfully completed four regional seminars:

- March 4, 2005 Rend lake 50 in attendance
- March 9, 2005 Macomb 19 in attendance
- March 11, 2005 Lebanon 22 in attendance
- March 18, 2005 Charleston 38 in attendance

FUTURE: Suggestions from the various committees and committee chairs included: Select District Coordinators for the next year in May and hold a transitional meeting for that group in May or early summer. An August LDI is too late as many committee members are traveling all fall and meetings are difficult to pull together. Rotating sites is still a good idea in many cases. This fosters a stronger level of involvement. Budgeting still seems to be a source of confusion and frustration. The quality of the program can be affected by the budget spent for food and speakers and door prizes. Evaluations from the actual programs were very positive and supportive of the efforts of both IACAC and the individual district efforts.

2004-05 REGION 1 DISTRICT COORDINATORS:

East Central District:	Jennifer Harbaugh, Univ. of Illinois at U/C
Southern District:	April Bauer, Southern IL University Edwardsville
West Central District:	Sabrina Storer, McKendree College
Western District:	Dave Garcia, Western Illinois University

2004-05 REGIONAL PROFESSIONAL DEVELOPMENT COMMITTEE

**Region 2 Professional Development Director
Judy Becker, Loyola University Chicago**

PURPOSE: To provide regional professional development and networking opportunities for counselors in Region 2.

ACTIVITIES: * Successfully completed four regional district seminars:

- March 11, 2005 at Robert Morris College Tech Center, Orland Park
 - March 15, 2005 at Bradley University
 - March 17, 2005 at Northern Illinois University
 - March 18, 2005 at Oakton Community College
-
- Developed a letter sent to all non-member high schools in Region 2 providing one free registration to a district seminar. A total of 48 counselors used the free coupon to attend a Region 2 seminar.
 - Worked with Joyce V. Brown who invited every CPS counselor to attend a district seminar. A total of 52 registrations were received from CPS counselors for Region 2 seminars.
 - Continued the streamlined process for CEU credits with NACAC. District seminar topics were pre-approved and awarded CEU credit. Certificates were available at each seminar.

FUTURE:

- * Work to implement online registration for next year's seminars in Region 1 and 2.
- * Contact Joyce Brown in January to coordinate efforts in encouraging CPS counselors to register for seminars.
- * Continue to offer one free registration to every non-member high school.
- * Work closely with those locations having difficulty in finding sponsors.

2004-05 Region 2 District Seminar Coordinators:

Chicago and South Suburban:	Carol Bivin, Robert Morris College Michel Brindell, DeLaSalle Institute
North Central:	Wendy Blickenstaff, Woodruff High School Rodney San Jose, Bradley University
Northwest:	Brian Pumilia, Northern Illinois University Katie Spencer, Northern Illinois University
West and North Suburban:	Dale Cohen, Oakton Community College Phyllis Ehret, Taft High School

2004-05 STRATEGIC PLANNING COMMITTEE (ad hoc)

Chairpersons

Barb Levin, National Education
Bruce Scher, Chicagoland Jewish High School

PURPOSE: This is an ad hoc committee established by President Boyd Bradshaw in the fall of 2004. Over a two-year period, the committee was assembled to develop a strategic plan document to guide the future of the association over the next 10 years.

ACTIVITIES: The co-chairs and members of the committee were invited to serve for a two-year period to develop our first complete strategic plan that incorporates historical information, a mission statement, goals, objectives, action steps and resources, and an environmental analysis. The committee members represent the diverse perspectives of our members, with some very familiar with IACAC and some less familiar. During 2004-05 we met four times and accomplished:

- defined our task, agreed upon key definitions and the framework
- determined the time span of the plan would cover 2005-2010 and be periodically reviewed/updated
- examined and revised IACAC's mission statement
- identified six strategic goals, in consideration of those set by NACAC
- broke into small groups to identify objectives, action steps and resources for each strategic goal
- solicited the assistance of the Retires Committee to help in putting together the historic information
- reviewed survey questions and data to the membership

FUTURE: During year two of this project we will:

- complete the plan
- work with the Executive Board to review, modify, approve and integrate the plan
- seek membership approval to amend the by laws to create this as an ongoing committee

2004-05 COMMITTEE MEMBERS:

Michelle Birk	Southwestern Illinois College
Karen Bollinger	Southern Illinois University Edwardsville
Rhonda Cors	MacMurray College
Mike Dessimoz	Roosevelt University
Manny Garcia	University of Illinois at Urbana/Champaign
Doris Groves	IACAC
Scott Ham	College Coach
Mike Henry	Parkland Community College
Patrick Hughes	Lewis University
Allen Lentino	Northwestern University
Stephanie Levenson	Elmhurst College

Mike McGuckin
Kathy McSherry
Nickie Roberson
Tony Schilling
Iris Schrey
Dean Strassburger
Mary Kay Sutherland

Pontiac Township High School
Eastern Illinois University
Bradley University
Lincoln College
Jones College Prep
Lincoln Park High School
Belleville East High School

2004-2005 SUMMER INSTITUTE COMMITTEE—COLLEGE COUNSELORS

Chairpersons

Ryan Cockerill, Lewis University

Kate Granholm, Student Member, Illinois State University

PURPOSE: The 2004 Summer Institute (SI) Committee, like previous SI committees, planned and implemented the workshops and presentations that compose the annual IACAC Summer Institute. The workshops and presentations are designed for new college admission counselors - those with two or fewer years in the profession. The committee meets several times during the academic year to review and consider the necessary workshops, presentations and guest speakers for the upcoming institute.

ACTIVITIES: The 2004 Summer Institute, hosted by Lewis University, included information on the fundamentals of college admission, financial aid, ethics, and a host of other necessary topics. The full list of sessions from the 2004 program includes: Understanding the Admission Presentation, Institutional Knowledge, Recruiting 201: Advice on Recruiting, How Comfortable Are You? (Diversity in Admission), Ethics in Admission, College Day/College Night Programs, The College Fair Experience, School Visits and Travel Tips, Financial Aid, Building Collaborative Relationships with High School Counselors, Community Colleges and IAI, Mock Admission Committee, Special Interest Session, and Your Future in Admission. The sessions were designed to better equip the attendees for the demands of their position and also provide them with a better overall sense of the many facets of the admission profession. Each session was presented by a veteran IACAC member.

Participants were also able to meet and speak with guidance counselors attending the bi-annual Plane O'Fun. The guidance counselors were able to share their background and insight into the profession during a luncheon for both groups.

Outside of the sessions, the participants were able to get better acquainted with each other during planned social activities: The Frontier League All-Star baseball at Silver Cross Field in Joliet (home of the Joliet Jackhammers) and dinner at The Foundry in Aurora.

FUTURE: In an effort to increase the participation of new IACAC members within the association, the committee suggests that more recent graduates of Summer Institute serve on the committee. These members may be able to add a "rookie" perspective that is often overlooked.

The committee is also concerned about the increased level of experience among participants. Some attendees have no experience while others have been working for nearly one full travel season. This discrepancy is difficult to address with the workshops: some sessions are too basic for the more experienced counselors while some content may be too far-reaching for the newer attendees.

Finally, future committees may want to consider adding sessions on the increased (and appropriate) use of technology for recruitment. This session could be dovetailed with additional information on enrollment management - another area that may be lacking coverage.

2004-05 COMMITTEE MEMBERS:

Jose Garcia	Northern Michigan University
Missy Gillis	Northern Illinois University
Chris Hall	McKendree College
Scott Ham	Northwestern University
Maryanne Kelly	Maine Township High School South
Angelica Hughes	Southern Illinois University Edwardsville
Debbie Michelini	Eastern Illinois University
Tony Schilling	Lincoln College
Matt Trapani	Bradley University

2004-05 SUMMER INSTITUTE COMMITTEE—BUS/PLANE O’FUN

Chairperson

George Kazlusky, Hoffman Estates High School

PURPOSE: The purpose of the IACAC’s Summer Institute Committee is to provide a workshop that serves two populations: high school guidance counselors and new college admission representatives. For high school counselors the Institute provides an opportunity to augment their skills and exchange ideas in an effort to better accommodate their guidance programs and students. In addition, it offers tours of colleges and universities in order to better acquaint the participants with the specific opportunities and programs each school offers. For new college admissions counselors and those with minimal experience, the Institute provides an opportunity to learn the basics of college admission counseling. The Institute addresses topics such as high school visits, college night programs and fairs, financial aid, interview situations, professional ethics and cultural diversity in order to prepare counselors to perform as effectively and professionally as possible. This year’s Summer Institute will begin on Sunday, July 17, 2005, at McKendree College in Lebanon, Illinois.

The Summer Institute Committee Chairs have determined that interaction and dialogue between high school counselors and admission counselors is an important component of the Institute. The chairs have coordinated a workshop session that will acquaint participants with issues on “both sides of the desk” and, hopefully, foster an understanding of how they can assist one another and establish a networking base.

ACTIVITIES: The 2004 IACAC Summer Plane Tour, Plane O’ Fun V, in following the precedent set in 2002, attracted enough counselors to eventually offer two tours to northern California. With both tours beginning at Lewis University in Romeoville on July 18 and July 25 respectively, 66 counselors over the next two weeks visited nine additional campuses including University of California-Davis, University of the Pacific, UC – Santa Cruz, San Jose State University, Santa Clara University, University of San Francisco, UC – Berkeley, St. Mary’s College of California, and Stanford University. Additional highlights included great accommodations at one centrally located hotel, a terrific “Funday” on Wednesday each week, providing the participants with the opportunity to explore the beautiful City by the Bay, and a truly wonderful bus driver named Wolfgang who delighted the counselors with his knowledge of San Francisco as he seamlessly navigated his bus through hilly streets where most cars struggled!

Evaluations for these tours were overwhelmingly positive, with the “Funday”, organization, having the same hotel, and selection and variety of schools leading the way. In fact, these trips were so enjoyable that 18 participants wrote NONE when asked to suggest improvements! In addition to the comments regarding the 2004 tours, participants also gave input on their choices for schools to visit on the Bus O’ Fun XVI next summer as well as preliminary sites to visit on the 2006 Plane O’ Fun.

The Bus O' Fun XV, led by Hinsdale Central's Rob Engleman, began its journey on Monday, June 21, 2004, with an overnight stay at Bradley University in Peoria. The following morning, the bus drove 40 participants west and visited Knox College, Monmouth College, Western Illinois University, Truman State University, Culver-Stockton College, and SIU – Edwardsville before finishing a great trip at Illinois College on Thursday morning. Participants raved, as usual, about the organization, notebook, accommodations, and the variety of schools.

The three tours this summer produced revenues for IACAC of nearly \$3000.

FUTURE:

1. That the 2005 Bus O' Fun XVI begin on Sunday, July 17, 2005, at McKendree College in Lebanon, IL, in conjunction with the 2005 IACAC Summer Institute and travel, over the subsequent five days, to Washington University, Saint Louis University, Webster University, SIU-Carbondale, Murray State University, The University of Missouri campuses at Rolla, Columbia and Kansas City; The University of Kansas and St. Louis College of Pharmacy. Cost for the trip would be \$425 for IACAC members and \$450 for non-members. George Kazlusky (Hoffman Estates High School) and three additional committee members will lead this tour.
2. That IACAC once again provide opportunity for minority counselors and those serving underrepresented populations to have access to half-fare scholarships. I am recommending two (2) half-fare scholarships. The total expenditure for these scholarships would be \$450.
3. That once again IACAC hire David Noteboom, currently with Tri State Travel, to drive the tour. "Boomer" has consistently provided excellent service and a very reasonable price over the past eleven years.
4. That the 2005 Bus Tour application, once again, be placed on the IACAC website at www.iacac.org
5. That IACAC offer a new tour, designed for high school counselors in IACAC's North Central and East Central Districts, that would visit Eastern Illinois, Illinois State, University of Illinois-Urbana, Millikin, and Illinois Wesleyan over a three day period beginning Tuesday, July 28, 2005. Participants would pay a special fee of \$100 which would include a free 2005-06 to IACAC.

2004-05 COMMITTEE MEMBERS:

Kathy Holmberg	Glenbard South High School
Kathy Faber	Glenbard East High School
Chris Lubiniecki	Glenbard West High School
Mike Dunker	Crystal Lake South High School
B.C. Juettner	Schaumburg High School
Sue Maurer	Maine South High School
Mike Mc Guckin	Pontiac High School
Rob Engleman	Hinsdale Central High School

2004-05 TECHNOLOGY COMMITTEE

Chairpersons

William Morrison, Highland Park High School

Patrick Hughes, Lewis University

PURPOSE: The purpose of the IACAC Technology Committee is two-fold. First, the Technology Committee works to provide services to IACAC membership to enhance the professional lives of its members. This is done primarily through development and maintenance of a comprehensive website, including a “Members Only” section, and a listserv for IACAC member use. Secondly, the Technology Committee is charged with educating IACAC membership on advances in the field of technology that may be of assistance in the professional lives of members and personal lives of their constituents.

ACTIVITIES: The brunt of the activities for the Technology Committee over the past year have been in relation to exploring innovative ways to use our website as a way for membership to register for the various conferences and seminars offered by IACAC throughout the year. Committee members solicited bids from a number of vendors to handle online transactions via credit card. After a careful search and selection process, Commerce Bank was chosen as the financial institution that will handle said transactions. This continues a long and mutually beneficial relationship between IACAC and Commerce Bank. Beginning with the 2005-2006 membership cycle, IACAC will offer current and new members the opportunity to enroll online. In addition, conference and district seminar registrations may be processed online. The Committee will explore the possibility of the availability of vendor and ICE Fair participant payments online as well.

FUTURE: For the future, the Technology Committee feels that it must take the lead for the Association in the general area of technology and how its uses could benefit the membership. We will consistently search for new and innovative ways to use our presence on the web as a tool for our membership to become more familiar with what IACAC has to offer, as well as a way to market ourselves to those not currently involved with the association. We also take it as our responsibility to introduce members to the innovations in the field that may assist or enhance the process of matching good students to the schools where they will find the most success. Through sessions at the annual conference and various District Seminars, we will provide our members with the most up-to-date information on how technology can be utilized in the field of college counseling and admissions.